

**Sherman Oaks
Neighborhood Council**

Outreach Committee

Kylee Peña, Chair
Jeffrey Hartsough
Lindsay Imber
Neal Roden
Kira Durbin
David Silverman

CITY OF LOS ANGELES
CALIFORNIA



Sherman Oaks
Neighborhood Council
P.O. Box 5721
Sherman Oaks, CA 91413

Website:
www.ShermanOaksNC.org

Sherman Oaks Neighborhood Council

Outreach Committee Meeting Minutes DRAFT August 20, 2024 6:30PM

In Person Meeting

Sherman Oaks Martin Pollard Branch Public Library
14245 Moorpark Street. Sherman Oaks, CA 91423

Public Comments: Comments from the public on agenda items will be heard only when the respective item is being considered, and prior to voting. Comments from the public on other matters not appearing on the agenda that are within the Committee's jurisdiction will be heard during the Public Comment on Non-Agenda Items period. Please note that under the Brown Act, the Committee is prevented from acting on a matter that you bring to its attention during this General Public Comment period; however, the issue raised by a member of the public may become the subject of a future meeting. Public comment is limited to one minute per speaker, unless adjusted by the presiding officer of the Committee.

The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.

Agenda Note: All items containing motions, at the time of agenda posting, are listed in **blue, bold text**.

AGENDA

1. Welcome, Call to Order, and Roll Call

Called to order at 6:35PM

Present

- Kylee Peña
- Jeffrey Hartsough
- Neal Roden
- David Silverman

Absent

- Kira Durbin
- Lindsay Imber

2. Administrative Motions

- a. Approval of July minutes**
- b. Approved unanimously.**

3. Chair Report (5 minutes): Kylee Peña

- a. Outreach Round Table with DONE - will be following up.**

- b. *Movie night went great!*
- c. *Talking to Youth Reps about social media.*

4. **Public Official Comment** (2 minutes each): *Comments by public officials*
5. **General Public Comment by Community Stakeholders** (2 minutes each): *comments by the public on non-agenda items within the Outreach Committee's jurisdiction*
6. **Street Fair Updates**
 - a. Giveaways
 - 1) Need to purchase 300 pill containers
 - 2) Need to create a SONC election postcard to replace the movie night side and print 500-1000 copies.
 - b. Permits/location is the same
 - c. Need to get a larger map and laminate it.
 - 1) Make up a map with odd areas highlighted for elections.
7. **Vote Placards**
 - a. Ready to go!
8. **Civics 101 Forum**
 - a. Talked to youth reps about picking this up.
9. **October Movie**
 - a. Halloween Movie - potentially November 2nd
 - b. Will follow up with the park to see when their fall festival is happening
10. **Additional old business not agendized**
 - a. None.
11. **New business not agendized**
 - a. Phone - we should discontinue.
 - b. Newsletter - consider doing dedicated emails for useful events.
 - c. Local press - submit events and photos to small press outlets.
 - d. Outreach kit updates: include some tangible items to have for events to show our work, such as recent agendas or CIS and council files.
 - 1) Consider also having a list of bullet points on a larger poster – accomplishments and contributions.
12. **Outreach meetings remaining in 2024**
 - a. September: no meeting
 - b. October 9 - in person - 6:30pm
 - c. November 19 (in person)
 - d. December: none
13. **Outreach Committee Member Announcements**
 - a. None.
14. **Adjournment**
 - a. Adjourned at 7:48pm

The Americans With Disabilities Act

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org.

Public Access of Records

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.ShermanOaksNC.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please email the SONC Secretary: stacey.segarrabohlinger.sonc@gmail.com.

Public Posting of Agendas

Neighborhood Council agendas are posted for public review as follows:

- Sherman Oaks Public Library, 14245 Moorpark St, Sherman Oaks, CA 91423.
- www.ShermanOaksNC.org
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>.

Notice to Paid Representatives

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org.

Reconsideration and Grievance Process

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.ShermanOaksNC.org.

