

CITY OF LOS ANGELES
California



**SHERMAN OAKS
NEIGHBORHOOD
COUNCIL**
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(818) 503-2399

Website:
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Committee Members:
Jeffrey Hartsough, Chair,
CI-2
Howard Katchen, R-3
Lisa Petrus, Stakeholder
Cheryl Shapiro, Stakeholder

**Sherman Oaks Neighborhood Council
Finance Committee Meeting Minutes
Wednesday, May 29, 2024, 6:30 PM
In-Person Meeting
Sherman Oaks Public Library – Community Room**

Minutes of the Finance Committee

I. Meeting was called to order by Jeffrey Hartsough at 6:39 PM

SONC Committee Members Present – Jeffrey Hartsough, Howard Katchen, Cheryl Shapiro
(Lisa Petrus – absent) 3 present – 1 absent. Quorum achieved.

II. ADMINISTRATIVE MOTIONS:

Item II. a., A motion to approve SONC Finance Committee draft minutes dated Monday, April 24, 2024 as submitted was brought by Howard Katchen and seconded by Jeffrey Hartsough. Motion was approved by SONC Finance Committee members: Jeffrey Hartsough, Howard Katchen and Cheryl Shapiro. 3 yes – 0 no. Motion was unanimously approved.

III. COMMENTS BY PUBLIC OFFICIALS:

There were no public officials in attendance.

IV. PUBLIC COMMENT

There were no public comments.

V. TREASURER'S REPORT:

Item V.a., Individuals interested in becoming a member of the SONC Finance Committee should contact the Chair, Jeffrey Hartsough, email: jeffrey.hartsough.sonc@gmail.com.

Item V.b., The next SONC Finance Committee scheduled meeting will be on Wednesday, June 26, 2024.

Item V.c., The SONC FY 2024 budget and development of the SONC FY 2025 Admin Packet is presently being reviewed.

**VI. FUNDING MOTIONS:
ACTED UPON:**

There was a discussion of agenda item VI. a., the monthly expense report (MER) for the period ending April 30, 2024, was reviewed. A motion to approve as submitted was brought by Jeffrey Hartsough and seconded by Howard Katchen. Motion was unanimously approved with 3 yes, 0 no votes, (Jeffrey Hartsough, Howard Katchen, Cheryl Shapiro). There were no public comments.

A discussion of agenda item VI. b., a motion to approve the Sherman Oaks Neighborhood Council's Fiscal Year Admin Packet for FY 2025 was brought by Jeffrey Hartsough and seconded by Cheryl Shapiro. Motion was unanimously approved by SONC Finance Committee members, 3 yes, 0 no, (Jeffrey Hartsough, Howard Katchen, Cheryl Shapiro). There were no public comments.

There was a discussion of agenda item VI. c., a motion to approve an expenditure of up to \$1,000 for the purchase of T-Shirts for the SONC board and committee members was brought by Jeffrey Hartsough and seconded by Cheryl Shapiro. T- Shirts will be worn by board and committee members at SONC outreach and other events. A motion to amend the original motion and approve an expenditure of up to \$1,000 to now include baseball caps was brought by Howard Katchen and seconded by Cheryl Shapiro. Motion to amend was unanimously approved by SONC Finance Committee members in attendance, 3 yes, 0 no, (Jeffrey Hartsough, Howard Katchen, and Cheryl Shapiro). There were no public comments.

The Committee discussed agenda item VI. d., a motion to approve an expenditure for up to the amount of \$400.00 to pay for the Zoom Video Conferencing Software licensing subscription fees. Zoom supports SONC's ongoing public meetings. The motion to approve was brought by Jeffrey Hartsough and seconded by Howard Katchen. Motion was unanimously approved by SONC Finance Committee members, 3 yes, 0 no, (Jeffrey Hartsough, Howard Katchen, and Cheryl Shapiro). There were no public comments.

The Committee discussed agenda item VI. e., a motion to approve an expenditure for up to the amount of \$4,900.00 for the Sherman Oaks Neighborhood Council's Summer Series of Movies in the Park. Funds will go towards film rental/licensing fees, projection services, children's activities and other family friendly activities. The motion to approve was brought by Howard Katchen and seconded by Cheryl Shapiro. Motion was unanimously approved by SONC Finance Committee members, 3 yes, 0 no, (Jeffrey Hartsough, Howard Katchen, and Cheryl Shapiro). There were no public comments.

VII. FINANCE COMMITTEE BUSINESS:

- a. Discussion of training and anticipation of board funding needs was held. Board needs to educate Committee chairs on how to request and receive budget funds from Finance Committee.
- b. Howard Katchen is continuing his search for a High School Youth Representative board member. He will reach out to the Valley Village Neighborhood Council for permission to utilize their application form for this position.

VIII. FINANCE COMMITTEE MEMBER ANNOUNCEMENTS:

Sign up is open for Annual Budget Day. It will be held Saturday, June 15 at 8:00 am (breakfast starts at 7:30 am).

- IX. Meeting was adjourned at 7:47 PM.