

**Committee Members:**

Jeffrey Hartsough, Chair,  
CI-2  
Howard Katchen, R-3  
Lisa Petrus, Stakeholder  
Cheryl Shapiro, Stakeholder

**CITY OF LOS ANGELES  
California**



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**Sherman Oaks Neighborhood Council  
Finance Committee Meeting Minutes  
Wednesday, April 24, 2024, 6:30 PM  
In-Person Meeting  
Sherman Oaks Public Library – Community Room**

**Minutes of the Finance Committee**

**I. Meeting was called to order by Jeffrey Hartsough at 6:39 PM**

Committee Members Present – Jeffrey Hartsough, Howard Katchen, Lisa Petrus, Cheryl Shapiro

**II. ADMINISTRATIVE MOTIONS:**

Item II. a, A motion to approve Finance Committee draft minutes dated Monday, January 29, 2024 as submitted was brought by Howard Katchen and seconded by Lisa Petrus. Motion was approved by Finance Committee members, Jeffrey Hartsough, Howard Katchen, Lisa Petrus, Cheryl Shapiro, 4 yes – 0 no. Motion was unanimous.

**III. COMMENTS BY PUBLIC OFFICIALS:**

There were no public officials in attendance.

**IV. PUBLIC COMMENT**

There were no public comments.

**V. TREASURER'S REPORT:**

Item V.a, Individuals interested in becoming a member of the Finance Committee should contact the Chair, Jeffrey Hartsough, email: [jeffrey.hartsough.sonc@gmail.com](mailto:jeffrey.hartsough.sonc@gmail.com).

Item V.b, The next Finance Committee scheduled meeting will be Wednesday, May 29, 2024.

Item V.c. The FY25 Admin Packet will be ready for review on May 29<sup>th</sup>.

**VI. FUNDING MOTIONS:**

## ACTED UPON:

There was a discussion of agenda item VI. a, the monthly expense report (MER) for the period ending March 31, 2024, was reviewed. A motion to approve as submitted was brought by Howard Katchen and seconded, by Lisa Petrus. Motion was unanimously approved in 4 yes, 0 no, (Jeffrey Hartsough, Howard Katchen, Cheryl Shapiro, Lisa Petrus). There were no public comments.

A discussion of agenda item VI. b, a motion to approve the expenditure of to \$120 for the purchase of board member business cards was brought by Cheryl Shapiro and seconded by Howard Katchen. Motion was unanimously approved by SONC Finance Committee members, 4 yes, 0 no, (Jeffrey Hartsough, Howard Katchen, Lisa Petrus, Cheryl Shapiro). There were no public comments.

There was a discussion of agenda item VI. c, a motion to approve a Neighborhood Purpose Grant in the amount of \$2,500 to the No Ho Alliance in support of the operation of their Drop-in center for People Experiencing Homelessness. The motion to approve was brought by Jeffrey Hartsough and seconded by Howard Katchen. Motion was unanimously approved by SONC Finance Committee members, 4 yes, 0 no, (Jeffrey Hartsough, Howard Katchen, Lisa Petrus, Cheryl Shapiro). There were no public comments.

The Committee discussed agenda item VI. d, a motion to approve an expenditure for up to the amount of \$739.50 to pay the Constant Contact for services covering the period of March 8, 2024 through March 8, 2025. The motion to approve was brought by Lisa Petrus and seconded by Cheryl Shapiro. Motion was unanimously approved by SONC Finance Committee members, 4 yes, 0 no, (Jeffrey Hartsough, Howard Katchen, Lisa Petrus, Cheryl Shapiro). There were no public comments.

The Committee discussed agenda item VI. e, a motion to approve an expenditure for up to the amount of \$500.00 from the Sherman Oaks Neighborhood Council's (SON) FY 2024 budget to fund a contribution to the L.A. Congress of Neighborhoods. The motion to approve was brought by Howard Katchen and seconded by Lisa Petrus. Motion was unanimously approved by SONC Finance Committee members, 4 yes, 0 no, (Jeffrey Hartsough, Howard Katchen, Lisa Petrus, Cheryl Shapiro). There were no public comments.

Public comment from Harold Shapiro. Do they report back as to the use of funds? Does SONC get recognition?

There was a discussion of agenda item VI. f, , There was a motion to approve the expenditure of up to \$500 from the Sherman Oaks Neighborhood Council's (SONC) FY 2024 budget to fund a contribution to the Neighborhood council Budget Day. The motion was brought by and seconded, by Cheryl Shapiro. Motion was unanimously approved by SONC Finance Committee members - 4 yes, 0 no, (Jeffrey Hartsough, Howard Katchen, Cheryl Shapiro, Lisa Petrus).

There was a discussion of agenda item VI.g, , There was a motion to approve the expenditure of up to \$2,000 to purchase "Get out the Vote" placards to support SONC's efforts to engage the Sherman Oaks community and create voter awareness/participation. Motion to approve was brought by Lisa Petrus and seconded by Howard Katchen. Motion was unanimously

approved by SONC Finance Committee members - 4 yes, 0 no, (Jeffrey Hartsough, Howard Katchen, Cheryl Shapiro, Lisa Petrus).

**VII. FINANCE COMMITTEE BUSINESS:**

- a. Discussion of training and anticipation of board funding needs. Board need to educated on how to receive funds from Finance Committee.
- b. Year End planning FY 2024. Lisa to call to animal shelter to see what their needs are.
- c. Admin Packet and Budget for FY 2025 will be reviewed next meeting.

**VIII. FINANCE COMMITTEE MEMBER ANNOUNCEMENTS:**

Budget Day will be Saturday, June 15 at 8:00 am.

- IX.** Meeting was adjourned at 7:40 PM.