

**Sherman Oaks  
Neighborhood Council**

**Finance Committee**

Jeffrey Hartsough, Chair, CI-2  
Howard M. Katchen, R-3  
Lisa Petrus, Stakeholder  
Cheryl Shapiro, Stakeholder

CITY OF  
LOS ANGELES  
CALIFORNIA



Sherman Oaks  
Neighborhood Council



Sherman Oaks  
Neighborhood Council  
P.O. Box 5721  
Sherman Oaks, CA 91413

Website:

[www.ShermanOaksNC.org](http://www.ShermanOaksNC.org)

**Finance Committee Meeting Agenda**

Wednesday, May 29, 2024, 6:30pm

**In-Person Meeting**

Sherman Oaks Public Library – Community Room  
14245 Moorpark Street, Sherman Oaks, CA 91423

**Public Comments:** Comments from the public on agenda items will be heard only when the respective item is being considered, and prior to voting. Comments from the public on other matters not appearing on the agenda that are within the Committee’s jurisdiction will be heard during the Public Comment on Non-Agenda Items period. Please note that under the Brown Act, the Committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer of the Committee.

*The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, composed of stakeholder volunteers who are devoted to the mission of improving our communities.*

- I. CALL TO ORDER & ROLL CALL**
  - a. Call to Order by Jeffrey Hartsough, Chair
  - b. Roll Call

**II. ADMINISTRATIVE MOTIONS**

- a. A motion to approve the Minutes of the Monday, April 24, 2024, Finance Committee Meeting.  
*Draft Minutes of the Finance Committee Meeting April 24, 2024, posted on the SONC website as a supporting document.*

**III. COMMENTS BY PUBLIC OFFICIALS**

**IV. PUBLIC COMMENT -- Comments by the public on non-agenda items within the Finance Committee's jurisdiction.**

**V. TREASURER'S REPORT**

- a. Individuals interested in being a member of the Finance Committee should contact the Chair, email: [jeffrey.hartsough.sonc@gmail.com](mailto:jeffrey.hartsough.sonc@gmail.com).
- b. The next regular Finance Committee meeting is scheduled for Wednesday, June 26, 2024.
- c. Begin the review of FY24 budget and development of the FY25 Admin Packet

**VI. FUNDING MOTIONS**

**a. SONC Monthly Expenditure Report (MER) April 30, 2024**

A motion to approve the Sherman Oaks Neighborhood Council's (SONC) Monthly Expenditure Report (MER) for the period ending April 30, 2024.  
[SONC MER for period ending April 30, 2024](#)

**b. Admin Package and Budget for Fiscal Year 2025**

A motion to approve the Sherman Oaks Neighborhood Council's (SONC) Fiscal Year Admin Packet for FY 2025.  
[DRAFT SONC FY25 Admin Packet](#)

**c. Purchase SONC T-Shirts**

A motion to approve the expenditure of up to \$1000.00 for the purchase of T-shirts for board and committee members. The t-shirts will be worn by board and committee members at SONC outreach and other events.

**d. SONC Zoom Licenses**

A motion to approve the expenditure of up to \$400.00 to pay Zoom licensing fees. Zoom supports SONC's ongoing public meetings.

**e. 2024 SONC's Summer Series Movies in the Park – July 20, 2024**

A motion to approve the expenditure of up to \$4,900 for SONC's Summer Series Movies in the Park screening of Barbie at the Van Nuys Sherman Oaks War Memorial Park on Saturday, July 20, 2024. Funds will go towards film rental/licensing fees, projection services, children's activities, such as bubble blowing services and other family friendly activities. Funding will also be used to acquire SONC branded promotional materials, SONC printed materials, and event logistical support.

**VII. FINANCE COMMITTEE BUSINESS**

- a. Discussion of training and anticipation of board funding needs
- b. Other motions?
- c.

**VIII. FINANCE COMMITTEE MEMBER ANNOUNCEMENTS**

**IX. ADJOURNMENT**

**THE AMERICAN WITH DISABILITIES ACT (ADA)**

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

**NOTICE TO PAID REPRESENTATIVES**

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org).

**PUBLIC ACCESS OF RECORDS**

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.ShermanOaksNC.org](http://www.ShermanOaksNC.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please email: [stacey.segarrabohlinger@gmail.com](mailto:stacey.segarrabohlinger@gmail.com).

**PUBLIC AGENDA POSTING** – Neighborhood Council agendas are posted for public review as follows:

- Sherman Oaks Public Library, 14245 Moorpark St, Sherman Oaks, CA 91423.
- [www.ShermanOaksNC.org](http://www.ShermanOaksNC.org)
- Via e-mail subscription with L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

**RECONSIDERATION AND GRIEVANCE PROCESS**

For information on the NC's process for action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our website, [www.ShermanOaksNC.org](http://www.ShermanOaksNC.org).

**\*SB411 / SECTION 54953.8 DISCLAIMER FOR VIRTUAL MEETINGS**

(C) The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time.

(D) Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(E) (i) An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph (D), to provide public comment until that timed public comment period has elapsed. (ii) An eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment.

(iii) An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.