

Neighborhood Council Funding Program

APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. The Neighborhood Council (NC), upon approval of the application, shall submit the approved application along with all required documentation to the Department of Neighborhood Empowerment.

Name of NC from which you are seeking this grant: Sherman Oaks Neighborhood Council

SECTION I - APPLICANT INFORMATION

1a)	<u>Friends of the Sherman Oaks Library</u> Organization Name	<u>51-0162021</u> Federal I.D. # (EIN#)	<u></u> State of Incorporation	<u></u> Date of 501(c)(3) Status (if applicable)
1b)	<u>14245 Moorpark St.</u> Organization Mailing Address	<u>Sherman Oaks</u> City	<u>CA</u> State	<u>91423</u> Zip Code
1c)	<u>SAME</u> Business Address (If different)	<u></u> City	<u></u> State	<u></u> Zip Code
1d)	PRIMARY CONTACT INFORMATION:			
	<u>Arthur Pond</u> Name	<u>(818) 205-9758</u> Phone	<u>apond@lapl.org</u> Email	
2)	Type of Organization- Please select one:			
	<input type="checkbox"/> Public School <i>(not to include private schools)</i>	or	<input checked="" type="checkbox"/> 501(c)(3) Non-Profit <i>(other than religious institutions)</i>	
	Attach Grant Request on School Letterhead		Attach IRS Determination Letter	
3)	<u>Los Angeles Public Library - Sherman Oaks Br. 14245 Moorpark St.</u> Name / Address of Affiliated Organization (If applicable)	<u>Sherman Oaks</u> City	<u>CA</u> State	<u>91423</u> Zip Code

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

Purchase new carpets for the public community room at the Sherman Oaks "Martin Pollard" Branch of the Los Angeles Public Library located at 14245 Moorpark Street, Sherman Oaks, CA.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

The community room at the library is used by many, many organizations and community stakeholders for meetings and community events. The use of the library is open to the public during regular business hours at no charge to the Sherman Oaks Community. The current carpet in the community room is past over ten years old and is in urgent need of replacement. A grant to the Friends of the Library will be solely used to purchase this physical inventory.

SECTION III - PROJECT BUDGET OUTLINE

6a) Personnel Related Expenses	Requested of NC	Total Projected Cost
Not Applicable		

6b) Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
Carpeting for approximately 1,100 square foot Community Room	\$ 4,999.00	\$ 15,000.00

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
 No Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in box 4 above contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes, please describe:

Source of Funding	Amount	Total Projected Cost
Sherman Oaks Friends of the Library	\$ 10,001.00	\$ 15,000.00

9) What is the TOTAL amount of the grant funding requested with this application: \$ 4,999.00

10a) Start date: 09/15/17 10b) Date Funds Required: 10/01/17

10c) Expected completion date: 10/31/17 (After completion of the project, the applicant must submit a follow-up form to the Neighborhood Council and the Department of Neighborhood Empowerment)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a former or existing relationship with a Board Member of the NC?
 No Yes - Please describe below:

Name of NC Board Member	Relationship to Applicant
None	

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application? Yes No *(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the Department will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read Appendix A, "What is a Public Benefit," and Appendix B "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

<u>Donna Gallagher</u>	<u>President</u>	_____	_____
PRINT Name	Title	Signature	Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

<u>Karen Lee</u>	<u>Recording Secretary</u>	_____	_____
PRINT Name	Title	Signature	Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the Department at (213) 978-1551 for instructions on completing this form