

**Sherman Oaks  
Neighborhood Council**

**Human Services Committee**

Sarah Manuel, Co-Chair  
Pamela Harris, Co-Chair  
Nathan Kang  
Alexia Guevara  
David Gudino  
Kylee Peña  
Mercedes Bankston  
Elias Fenig

CITY OF LOS ANGELES  
CALIFORNIA



**Sherman Oaks  
Neighborhood Council**



Sherman Oaks Neighborhood  
Council P.O. Box 5721  
Sherman Oaks, CA 91413

Website:  
[www.ShermanOaksNC.org](http://www.ShermanOaksNC.org)

**Human Services Committee Meeting :**

**Minutes - DRAFT**

**Monday, February 5th, 2024**

**6:30pm**

**Zoom**

*The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.*

**1. Call to Order**

a. Sarah Manuel, co-chair, called the meeting to order at **6:36pm**.

**2. Roll Call**

a. Sarah Manuel, co-chair, called the roll

i. **Present:** Pamela Harris, Sarah Manuel, Alexia Guevara, Mercedes Bankston, Kylee Peña, David Gudino, Elias Fenig, Nathan Kang **(9)**

ii. **Absent: (0)**

**3. Minutes**

*Motion to approve minutes for January 5, 2024*

**Moved:** Sarah Manuel      **Seconded:** Pamela Harris

**yes:** Pamela Harris, Sarah Manuel, Alexia Guevara, Mercedes Bankston, Kylee Peña, Elias Fenig, Nathan Kang **(9)** / **no: (0)** / **absent:** David Gudino **(1)** / **abstain: (0)**

**approved without objection by roll call vote**

**4. Co-Chair's Report:**

- Homeless count on January 23rd, pretty good turn out but less than last year. Not sure when we'll get the results. Will talk more about ways to streamline it further.
- Going virtual on many of our meetings, posted in several places.

**5. Comments by public officials, agencies, and staff:**

No public officials present.

**6. General Public Comment, speakers:**

- Stacey Segarra-Bohlinger

**7. Service Provider: Green Qween - Taylor Bazley, co-owner and founder (taylor@thegreenqween.com)**

- Moving into a space at 13711 Ventura Blvd. in June pending final approvals by city council.
- Queer and POC-led social equity licensed dispensary in LA. Sell cannabis products with a focus on supporting emerging LGBTQ+ brands. Contributes annual percentage of proceeds to DTLA Proud Community Center.

**8. Discussion of Human Services Committee Duties of Co-Chairs and Members:**

- Alexia Guevara: Design Work Creator (would rename it social media coordinator, collaborating with marketing)
- Mercedes Bankston: Presenter Coordinator
- Kylee Pena: Marketing
- Nathan Kang: Meeting Admin
- Elias Fenig: Volunteer Coordinator
- Alexia Guevara: proposed renewing the roles every 6 months and creating attendance requirements

**9. Discussion of Human Services Outreach Calendar and Funding Requests:**

- |                                     |               |
|-------------------------------------|---------------|
| ● Baby Drive                        | April 2024    |
| ● School Supply Drive               | TBD - 2024    |
| ● Hygiene Drive w/Library           | TBD - 2024    |
| ● Meet your Neighbor w/Outreach     | TBD - 2024    |
| ● Senior Drive                      | TBD - 2024    |
| ● Holiday Drive                     | December 2024 |
| ● Secret Santa Letters              | December 2024 |
| ● Holiday Carolling                 | December 2024 |
| ● Cycle Kit w/Library & Girl Scouts | TBD           |

For Meet Your Neighbor, we need to collaborate with Outreach and group together some areas to do localized meet your neighbor. Outreach is taking an action to pursue it.

School supply drive depends on Van Nuys Middle School and will be doing the drive soon.. Email Alexia to create flyers. City of Hope is supplying backpacks to give away in August.

Notre Dame asked to revisit for December schedule. For Holiday Drive, we need a new location. Nathan will be connecting the person taking over Santa Letters.

Meredith + Sherman Oaks Library is applying for a Neighborhood Purposes Grant for Cycle Kits.

Tree Giveaway is happening on March 23rd, Human Services could attend and provide resources to attendees. We can hand out the resource guide. Alexia volunteered to create an email sign-up form to rally public participation and will collaborate with Outreach on-site. Outreach will have plenty of calendar items. Will also look to get Circle Program flyers.

#### **10. New Business**

- Sherman Oaks Field Day – inviting health and wellness providers outside to enjoy the park and learn about how to improve their physical and mental wellness. Could potentially partner with the Senior Center.

#### **11. Announcements**

- Next meeting is March 4th (virtual)

#### **11. Adjournment**

meeting adjourned by unanimous consent at **7:47pm**

Respectfully submitted

Kylee Peña