

CITY OF LOS ANGELES  
California



**SHERMAN OAKS  
NEIGHBORHOOD  
COUNCIL**

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**Committee Members:**  
Jeffrey Hartsough, Chair,  
CI-2  
Levon Baronian, B-1  
Howard Katchen, R-3  
Lisa Petrus, R-4  
Cheryl Shapiro, Stakeholder

**Sherman Oaks Neighborhood Council  
Finance Committee Meeting Minutes  
Wednesday, January 25, 2023 6:30 PM  
Virtual Meeting**

**Minutes of the Finance Committee**

**I. Meeting was called to order by Jeffrey Hartsough at 6:38 PM**

Committee Members Present – Jeffrey Hartsough, Cheryl Shapiro, Howard Katchen, Lisa Petrus (arrived late) - 4 present, 1 absent (Levon Baronian) Quorum Achieved.

**II. ADMINISTRATIVE MOTIONS:**

Item II. a, A motion to approve Finance Committee draft minutes dated Wednesday, November 30, 2022 as submitted was brought by Howard Katchen and seconded by Cheryl Shapiro. Motion was approved by Finance Committee members, Jeffrey Hartsough, Howard Katchen, Cheryl Shapiro, 3 yes – 0 no, - 2 absent (Levon Baronian & Lisa Petrus)

**III. COMMENTS BY PUBLIC OFFICIALS:**

There were no public officials in attendance.

**IV. PUBLIC COMMENT**

There were no public comments

**V. TREASURER'S REPORT:**

Item IV.a, FY22 Rollover funds are now available. The SONC FY 2022-23 Budget will be adjusted to include the rollover funds.

Item IV.b, The next Finance Committee scheduled meeting will be Wednesday, February 22, 2023.

**VI. THE FOLLOWING FUNDING MOTION/ACTION ITEMS WERE REVIEWED & ACTED UPON:**

Discussion of agenda item V.a, the monthly expense report (MER) for the period ending December 31, 2022, was reviewed. A motion to approve as submitted was brought by Howard

Katchen and seconded, by Cheryl Shapiro. Motion was unanimously approved by SONC Finance Committee members in attendance, 4 yes, 0 no, Jeffrey Hartsough, Howard Katchen, Cheryl Shapiro, Lisa Petrus, 1 absent – (Levon Baronian). There were no public comments.

Item VI.b, SONC Annual Hello Spring Tree Adoption Event – There was a motion to approve up to \$1,000 for an event to be held on March 25, 2023 (target date) at the Van Nuys Sherman Oaks War Memorial Park. Funds will be utilized for SONC branded promotional materials and event logistical support. A motion to approve was brought by Howard Katchen and seconded, by Lisa Petrus. Motion was unanimously approved by SONC Finance Committee members in attendance, 4 yes, 0 no, Jeffrey Hartsough, Howard Katchen, Cheryl Shapiro, Lisa Petrus, 1 absent – (Levon Baronian). There were no public comments.

Item VI.c, SONC Election Expenses for 2023 Elections – There was a discussion of the motion brought to approve funding up to \$8,000 for the promotion and execution of the SONC 2023 Elections. Funds will be utilized for items such as printing, signage, flyers, yard signs, flyer distribution, social media and SONC branded materials. It has been proposed that SONC distribute election information (10,000) flyers to stakeholder’s homes twice in support of the election effort. Each distribution is estimated to cost \$2,500. A motion to approve was brought by Howard Katchen and seconded, by Cheryl Shapiro. Motion was unanimously approved by SONC Finance Committee members in attendance, 4 yes, 0 no, Jeffrey Hartsough, Howard Katchen, Cheryl Shapiro, Lisa Petrus, 1 absent – (Levon Baronian). There were no public comments.

## **VII. FINANCE COMMITTEE BUSINESS:**

Jeffrey Hartsough sent out emails to board members to see if they needed funds for their FY 2023 agendas. He will also be sending to the Finance Committee members a copy of the currently approved SONC FY23 Budget.

March 1 is the planned start date for resumption of in-person SONC meetings per DONE. There is a Bill currently under consideration in the State Assembly to amend the Brown Act that if passed will allow all Neighborhood Council meetings to continue to be held virtually on-line.

Finance Committee is checking on whether a display case for posting SONC committee agendas at the library was approved in the past at a previous meeting.

Christy Adair thanked the committee for their consideration of additional funding of the LAFD certification program.

Latora Green requested that the Finance committee consider granting more funds to the Valley of Change. She was told to submit a NPG (Neighborhood Purpose Grant) and that we would review past grants given to this non-profit.

## **VIII. FINANCE COMMITTEE MEMBER ANNOUNCEMENTS:**

There were no new announcements.

## **IX. Meeting was adjourned at 7:49 PM.**