

**Sherman Oaks  
Neighborhood Council**

**Executive Committee**

Lindsay Imber, President, 6-R  
Howard Katchen, 1st VP 3-R  
2nd VP (vacant)  
Jeffrey Hartsough, Treasurer, 2-CI  
Stacey Segarra-Bohlinger, Secretary 5-R

CITY OF LOS ANGELES  
CALIFORNIA



**Sherman Oaks  
Neighborhood Council**



Sherman Oaks  
Neighborhood Council P.O.  
Box 5721  
Sherman Oaks, CA 91413

Website:  
[www.ShermanOaksNC.org](http://www.ShermanOaksNC.org)

**Executive Committee Meeting (Virtual):**

**Minutes**

Tuesday, January 3rd, 2023, 6:30 pm.

*The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.*

**1. Call to Order**

- a. Lindsay Imber, President, called the meeting to order at **6:32pm**.

**2. Roll Call**

- a. Stacey Segarra-Bohlinger, Secretary, called the roll.
- i. Present:** Lindsay Imber, Jeffrey Hartsough, Stacey Segarra-Bohlinger, Howard Katchen **(4)**
  - ii. Absent:** Sarah Manuel **(1)**
  - iii. SONC Board Members:** Christy Adair, Lisa Petrus **(2)**  
*Harold Shapiro present as non voting board member*

**3. ADMINISTRATIVE MOTIONS**

- a. *A motion to approve the Minutes of the December 8, 2022 Executive Committee Meeting.*  
**moved:** Katchen                      **seconded:** Hartsough  
**approved without objection by unanimous consent**

**4. Remarks by Public Officials and Staff- none**

**5. Public Comments - brief discussion**

**6. President's Report -**

2nd VP Sarah Manuel has resigned from the board/executive committee,  
maintains role as co-chair of Human services cmt.

**7. Finance Committee & Fiscal Business- Jeffrey Hartsough, Treasurer**

- a. Treasurer's Report.  
rollover funding secured, updated admin packet/budget packet needed

upcoming tree giveaway, March 25th targeted date

b. Proposed motions for upcoming Board meeting: Monthly Expenditure Report (MER)

8.

a. **Airport Committee, Appointment of Chair.**

Draft Motion: *A motion to approve the President's appointment of Bob Bramen to serve as Chair of the SONC Airport Committee. Members TBD.*

*Motion to Amend: A motion to approve the President's appointment of Bob Bramen and Lisa Petrus to serve as Chair of the SONC Airport Committee. Members TBD.*

**Amendment**

**moved:** Imber                    **seconded:** Segarra-Bohlinger  
**yes:** Imber, Hartsough, Petrus, Adair, Segarra-Bohlinger (5)  
**no: (0) abstain:** Katchen (1) **absent: (0)**  
**Motion to amend item 8a carries 5-0-1-0**

**Motion as Amended**

**moved:** Imber                    **seconded:** Segarra-Bohlinger  
**yes:** Imber, Hartsough, Petrus, Adair, Segarra-Bohlinger (5)  
**no: (0) abstain:** Katchen (1) **absent: (0)**  
**item 8a carries 5-0-1-0**

b. **Future of SONC meetings: Virtual vs In-Person vs Hybrid standard of operations**

Board must approve selection in the pilot program. *Relates to CF 22-1070.*  
*discussion regarding potential pros and cons to participation*

c. **Tribute to former SONC Board Member Sidonia Lax:** *to be presented by Howard Katchen*

concern for time / favoritism regarding specific board members over others who have passed recollection of last visits with Sidonia Lax  
suggestion to have City Council meeting adjourned in her honor

d. **SONC roster update.**

i. **President's Appointment of Public Safety Committee Chair**

*Motion to approve the President's appointment of Susan Collins to serve as Chair of the SONC Public Safety Committee (current Chair Christy Adair will remain as a Public Safety Committee member)*

**moved:** Imber                    **seconded:** Katchen  
**yes:** Imber, Hartsough, Katchen, Adair, Petrus (5)  
**no: (0) abstain:** Segarra-Bohlinger (1) **absent: (0)**

**item 8d.i carries 5-0-1-0**

**ii. Approval of New Roster for Green & Sustainability Committee**

*Motion to approve updated roster for Green & Sustainability Committee*

**moved:** Imber            **seconded:** Katchen

**yes:** Imber, Hartsough, Katchen, Adair, Petrus, Segarra-Bohlinger (6)

**no: (0) abstain: (0) absent: (0)**

**item 8d.ii carries unanimously**

**e. Emergency items since the posting of the agenda.**

mentioning of upcoming “homeless” count, January 24-26

9.

**• Guest Speakers (7-8pm):**

- NC EVG-h Workgroup (Josh Nadel) ~7pm.
- City Clerk (Election Administrator Joselin Alvarado) ~7:15pm.
- Assembly District 44 (Laura Friedman) ~7:30pm.

**• Requested motions to date:**

1. Continued from December: EVG/NC Meeting Format (CF 22-1070).
  - a. *Motion to authorize SONC for EmpowerLA’s hybrid pilot.*
2. Government: Hate Crimes Reporting & Prevention (CF 18-0720-S1).
3. Government: Fair Treatment / Human Rights (CF 22-1486).
4. Finance: *See Agenda Item 7b*
5. Traffic & Transportation: *Recommendation of LADOT Projects to CD4.*
6. Harold Shapiro: *For LA City Biodiversity Index File.*

**10. Rules of Debate for Board Meetings: SONC adopts the following ground rules for Board meetings:**

<b>Stage</b>	<b>Time Limit</b>
The Mover, if a motion from Floor, (or Committee Chair, if a motion from Committee) presents (moves) an item.	<b>5 Minutes</b> , Unless Otherwise Indicated on the Agenda
Public Comment is Heard <i>All public commenters wishing to speak may speak once.</i>	<b>1 Minute</b> per Speaker [default] <i>May be adjusted by President</i>
Board Discussion: Opening Round <i>All Board Members wishing to speak may do so.</i>	<b>3 Minutes</b> per Board Member (who wishes to speak)
Board Discussion: Closing Round <i>This occurs after all wanting to speak have spoken once.</i>	<b>1 Minute</b> per Board Member (who wishes to speak)
Voting: The <b>ONLY</b> acceptable responses during Roll Call will be Yes/Yea/Aye, No/Nay, Abstain/Present, Recuse. <i>No debate or explanations shall be allowed during voting, only the vote itself.</i>	<b>If Roll Call:</b> Members shall respond after called upon solely with their vote. (e.g., “Smith: Yes”)

*The Presiding Officer shall have the authority to adjust time limits if time becomes a factor.  
 No member shall speak more than twice to each motion.*

## **ROBERT'S RULES ENFORCEMENT**

Regardless of Board action re: the aforementioned time limits and rules, the following Robert's Rules of Order provisions will be applied at all future SONC Board meetings.

**All Members have equal rights, privileges, and obligations.**

**Only one person may speak at a time, and no person can speak until recognized by the Presiding Officer or Presiding Chair.**

A Member is considered to have spoken Out of Order if said Member speaks, other than in briefly requesting the Presiding Officer's attention, without first having been recognized by the Presiding Officer.

**Decorum: All remarks must be addressed to the Presiding Officer or Chair. All discussion must be relevant to the immediately pending question. Debate must address issues not personalities (no personal attacks).**

If, in the Presiding Officer's judgment, or upon a motion of Point of Order and subsequent agreement of the Presiding Officer, a Member is deemed to have failed to adhere to this guideline, the Presiding Officer shall inform the Member they are in violation of this rule and instruct the Member to adhere to these rules.

**Members may not disrupt nor interrupt, which includes Public Comment period.**

No Member's speech may be interrupted by another Member other than provided by these rules. For instance, Point of Order is an incidental motion that allows one to interrupt the speaker, the Presiding Officer may interrupt a speech in order to enforce the aforementioned rules, etc... **EVEN SO, no person can speak until recognized by the Presiding Officer and a person shall cease speaking when ordered by the Presiding Officer.** The proper way to raise a Point of Order is to address the Presiding Officer and state, simply, "Point of Order." A member must wait to be recognized before giving an explanation. However, simply objecting to the content of another's speech is not permissible ground for interruption nor for raising a Point of Order.

**Board Members and Members of the Public shall adhere to the time limits.**

The Presiding Officer or other authorized Member shall inform a recognized and speaking Public Commenter or Board Member that their time has expired upon its expiration. If a virtual meeting, the speaker shall be muted five seconds after being informed their time has expired. Those who have not been recognized or authorized to speak should remain quiet or, if virtual, muted, while another person is speaking and until recognized by the Chair.

*Robert's Rules Principle: "No member shall speak more than twice to each motion."*

**If a Point of Information is raised during Discussion, time is retained.**

If, during the course of Board Discussion, in either the Opening or Closing Round, a Member wishes to ask a question, informational in nature, of the Mover or Guest, the time consumed by the Mover/Guest's speech (or Executive Officer's speech in response to a Point of Parliamentary Inquiry) shall not be charged against the requesting Member.

**Amendments and Subsidiary Motions**

If an amendment or applicable subsidiary motion is presented during the course of Board Discussion in

accordance with Robert's Rules of Order, the sequence of events shall revert to the Public Comment stage. Such a motion may be made during either round of discussion; it shall be considered out of order to make a motion after having spoken twice and yielded time, or had it expire during the Closing Round.

**Presiding Officer must relinquish the Chair to participate in debate**

The Chair should always remain impartial. If the Presiding Officer wishes to participate in debate (other than in presenting an item as a Committee Chair, answering informational questions, and making concluding remarks prior to calling for a vote), they shall relinquish the chair to another Executive Officer prior to debate and cannot reassume the Chair until the pending main motion is disposed of.

**Rules of debate can be changed by a two-thirds vote.**

**moved:** Imber            **seconded:** Hartsough  
**yes:** Imber, Hartsough, Katchen, Adair, Petrus, Segarra-Bohlinger (6)  
**no: (0) abstain: (0) absent: (0)**  
**item 10 carries unanimously**

**11. Adjournment**

meeting adjourned by unanimous consent at **8:46 pm**

Respectfully submitted

A handwritten signature in cursive script, appearing to read "Stacy".