Sherman Oaks Neighborhood Council

**SPECIAL BOARD MEETING MINUTES**

Monday, July 24, 2013

6:00 pm

Sherman Oaks Public Library

1. The meeting was called to order by President Jill Banks Barad at 6:00 pm.
2. Roll call
	1. Present: Banks Barad, Beeber, Brooks, Calne, Casavan, Ebenstein, Katchen, Lax, Marciniak, Plotkin, Preston, Revord, Ziff.
	2. Absent: Kalban, Roden
3. The minutes of SONC Board meeting of June 10, 2013 were approved. 11-0-0
4. Introduction of elected officials, staff, LAPD Senior Lead Officers – None present.
5. Public Comment - None
6. President’s Report – Jill Banks Barad, President.
	1. Jill, co-signed by Ron Ziff, LUC Chair, wrote a Letter to the Editor of the LA Times expressing the SONC response to the LA Times op-ed piece regarding development and IVT. The Times did not print any letters in opposition to their op-ed piece.
	2. SONC Staff change with administrative assistant- Robin Meyers is the new Administrative Assistant. She will be providing support for Board Meetings and to the committees. All requests must be channeled through the President.
	3. Board Members status change: Jill announced that 2nd Vice President Arthur Hutchinson resigned from the Board as of July, due to his schedule.

**Action Item: Banks Barad nominated Jay Beeber to be the 2nd Vice President. Passed – 12-0-0**

* 1. Creation of new SONC Committee: A new SONC committee has been formed, the Committee on Business and Economic Development Committee. Jill appointed Michael Preston as the Chair. Other Board Members were encouraged to attend the first meeting, date and time to be announced.
1. Treasurer’s Report – Howard Katchen, Chair.
	1. Howard gave an update on the budget and discussed the new requirement that all Board Members need to take Funding Training by September 1.
2. Committee Reports/Updates
	1. Land Use Committee – Ron Ziff, Chair.
		1. Jeff Kalban alerted Ron Ziff that the Bank at the corner of Ventura and Van Nuys Boulevards has tried to reconstruct the areas around the entrances.  They have been warned by the Department of Building and Safety that they do not have the appropriate permits to make any changes
		2. Ron Ziff announced that SONC members have received an invitation to the DWP walking tour of the Sylmar Reservoir.
		3. **Time Sensitive**: Letter to City regarding Housing Element Process – Ron presented an overview of an upcoming hearing regarding the Housing Element being drafted by the City Planning Department. Extensive discussion followed. The concern is that the Housing Element is a complex document and too little time was being given for review and input from the NCs. Ron proposed that a letter be written from SONC to the Planning Department, stating in concept that the Planning Department:
			1. Inform NCs regarding issues involving zoning and housing and get their input.
			2. Put the NC Land Use Committees on list serves for policy issues
			3. Have a designated liaison to NCs
			4. Provide sufficient notice prior to hearings

**Action Item: Ron moved that the Board approve preparation of a letter including these items. Passed 12-0-0**

* 1. Outreach – Sherry Revord, Chair
		1. Meeting scheduled for August 10 at 10 a.m. at Marie Callender’s
		2. Items which will be addressed include outreach for spring election, pole banners, advertising on bus benches and preparing a handout for the street fair in October.
1. No announcements on subject matters within SONC’s jurisdiction
2. The meeting was adjourned at 8:00.

Respectfully submitted by:

Carolyn Casavan, Secretary