Monthly Expenditure Report



Reporting Month: May 2020 Budget Fiscal Year: 2019-2020

NC Name: Sherman Oaks Neighborhood Council

Monthly Cash Reconciliation						
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available	
\$38284.19	\$623.50	\$37660.69	\$5076.12	\$0.00	\$32584.57	

Monthly Cash Flow Analysis						
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available	
Office		\$504.75		\$134.54		
Outreach	\$38000.40	\$118.75	\$29640.69	\$2266.58	\$27239.57	
Elections		\$0.00		\$0.00		
Community Improvement Project	\$4000.00	\$0.00	\$4000.00	\$0.00	\$4000.00	
Neighborhood Purpose Grants	\$7520.00	\$0.00	\$4020.00	\$2675.00	\$1345.00	
Funding Requests Und	der Review: \$0.00	Encumbrar	nces: \$0.00	Previous Expend	itures: \$11236.21	

	Expenditures							
#	Vendor	Date	Description	Budget Category	Sub-category	Total		
1	ONE.RUN	05/08/2020	SONC Face Mask Program, Action Item, Vote Required A motion to approve the expenditure of up to \$2,000 for the ongoing purchase of materials and supplies to continue the work of the SONC Face Mask program.	General Operations Expenditure	Outreach	\$110.00		
2	LLOYD Staffing Inc	04/20/2020	A motion to approve the Admin. Package for Fiscal Year 2019-2020	General Operations Expenditure	Office	\$131.10		
3	THE WEB CORNER, INC.	04/28/2020	A motion to approve Administrative Packet for Fiscal Year 2019-2020	General Operations Expenditure	Office	\$102.50		
4	THE WEB CORNER, INC.	04/28/2020	A motion to approve Administrative Packet for Fiscal Year 2019-2020	General Operations Expenditure	Office	\$102.50		
5	THE WEB CORNER, INC.	05/06/2020	A motion to approve the Administrative Package for Fiscal Year 2019-2020	General Operations Expenditure	Office	\$102.50		
6	Jeffrey Hartsough	05/20/2020	A motion to approve a Board member reimbursement totaling \$29.94 to Jeffrey Hartsough for a) bottled water (Costco \$29.94) in support of SONC meetings;	General Operations Expenditure	Office	\$29.94		

7	Jeffrey Hartsough	05/20/2020	A motion to approve a Board member reimbursement totaling \$44.96 to Jeffrey Hartsough for a) SONC Board Meeting June 10, 2019 a) water (\$17.22 Smart&Final	General Operations Expenditure	Office	\$36.21
8	Jeffrey Hartsough	05/20/2020	A motion to approve a Board member reimbursement totaling \$44.96 to Jeffrey Hartsough for a) SONC Board Meeting June 10, 2019 a) water (\$17.22 Smart&Final	General Operations Expenditure	Outreach	\$8.75
	Subtotal:					\$623.50

	Outstanding Expenditures							
#	Vendor	Date	Description	Budget Category	Sub-category	Total		
1	AT&T Messaging	05/13/2020	A motion to approve the Administration Packet for Fiscal Year 2019-2020.	General Operations Expenditure	Office	\$15.26		
2	AT&T Messaging	05/13/2020	A motion to approve the Administration Packet for Fiscal Year 2019-2020.	dministration Packet for Operations Office		\$15.26		
3	AT&T Messaging	05/13/2020	A motion to approve the Administration Packet for Fiscal Year 2019-2020.	General Operations Expenditure	Office	\$15.26		
4	Sherman Oaks Chamber Foundation	05/19/2020	A motion to approve a Neighborhood Purposes Grant (NPG) to the Sherman Oaks Chamber Foundations of \$2,675.00 in support of graffiti proofing the Sherman Oaks branded painted uti	Neighborhood Purpose Grants		\$2675.00		
5	Candy Williams	05/20/2020	A motion to approve a Board member reimbursement totaling \$88.76 to Candy Williams for SONC Board Meeting July 8, 2019 a) Refreshments and water (\$30.63 Ralph) b)	General Operations Expenditure	Office	\$88.76		
6	Sarah Kathryn Manuel	05/21/2020	A motion to approve a board member reimbursement totaling \$266.58 to Sarah Manuel for various purchases in support of the SONC Face Mask program. The Face Mask program was initiated durin	General Operations Expenditure	Outreach	\$73.96		
7	Sarah Kathryn Manuel	05/21/2020	A motion to approve a board member reimbursement totaling \$266.58 to Sarah Manuel for various purchases in support of the SONC Face Mask program. The Face Mask program was initiated durin	General Operations Expenditure	Outreach	\$87.56		

8	Sarah Kathryn Manuel	05/21/2020	A motion to approve a board member reimbursement totaling \$266.58 to Sarah Manuel for various purchases in support of the SONC Face Mask program. The Face Mask program was initiated durin	General Operations Expenditure	Outreach	\$105.06
9	City of Los Angeles Budget Advocates	05/21/2020	A motion to approve a contribution of up to \$2,000.00 to the Neighborhood Council Budget Advocates to support operation, outreach and work done on behalf of the neighborhood councils to p	General Operations Expenditure	Outreach	\$2000.00
	Subtotal: Outstanding					



INVOICE

Invoice #: Q0F776 Invoice Date: May 18, 2020 Due date: May 18, 2020

ONE DOT RUN, LLC

4717 Van Nuys Blvd #105 Sherman Oaks, CA 91403 United States

Tax ID: 36-4917065

hello@one.run www.one.run Amount due: **\$110.00**

Bill To:

City of Los Angeles Candy Williams 5050 Sepulveda Blvd Sherman Oaks, CA 91403 United States

info@empoweredgifts.org

Description	Quantity	Price	Amount
Courier Service (5/8/2020) Pickup: Manfield Textiles, Vernon, CA Delivery: Sherman Oaks, CA	1	\$110.00	\$110.00
		Subtotal	\$110.00
		Total	\$110.00 USD

Notes

Terms and Conditions

Thank you for your business PAID IN FULL via c/c MC x4628

Federic to Make Face Mark

Associated with BAC 4(7) Mad 11 2020 Board Who

SONC Face Mask Program total expenditure up to \$2,000.

due to CDVID-19 pendenic-Response to Didgens

Sherman Daks Hospital Grontdiness + Hongeless at Ray Chr.

Office of the City Clerk Administrative Services Division Neighborhood Council (NC) Funding Program **Board Action Certification (BAC) Form** Meeting Date: May 11, 2020 NC Name: Sherman Oaks Neighborhood Council Budget Fiscal Year: 2019-20 Agenda Item No: 4F Board Motion and/or Public Benefit A motion to approve the expenditure of up to \$2,000 for the ongoing purchase of Statement (CIP and NPG): materials and supplies to continue the work of the SONC Face Mask program. Method of Payment: (Select One) Credit Card ☐ Board Member Reimbursement **Vote Count** Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete. Board Member's First and Last Name **Board Position** Abstain Ineligible Yes **Absent** Recused Vacant A1-CI Williams, Candy A1-R X Baronian, Levon A1-B X Hartsough, Jeffrey A2-C1 X Gilford, Lisa A2-R X Vacant A2-B Vacant A3-CI Katchen, Howard A3-R X Kerzner, Fran A3-B X Cappelletti, Lisa A4-CI X Petrus, Lisa A4-R X Cappelletti, Joe A4-B X Adair, Christy A5-CI X Manuel, Sarah A5-R X Babian, Avo A5-B X Shapiro, Harold A6-CI X Imber, Gil A6-R X Kim, Christine A6-B X Kalban, Jeffrey A7-CI X Bindow, Michael A7-R X A7-B Roden, Neal x Ranshaw, Hayden Youth Rep X Zimmerman, Marcus Youth Rep X Board Quorum: Total: 13 0 0 We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present. **Authorized Signature** Authorized Signature:

Print/Type Name:

Date:

Jeffrey Hartsough

May 16, 2020

Print/Type Name: Candy Williams

Date: May 13, 2020

INVOICE

Clloyd Please remit payment to:

LLoyd Staffing, Inc. PO Box 780994

DATE

PERIOD

Philadelphia, PA 19178-0994 Billing inquiries: 631.370.7434

Attention of: Tom Capps,

SHERMAN OAKS NEIGHBORHOOD COUNCIL **BILL TO:**

P.O. BOX 5721

SHERMAN OAKS, CA 91413

DESCRIPTION & EMPLOYEE

PO#

You may pay by ACH/wire to:

Wells Fargo Bank, N.A.

Routing #: 121000248 Account #: 4060542594

Credit Cards Accepted

DISCOVER

RATE

AMOUNT

HOURS

Thank you for choosing Lloyd Staffing

DATE	INVOICE NO.	PAGE	ACCOUNT NO.	TERMS:
06/09/2019	410815	1	117247	Due Upon Receipt

	LINIOD	DESCRIPTION 6	ELWII LOTEL		1100113	IVAIL	AWOUNT
0	6/03/19-06/09/19	EXASST	Salter, Jolie A		6.00	21.85	\$131.10
Th ge	nank you for your part in our enerated by LLoyd supports	Placements with a Purpose progra JDRF with a donation to help fight	am. Every placement diabetes.	PAY THIS A	MOUNT >	TOTAL	\$131.10

Employee Timesheet Submission

Employee Name	Salter, Jolie A	Customer Name	LA Dept Neighborhood Empowerment
Assignment Number	260571	Department	
Period Ending Date	6/9/2019 12:00:00 AM	Report To	Ron Ziff
Timesheet Approved By	rziff@shermanoaksnc.org	Timesheet Approved On	6/10/2019 4:49:41 PM

Date	IN 1	OUT 1	IN 2	OUT 2	IN 3	OUT 3	IN 4	OUT 4	Total Hours	Expenses	Pay Code	Approval
06/03/2019	12:00 PM	02:00 PM							2.00	0.00	R	APPROVED
06/04/2019	02:00 PM	04:00 PM							2.00	0.00	R	APPROVED
06/05/2019	10:00 AM	12:00 PM							2.00	0.00	R	APPROVED
Totals									6.00	0.00		

Employee Comments	
Client Comments	

Office of the City Clerk							part 1
Administrative Services Division							/
Neighborhood Council (NC) Funding Prog	gram						राहिपहिट
Board Action Certification Form			Meeting Date:	June 10, 2019			
NC Name: Sherman Oaks	-		Agenda Item N				
Budget Fiscal Year: 2019-2020 Board Motion and/or Public Benefit						11/ 00/	0.000
Statement (CIP and NPG):	A motion to app	rove the	Administra	ative Packe	et for Fisca	al Year 201	9-2020
Method of Payment: (Select One)	☐ Check		☐ Credit Card		☐ Board	Member Reimb	ursement
Recused Boardmembers	must leave the room prior to	Vote o any discussion		eturn to the roor	until after the	vote is complete	
Board Member First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Babian, Avo	Area 5 Business						
Imber, Gil	Area 6 Residential	/					
Baronian, Lavon	Area 1 Business					/	
Binkow, Michael	Area 7 Residential					,	
Gilford, Lisa	Area 2 Residential	-				/	
Hartsough, Jeffrey	Area 2 Community	1					
Kalban, Jeffrey	Area 7 Community	/					
Katchen, Howard	Area 3 Residential	V					
Cappelletti, Lisa	Area 4 Community	X Cusa.				/	
Adair, Christy	Area 5 Community	/					
Shapiro, Harold	Area 6 Community	/					
Kerzner, Fran	Area 3 Business	/					
Petrus, Lisa	Area 4 Residential	1					l le v
Roden, Neal	Area 7 Business	1					
Sales, Kristin	Area 1 Community	/					
Cappelletti, Joe	Area 4 Business	,			/	V	
Williams, Candy	Area 1 Residential	1			,		
Yatman, Deatra	Area 3 Community				/	,	
Kim, Christine	Area 6 Business				/	/	
Mulenforth, Cathy	Area 2 Business	√					
Olds, Sarah	Area 5 Residential	1					
Quorum: 11	Total:	15	0	0	3	5	0
We, the Treasurer and the Second Signer and that a public meeting was held in ac- compliant public meeting where a quoru	cordance with all laws, polici	es, and proced	cil, declare that th dures. The above	ne information pro was approved by	esented on this f the Neighborho	orm is accurate a od Council Board	and complete, , at a Brown Act
Treasurer's Signature	Williams		Second Signer	's Signature	Water	4	
Print/Type Name:	d Williams		Print/Type Na	me:	JEFFREY HO	RT3 OUGH	
Date: Juve	P106 OH		Date:		06-11-	2019	

NEIGHBORHOOD COUNCIL FUNDING PROGRAM FINANCIAL OFFICERS LETTER OF ACKNOWLEDGEMENT & AGREEMENT

We, the undersigned, do hereby declare that as a result of an official action of the Governing Body of the Neighborhood Council (NC) named below:

- (1) we are authorized to request City funding to support NC general operations,
- (2) all items or services described or included in any related funding requests are exclusively intended to further the goals and objectives of the Neighborhood Council, and
- (3) all reasonable precautions shall be exercised by the undersigned to fully safeguard, control and account for all use of funds. Proper accountability of all City funds is critical to the success of the NC Funding Program.

Therefore, by the signature(s) below, and on behalf of the Neighborhood Council named below, WE HEREBY AGREE to the terms and conditions as set forth in this Letter of Acknowledgement and all related documents as provided by the City, agree to expend funds in accordance with any applicable City rules, policies or procedures, and specifically agree to expend monies received by the Office of the City Clerk solely for public purposes relating to the goals and purposes of the Neighborhood Council named below, consistent with the scope and authority under the City Charter, the Plan for a Citywide System of Neighborhood Councils and any implementing ordinances. We have attended and participated in the City-provided training relating to the NC Funding Program.

WE FURTHER ACKNOWLEDGE and WE AGREE to comply with any requirements regarding use of the NC funds. WE AGREE to provide NC financial reports and/or supporting documentation to the Office of the City Clerk, Neighborhood Council Funding Program as requested and at monthly meetings to the Governing Body and stakeholders of the NC named below. WE AGREE that the Office of the City Clerk and other City representatives may make on-site visits to inspect and review all NC financial records, upon providing reasonable advance notice to the NC Treasurer or designated representatives.

WE ACKNOWLEDGE THAT A NEW LETTER OF ACKNOWLEDGEMENT MUST BE FILED IF THERE IS ANY CHANGE OF FINANCIAL OFFICERS.

Neighborhood Council Financial Officers - Names and Signatures:

SIGNATURE OF THE TREASURER Candy Williams	DATE 10, 2019 candy.williams.sonc@gmail.com
PRINT NAME OF THE TREASURER	EMAIL
Area 1 - Residential	818-606-5352
BOARD POSITION	PHONE NUMBER

CONTINUES OTHER SIDE

-		a.				
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1st arkent

SIGNATURE OF THE 2nd SIGNER

Jeffrey Hartsough

PRINT NAME OF THE 2ND SIGNER

Area 2 - Community Interest

BOARD POSITION

Alternate Signer (If not applicable, please indicate "N/A")

SIGNATURE OF THE ALTERNATE SIGNER

PRINT NAME OF THE ALTERNATE SIGNER

BOARD POSITION

1st Bank Cardholder

SIGNATURE OF THE 1st BANK CARD HOLDER

Candy Williams

PRINT NAME OF THE 1st BANK CARD HOLDER

Area 1 - Residential

BOARD POSITION

2nd Bank Cardholder

SIGNATURE OF THE 2nd BANK CARD HOLDER

PRINT NAME OF THE 2nd BANK CARD HOLDER

BOARD POSITION

*** Bank Cardholders, please read further next page ***

06-10-2019

DATE

jeffrey.hartsough.SONC@gmail.com

EMAIL

310-614-9804

PHONE NUMBER

DATE

EMAIL

PHONE NUMBER

DATE

candy.williams.sonc@gmail.com

EMAIL

PHONE NUMBER

DATE

EMAIL

PHONE NUMBER

SHERMAN OAKS Neighborhood Council Annual Budget for Fiscal Year 2019-2020 Annual Budget Funds \$ 42,000.00

Rollover Funds***		
	Total Annual Budget Funds	\$ 42,000.00

Office/Operational Expenditures Category	
Voice Mail Service	\$ 185.00
Copies & Printing - Board & Committee Business	\$ 1,500.00
PLUM - Overtime Charges LAPL (3X)	\$ 650.00
Board Meeting Rental	\$ 750.00
Administrative Assistant - 17 Hrs/Month	\$ 4,400.00
Minutes Transcription - 100 Hrs (10/mnth)	\$ 2,600.00
Bookkeeping Services - 120 Hrs (10/mnth)	\$ 3,120.00
Social Media / Content Manager 5Hrs/Wk	\$ 6,230.00
Office Supplies	\$ 750.00
PLUM / Vision Printing	\$ 450.00
Board Retreat	\$ 750.00
Post Office Box Rental USPS	\$ 115.00
Stamps for Operations	\$ 120.00
Meeting Refreshments	\$ 1,900.00
Website Hosting, Maintenance & Development	\$ 3,280.00
Business Cards - Board Members	\$ 800.00
Software Licensing Fees (Office 365, Adobe Acrobat)	\$ 300.00
Total Office/Operational Expenditures	\$ 27,900.00

^{***}The Funding Program will notify each NC of their Fiscal Year closing balance including available rollover funds, if any, on August 1st or next business day. Depending on when an NC submits its Admin Packet/annual budget, the NC may need to revise and resubmit its annual budget to account for any rollover funds received.

Outreach Expenditures Category	
Movie Series at VNSO Park	\$ 5,000.00
Sherman Oaks Street Fair	\$ 750.00
Spring Tree Give A Way	\$ 350.00
Public Safety Events	\$ 750.00
LA Congress & Budget Advocate	\$ 1,500.00
VANC - Two Events	\$ 500.00
Branded Materials (Polo Shirts, Name Tags, etc)	\$ 1,250.00
Total Outreach Expenditures	\$ 10,100.00

Election Expenditures Category	
	,
Total Election Expenditures	\$ 0.00

Neighborhood Purposes Grants (NPG) Expenditures Category	
As Presented	\$ 4,000.00
Councilly has or plans on securing in the Fiscal Year involving office	space, meeting space
case select NA on the sections that do not apply. If you have more than o	not apply to your No
ca please provide the same information on an additional page. The intom	ation provided on the
en le to continu lenges or service agreement needs to be drafted from the	information provide
— No hacro will be notified and advised to agendize and approve the discovery meeting. The spectrost the Administrative Packet/agental budgets.	rufted agreement at et does not scolece the
to the board will need to take to approve any actual agreement or lease, if	drafted.
Vice Leuse:	,
Total NPG Expenditures	\$ 4,000.00

Community Improvement Projects	(CIP) Expenditures Categor	У
Snared)	with CD 4 - Field Office	
especie Counci Dioce Nomber		
Paris Control Control		
\$ 0.00		
Donath o Value (if spielicable)		
	Total CIP Expenditures	\$ 0.00

TOTAL BUDGET ALLOCATIONS	
Office/Operational Expenditures HONS wary within the SO	\$ 27,900.00
Outreach Expenditures	\$ 10,100.00
Elections Expenditures	\$ 0.00
General and Operational Expenditures	\$ 38,000.00
Neighborhood Purposes Grants (NPG) Expenditures	\$ 4,000.00
Community Improvement Project (CIP) Expenditures	\$ 0.00
TOTAL EXPENDITURES FOR FISCAL YEAR 2019-2020	\$ 42,000.00

Invoice

The Web Corner, Inc.
19509 Ventura Blvd.
Tarzana CA 91356
(818) 345-7443

Date	Invoice #	Due Date
3/1/2020	19933	3/1/2020

Bill To Sherman Oaks NC PO Box 5721 Sherman Oaks, CA 91413

		P.O. No.	Terms	Project
Quantity	Description		Rate	Amount
1	Monthly Maintenance: includes up to 1 hour for; web development, requests, & website adjustme		99.00	99.00
1	Email accounts (2 included) Total 3 for shermanoaksnc.org		3.50	3.50
0	Monthly Hosting for shermanoaksnc.org (Included in maintenance)		15.00	0.00
	,			
DI .:				
Please remit p Thank you for	payment at your earliest convenience.		Total	\$102.50
THATIK YOU TOI	, 001 503H1033:		Payments/Cre	edits \$0.00
			Balance Due	\$102.50

Invoice

The Web Corner, Inc.
19509 Ventura Blvd.
Tarzana CA 91356
(818) 345-7443

Date	Invoice #	Due Date
3/1/2020	19933	3/1/2020

Bill To Sherman Oaks NC PO Box 5721 Sherman Oaks, CA 91413

		P.O. No.	Terms	Project
Quantity	Description		Rate	Amount
1	Monthly Maintenance: includes up to 1 hour for; web development, requests, & website adjustme		99.00	99.00
1	Email accounts (2 included) Total 3 for shermanoaksnc.org		3.50	3.50
0	Monthly Hosting for shermanoaksnc.org (Included in maintenance)		15.00	0.00
	,			
DI .:				
Please remit p Thank you for	payment at your earliest convenience.		Total	\$102.50
THATIK YOU TOI	, 001 503H1033:		Payments/Cre	edits \$0.00
			Balance Due	\$102.50

Office of the City Clerk							part 1
Administrative Services Division							/
Neighborhood Council (NC) Funding Prog	gram						राहिपहिट
Board Action Certification Form			Meeting Date:	June 10, 2019			
NC Name: Sherman Oaks	-		Agenda Item N				
Budget Fiscal Year: 2019-2020 Board Motion and/or Public Benefit						11/ 00/	0.000
Statement (CIP and NPG):	A motion to app	rove the	Administra	ative Packe	et for Fisca	al Year 201	9-2020
Method of Payment: (Select One)	☐ Check		☐ Credit Card		☐ Board	Member Reimb	ursement
Recused Boardmembers	must leave the room prior to	Vote o any discussion		eturn to the roor	until after the	vote is complete	
Board Member First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Babian, Avo	Area 5 Business						
Imber, Gil	Area 6 Residential	/					
Baronian, Lavon	Area 1 Business					/	
Binkow, Michael	Area 7 Residential					,	
Gilford, Lisa	Area 2 Residential	-				/	
Hartsough, Jeffrey	Area 2 Community	1					
Kalban, Jeffrey	Area 7 Community	/					
Katchen, Howard	Area 3 Residential	V					
Cappelletti, Lisa	Area 4 Community	X Cusa.				/	
Adair, Christy	Area 5 Community	/					
Shapiro, Harold	Area 6 Community	/					
Kerzner, Fran	Area 3 Business	/					
Petrus, Lisa	Area 4 Residential	1					l le v
Roden, Neal	Area 7 Business	1					
Sales, Kristin	Area 1 Community	/					
Cappelletti, Joe	Area 4 Business	,			/	V	
Williams, Candy	Area 1 Residential	1			,		
Yatman, Deatra	Area 3 Community				/	,	
Kim, Christine	Area 6 Business				/	/	
Mulenforth, Cathy	Area 2 Business	√					
Olds, Sarah	Area 5 Residential	1					
Quorum: 11	Total:	15	0	0	3	5	0
We, the Treasurer and the Second Signer and that a public meeting was held in ac- compliant public meeting where a quoru	cordance with all laws, polici	es, and proced	cil, declare that th dures. The above	ne information pro was approved by	esented on this f the Neighborho	orm is accurate a od Council Board	and complete, , at a Brown Act
Treasurer's Signature	Williams		Second Signer	's Signature	Water	4	
Print/Type Name:	d Williams		Print/Type Na	me:	JEFFREY HO	RT3 OUGH	
Date: Juve	P106 OH		Date:		06-11-	2019	

NEIGHBORHOOD COUNCIL FUNDING PROGRAM FINANCIAL OFFICERS LETTER OF ACKNOWLEDGEMENT & AGREEMENT

We, the undersigned, do hereby declare that as a result of an official action of the Governing Body of the Neighborhood Council (NC) named below:

- (1) we are authorized to request City funding to support NC general operations,
- (2) all items or services described or included in any related funding requests are exclusively intended to further the goals and objectives of the Neighborhood Council, and
- (3) all reasonable precautions shall be exercised by the undersigned to fully safeguard, control and account for all use of funds. Proper accountability of all City funds is critical to the success of the NC Funding Program.

Therefore, by the signature(s) below, and on behalf of the Neighborhood Council named below, WE HEREBY AGREE to the terms and conditions as set forth in this Letter of Acknowledgement and all related documents as provided by the City, agree to expend funds in accordance with any applicable City rules, policies or procedures, and specifically agree to expend monies received by the Office of the City Clerk solely for public purposes relating to the goals and purposes of the Neighborhood Council named below, consistent with the scope and authority under the City Charter, the Plan for a Citywide System of Neighborhood Councils and any implementing ordinances. We have attended and participated in the City-provided training relating to the NC Funding Program.

WE FURTHER ACKNOWLEDGE and WE AGREE to comply with any requirements regarding use of the NC funds. WE AGREE to provide NC financial reports and/or supporting documentation to the Office of the City Clerk, Neighborhood Council Funding Program as requested and at monthly meetings to the Governing Body and stakeholders of the NC named below. WE AGREE that the Office of the City Clerk and other City representatives may make on-site visits to inspect and review all NC financial records, upon providing reasonable advance notice to the NC Treasurer or designated representatives.

WE ACKNOWLEDGE THAT A NEW LETTER OF ACKNOWLEDGEMENT MUST BE FILED IF THERE IS ANY CHANGE OF FINANCIAL OFFICERS.

Neighborhood Council Financial Officers - Names and Signatures:

SIGNATURE OF THE TREASURER Candy Williams	DATE 10, 2019 candy.williams.sonc@gmail.com
PRINT NAME OF THE TREASURER	EMAIL
Area 1 - Residential	818-606-5352
BOARD POSITION	PHONE NUMBER

CONTINUES OTHER SIDE

-		a.				
2n	d	31	$\boldsymbol{\sigma}$	n	er	

1st arkent

SIGNATURE OF THE 2nd SIGNER

Jeffrey Hartsough

PRINT NAME OF THE 2ND SIGNER

Area 2 - Community Interest

BOARD POSITION

Alternate Signer (If not applicable, please indicate "N/A")

SIGNATURE OF THE ALTERNATE SIGNER

PRINT NAME OF THE ALTERNATE SIGNER

BOARD POSITION

1st Bank Cardholder

SIGNATURE OF THE 1st BANK CARD HOLDER

Candy Williams

PRINT NAME OF THE 1st BANK CARD HOLDER

Area 1 - Residential

BOARD POSITION

2nd Bank Cardholder

SIGNATURE OF THE 2nd BANK CARD HOLDER

PRINT NAME OF THE 2nd BANK CARD HOLDER

BOARD POSITION

*** Bank Cardholders, please read further next page ***

06-10-2019

DATE

jeffrey.hartsough.SONC@gmail.com

EMAIL

310-614-9804

PHONE NUMBER

DATE

EMAIL

PHONE NUMBER

DATE

candy.williams.sonc@gmail.com

EMAIL

PHONE NUMBER

DATE

EMAIL

PHONE NUMBER

Outreach Expenditures Category	
Movie Series at VNSO Park	\$ 5,000.00
Sherman Oaks Street Fair	\$ 750.00
Spring Tree Give A Way	\$ 350.00
Public Safety Events	\$ 750.00
LA Congress & Budget Advocate	\$ 1,500.00
VANC - Two Events	\$ 500.00
Branded Materials (Polo Shirts, Name Tags, etc)	\$ 1,250.00
Total Outreach Expenditures	\$ 10,100.00

Election Expenditures Category	
	,
Total Election Expenditures	\$ 0.00

□Existing(may need to renew ag	greement)
Facility Name/Owner	
Facility Address:	
Facility Owner Phone Number:	
Facility Owner Email:	
Name on Facility Account:	
Monthly Cost:	
O. Box: Zexisting(may need to renew ag	greement)
Property Name/Owner:	Sherman Oaks Neighborhood Council
NC P.O. Box Address	PO Box 5721 S.O. 91413
Property Owner Address:	U.S. Postal Service
Property Owner Phone Number:	RENEWS ANNUALLY ON AUG 01 - ~ \$120.00
Property Owner Email:	
Name on P.O. Box Account:	
Monthly Cost:	
ebsite Services: □Existing(may need to renew ag	greement) New(new agreement may be needed) Donated NA
Name of Website Services Provi	The Web Corner
Service Provider Address: 19509 Ventura Bl., Tarzana 91256	
Service Provider Phone Number	
Service Provider Email:	
Type of Services Provided:	Monthly maintenance: includes up to 1 hour for: phone support, web development, requests & website adjustments. Three (email accounts - shermanoaksnc.org

Invoice

The Web Corner, Inc.
19509 Ventura Blvd.
Tarzana CA 91356
(818) 345-7443

Date	Invoice #	Due Date
4/1/2020	20105	4/1/2020

Bill To
Sherman Oaks NC PO Box 5721 Sherman Oaks, CA 91413

		P.O. No.	Terms	Project
Quantity	Description		Rate	Amount
1	Monthly Maintenance: includes up to 1 hour for; web development, requests, & website adjustme		99.00	99.00
1	Email accounts (2 included) Total 3 for shermanoaksnc.org	1113	3.50	3.50
0	Monthly Hosting for shermanoaksnc.org (Included in maintenance)		15.00	0.00
	(**************************************			
Please remit p	l payment at your earliest convenience.		Todal	#100.50
Thank you for	your business!		Total	\$102.50
			Payments/Cre	edits \$0.00
			Balance Due	\$102.50

Invoice

The Web Corner, Inc.
19509 Ventura Blvd.
Tarzana CA 91356
(818) 345-7443

Date	Invoice #	Due Date
4/1/2020	20105	4/1/2020

Bill To
Sherman Oaks NC PO Box 5721 Sherman Oaks, CA 91413

		P.O. No.	Terms	Project
Quantity	Description		Rate	Amount
1	Monthly Maintenance: includes up to 1 hour for; web development, requests, & website adjustme		99.00	99.00
1	Email accounts (2 included) Total 3 for shermanoaksnc.org	1113	3.50	3.50
0	Monthly Hosting for shermanoaksnc.org (Included in maintenance)		15.00	0.00
	(**************************************			
Please remit p	l payment at your earliest convenience.		Todal	#100.50
Thank you for your business!			Total	\$102.50
			Payments/Cre	edits \$0.00
			Balance Due	\$102.50

Office of the City Clerk							part 1
Administrative Services Division							/
Neighborhood Council (NC) Funding Prog	gram						राहिपहिट
Board Action Certification Form			Meeting Date:	June 10, 2019			
NC Name: Sherman Oaks	-		Agenda Item N				
Budget Fiscal Year: 2019-2020 Board Motion and/or Public Benefit						11/ 00/	0.000
Statement (CIP and NPG):	A motion to app	rove the	Administra	ative Packe	et for Fisca	al Year 201	9-2020
Method of Payment: (Select One)	☐ Check		☐ Credit Card		☐ Board	Member Reimb	ursement
Recused Boardmembers	must leave the room prior to	Vote o any discussion		eturn to the roor	until after the	vote is complete	
Board Member First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Babian, Avo	Area 5 Business						
Imber, Gil	Area 6 Residential	/					
Baronian, Lavon	Area 1 Business					/	
Binkow, Michael	Area 7 Residential					,	
Gilford, Lisa	Area 2 Residential					/	
Hartsough, Jeffrey	Area 2 Community	1					
Kalban, Jeffrey	Area 7 Community	/					
Katchen, Howard	Area 3 Residential	V					
Cappelletti, Lisa	Area 4 Community	X Cusa.				/	
Adair, Christy	Area 5 Community	/					
Shapiro, Harold	Area 6 Community	/					
Kerzner, Fran	Area 3 Business	/					
Petrus, Lisa	Area 4 Residential	1					l le v
Roden, Neal	Area 7 Business	1					
Sales, Kristin	Area 1 Community	/					
Cappelletti, Joe	Area 4 Business	,			/	V	
Williams, Candy	Area 1 Residential	1			,		
Yatman, Deatra	Area 3 Community				/	,	
Kim, Christine	Area 6 Business				/	/	
Mulenforth, Cathy	Area 2 Business	√					
Olds, Sarah	Area 5 Residential	1					
Quorum: 11	Total:	15	0	0	3	5	0
We, the Treasurer and the Second Signer and that a public meeting was held in ac- compliant public meeting where a quoru	cordance with all laws, polici	es, and proced	cil, declare that th dures. The above	ne information pro was approved by	esented on this f the Neighborho	orm is accurate a od Council Board	and complete, , at a Brown Act
Treasurer's Signature			Second Signer	's Signature	Water	4	
Print/Type Name:	d Williams		Print/Type Na	Print/Type Name: JEFFREY HACTSOUGH			
Date: June to 2019			Date: 06-11-2019				

NEIGHBORHOOD COUNCIL FUNDING PROGRAM FINANCIAL OFFICERS LETTER OF ACKNOWLEDGEMENT & AGREEMENT

We, the undersigned, do hereby declare that as a result of an official action of the Governing Body of the Neighborhood Council (NC) named below:

- (1) we are authorized to request City funding to support NC general operations,
- (2) all items or services described or included in any related funding requests are exclusively intended to further the goals and objectives of the Neighborhood Council, and
- (3) all reasonable precautions shall be exercised by the undersigned to fully safeguard, control and account for all use of funds. Proper accountability of all City funds is critical to the success of the NC Funding Program.

Therefore, by the signature(s) below, and on behalf of the Neighborhood Council named below, WE HEREBY AGREE to the terms and conditions as set forth in this Letter of Acknowledgement and all related documents as provided by the City, agree to expend funds in accordance with any applicable City rules, policies or procedures, and specifically agree to expend monies received by the Office of the City Clerk solely for public purposes relating to the goals and purposes of the Neighborhood Council named below, consistent with the scope and authority under the City Charter, the Plan for a Citywide System of Neighborhood Councils and any implementing ordinances. We have attended and participated in the City-provided training relating to the NC Funding Program.

WE FURTHER ACKNOWLEDGE and WE AGREE to comply with any requirements regarding use of the NC funds. WE AGREE to provide NC financial reports and/or supporting documentation to the Office of the City Clerk, Neighborhood Council Funding Program as requested and at monthly meetings to the Governing Body and stakeholders of the NC named below. WE AGREE that the Office of the City Clerk and other City representatives may make on-site visits to inspect and review all NC financial records, upon providing reasonable advance notice to the NC Treasurer or designated representatives.

WE ACKNOWLEDGE THAT A NEW LETTER OF ACKNOWLEDGEMENT MUST BE FILED IF THERE IS ANY CHANGE OF FINANCIAL OFFICERS.

Neighborhood Council Financial Officers - Names and Signatures:

SIGNATURE OF THE TREASURER Candy Williams	DATE 10, 2019 candy.williams.sonc@gmail.com
PRINT NAME OF THE TREASURER	EMAIL
Area 1 - Residential	818-606-5352
BOARD POSITION	PHONE NUMBER

CONTINUES OTHER SIDE

-		a.				
2n	d	31	$\boldsymbol{\sigma}$	n	er	

1st arkent

SIGNATURE OF THE 2nd SIGNER

Jeffrey Hartsough

PRINT NAME OF THE 2ND SIGNER

Area 2 - Community Interest

BOARD POSITION

Alternate Signer (If not applicable, please indicate "N/A")

SIGNATURE OF THE ALTERNATE SIGNER

PRINT NAME OF THE ALTERNATE SIGNER

BOARD POSITION

1st Bank Cardholder

SIGNATURE OF THE 1st BANK CARD HOLDER

Candy Williams

PRINT NAME OF THE 1st BANK CARD HOLDER

Area 1 - Residential

BOARD POSITION

2nd Bank Cardholder

SIGNATURE OF THE 2nd BANK CARD HOLDER

PRINT NAME OF THE 2nd BANK CARD HOLDER

BOARD POSITION

*** Bank Cardholders, please read further next page ***

06-10-2019

DATE

jeffrey.hartsough.SONC@gmail.com

EMAIL

310-614-9804

PHONE NUMBER

DATE

EMAIL

PHONE NUMBER

DATE

candy.williams.sonc@gmail.com

EMAIL

PHONE NUMBER

DATE

EMAIL

PHONE NUMBER

Outreach Expenditures Category	
Movie Series at VNSO Park	\$ 5,000.00
Sherman Oaks Street Fair	\$ 750.00
Spring Tree Give A Way	\$ 350.00
Public Safety Events	\$ 750.00
LA Congress & Budget Advocate	\$ 1,500.00
VANC - Two Events	\$ 500.00
Branded Materials (Polo Shirts, Name Tags, etc)	\$ 1,250.00
Total Outreach Expenditures	\$ 10,100.00

Election Expenditures Category	
	,
Total Election Expenditures	\$ 0.00

□Existing(may need to renew ag	greement)			
Facility Name/Owner				
Facility Address:				
Facility Owner Phone Number:				
Facility Owner Email:				
Name on Facility Account:				
Monthly Cost:				
O. Box: Zexisting(may need to renew ag	greement)			
Property Name/Owner:	Sherman Oaks Neighborhood Council			
NC P.O. Box Address	PO Box 5721 S.O. 91413			
Property Owner Address:	U.S. Postal Service			
Property Owner Phone Number:	RENEWS ANNUALLY ON AUG 01 - ~ \$120.00			
Property Owner Email:				
Name on P.O. Box Account:				
Monthly Cost:				
ebsite Services: □Existing(may need to renew ag	greement) New(new agreement may be needed) Donated NA			
Name of Website Services Provi	The Web Corner			
Service Provider Address:	19509 Ventura BI., Tarzana 91256			
Service Provider Phone Number				
Service Provider Email:				
Type of Services Provided:	Monthly maintenance: includes up to 1 hour for: phone support, web development, requests & website adjustments. Three (email accounts - shermanoaksnc.org			

Invoice

The Web Corner, Inc.
19509 Ventura Blvd.
Tarzana CA 91356
(818) 345-7443

Date	Invoice #	Due Date
5/1/2020	20237	5/1/2020

Bill To
Sherman Oaks NC
PO Box 5721
Sherman Oaks, CA 91413

		P.O. No.	Terms	Project
Quantity	Description		Rate	Amount
1	Monthly Maintenance: includes up to 1 hour for; web development, requests, & website adjustme		99.00	99.00
1	Email accounts (2 included) Total 3 for shermanoaksnc.org		3.50	3.50
0	Monthly Hosting for shermanoaksnc.org (Included in maintenance)		15.00	0.00
Please remit n	ayment at your earliest convenience.			
Thank you for your business!		Total	\$102.50	
			Payments/Cre	dits \$0.00
			Balance Due	\$102.50

Office of the City Clerk							part 1
Administrative Services Division							/
Neighborhood Council (NC) Funding Prog	gram						राहिपहिट
Board Action Certification Form			Meeting Date:	June 10, 2019			
NC Name: Sherman Oaks	-		Agenda Item N				
Budget Fiscal Year: 2019-2020 Board Motion and/or Public Benefit						11/ 00/	0.000
Statement (CIP and NPG):	A motion to app	rove the	Administra	ative Packe	et for Fisca	al Year 201	9-2020
Method of Payment: (Select One)	☐ Check		☐ Credit Card		☐ Board	Member Reimb	ursement
Recused Boardmembers	must leave the room prior to	Vote o any discussion		eturn to the roor	until after the	vote is complete	
Board Member First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Babian, Avo	Area 5 Business						
Imber, Gil	Area 6 Residential	/					
Baronian, Lavon	Area 1 Business					/	
Binkow, Michael	Area 7 Residential					,	
Gilford, Lisa	Area 2 Residential					/	
Hartsough, Jeffrey	Area 2 Community	1					
Kalban, Jeffrey	Area 7 Community	/					
Katchen, Howard	Area 3 Residential	V					
Cappelletti, Lisa	Area 4 Community	X Cusa.				/	
Adair, Christy	Area 5 Community	/					
Shapiro, Harold	Area 6 Community	/					
Kerzner, Fran	Area 3 Business	/					
Petrus, Lisa	Area 4 Residential	1					l le v
Roden, Neal	Area 7 Business	1					
Sales, Kristin	Area 1 Community	/					
Cappelletti, Joe	Area 4 Business	,			/	V	
Williams, Candy	Area 1 Residential	1			,		
Yatman, Deatra	Area 3 Community				/	,	
Kim, Christine	Area 6 Business				/	/	
Mulenforth, Cathy	Area 2 Business	√					
Olds, Sarah	Area 5 Residential	1					
Quorum: 11	Total:	15	0	0	3	5	0
We, the Treasurer and the Second Signer and that a public meeting was held in ac- compliant public meeting where a quoru	cordance with all laws, polici	es, and proced	cil, declare that th dures. The above	ne information pro was approved by	esented on this f the Neighborho	orm is accurate a od Council Board	and complete, , at a Brown Act
Treasurer's Signature	Williams		Second Signer	's Signature	Water	4	
Print/Type Name:	d Williams		Print/Type Na	Print/Type Name: JEFFREY HACTSOUGH			
Date: June to 2019			Date: 06-11-2019				

NEIGHBORHOOD COUNCIL FUNDING PROGRAM FINANCIAL OFFICERS LETTER OF ACKNOWLEDGEMENT & AGREEMENT

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- (1) we are authorized to request City funding to support NC general operations,
- (2) all items or services described or included in any related funding requests are exclusively intended to further the goals and objectives of the Neighborhood Council, and
- (3) all reasonable precautions shall be exercised by the undersigned to fully safeguard, control and account for all use of funds. Proper accountability of all City funds is critical to the success of the NC Funding Program.

Therefore, by the signature(s) below, and on behalf of the Neighborhood Council named below, WE HEREBY AGREE to the terms and conditions as set forth in this Letter of Acknowledgement and all related documents as provided by the City, agree to expend funds in accordance with any applicable City rules, policies or procedures, and specifically agree to expend monies received by the Office of the City Clerk solely for public purposes relating to the goals and purposes of the Neighborhood Council named below, consistent with the scope and authority under the City Charter, the Plan for a Citywide System of Neighborhood Councils and any implementing ordinances. We have attended and participated in the City-provided training relating to the NC Funding Program.

WE FURTHER ACKNOWLEDGE and WE AGREE to comply with any requirements regarding use of the NC funds. WE AGREE to provide NC financial reports and/or supporting documentation to the Office of the City Clerk, Neighborhood Council Funding Program as requested and at monthly meetings to the Governing Body and stakeholders of the NC named below. WE AGREE that the Office of the City Clerk and other City representatives may make on-site visits to inspect and review all NC financial records, upon providing reasonable advance notice to the NC Treasurer or designated representatives.

WE ACKNOWLEDGE THAT A NEW LETTER OF ACKNOWLEDGEMENT MUST BE FILED IF THERE IS ANY CHANGE OF FINANCIAL OFFICERS.

Neighborhood Council Financial Officers - Names and Signatures:

SIGNATURE OF THE TREASURER Candy Williams	DATE 10, 2019 candy.williams.sonc@gmail.com
PRINT NAME OF THE TREASURER	EMAIL
Area 1 - Residential	818-606-5352
BOARD POSITION	PHONE NUMBER

CONTINUES OTHER SIDE

-		a.				
2n	d	31	$\boldsymbol{\sigma}$	n	er	

1st arkent

SIGNATURE OF THE 2nd SIGNER

Jeffrey Hartsough

PRINT NAME OF THE 2ND SIGNER

Area 2 - Community Interest

BOARD POSITION

Alternate Signer (If not applicable, please indicate "N/A")

SIGNATURE OF THE ALTERNATE SIGNER

PRINT NAME OF THE ALTERNATE SIGNER

BOARD POSITION

1st Bank Cardholder

SIGNATURE OF THE 1st BANK CARD HOLDER

Candy Williams

PRINT NAME OF THE 1st BANK CARD HOLDER

Area 1 - Residential

BOARD POSITION

2nd Bank Cardholder

SIGNATURE OF THE 2nd BANK CARD HOLDER

PRINT NAME OF THE 2nd BANK CARD HOLDER

BOARD POSITION

*** Bank Cardholders, please read further next page ***

06-10-2019

DATE

jeffrey.hartsough.SONC@gmail.com

EMAIL

310-614-9804

PHONE NUMBER

DATE

EMAIL

PHONE NUMBER

DATE

candy.williams.sonc@gmail.com

EMAIL

PHONE NUMBER

DATE

EMAIL

PHONE NUMBER

Outreach Expenditures Category	
Movie Series at VNSO Park	\$ 5,000.00
Sherman Oaks Street Fair	\$ 750.00
Spring Tree Give A Way	\$ 350.00
Public Safety Events	\$ 750.00
LA Congress & Budget Advocate	\$ 1,500.00
VANC - Two Events	\$ 500.00
Branded Materials (Polo Shirts, Name Tags, etc)	\$ 1,250.00
Total Outreach Expenditures	\$ 10,100.00

Election Expenditures Category	
	,
Total Election Expenditures	\$ 0.00

□Existing(may need to renew ag	greement)					
Facility Name/Owner						
Facility Address:						
Facility Owner Phone Number:						
Facility Owner Email:						
Name on Facility Account:						
Monthly Cost:						
O. Box: Zexisting(may need to renew ag	greement)					
Property Name/Owner: Sherman Oaks Neighborhood Council						
NC P.O. Box Address	PO Box 5721 S.O. 91413					
Property Owner Address:	U.S. Postal Service					
Property Owner Phone Number:	RENEWS ANNUALLY ON AUG 01 - ~ \$120.00					
Property Owner Email:						
Name on P.O. Box Account:						
Monthly Cost:						
ebsite Services: □Existing(may need to renew ag	greement) New(new agreement may be needed) Donated NA					
Name of Website Services Provi	The Web Corner					
Service Provider Address:	19509 Ventura Bl., Tarzana 91256					
Service Provider Phone Number						
Service Provider Email:						
Type of Services Provided:	Monthly maintenance: includes up to 1 hour for: phone support, web development, requests & website adjustments. Three (email accounts - shermanoaksnc.org					



Van Nuys #48 6100 Sepulveda Blvd Van Nuys, CA 91411 (818) 989-5132

U6 Member 304009682001

6 @ 2.99

E 782796 ****KSWTR40PK

7.94

6 @ 2.00

E 6900000000 CA REDEMP VA

12.00

SUBTOTAL

29.94

TAX

0.00

**** TOTAL

*2*9.94

XXXXXXXXXXXXX2281

Н

AID: A0000000031010

Seq# 5834

APP#: 29513C

Costco Visa Resp: APPROVED

Tran ID#: 004100005834....

Merchant ID: 990048

APPROVED - Purchase

AMOUNT: \$29.94

02/10/2020 15:03 48 5 262 101

Costco Visa

29.94

CHANGE

0.00

TOTAL NUMBER OF ITEMS SOLD = 02/40/2020 15:03 48 5 262 101

OP#: 101 Name: Gres N

Thank You!

Please Come Again

Whse:48 Trm:5 Trn:262 OP:101

SHERMAN DAKS NEIGHBORHOOD COUNCIL

WATER FOR SONG MEETINGS

6 CASES OF 40 BOTTLES PEL CASE

PURCHASED BY

JEFFREY HARTSOUGH

COSTCO

\$ 29.94

Office of the City Clerk							/>
Administrative Services Division							
Neighborhood Council (NC) Funding Prog	gram						1
Board Action Certification Form							City Click
NC Name: Sherman Oaks			Meeting Date: N	March 9, 2020)		****
Budget Fiscal Year: 2019-2020			Agenda Item No				
Board Motion and/or Public Benefit statement (CIP and NPG):	A motion to approve a bottle water (Costco \$		nber reimburse	ment totaling		ffrey Hartsoug	jh for
Method of Payment: (Select One)	☐ Check		☐ Credit Card		☐ Board	Member Reimb	ursement
Recused Boardmembers	must leave the room prior to	Vote 0 any discussio		turn to the roor	until after the	vote is complete	
Board Member First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Babian, Avo	Area 5 Business				/		THE RESIDENCE OF THE PARTY OF T
Imber, Gil	Area 6 Residential	/					
Baronian, Lavon	Area 1 Business	√		and the second			
Binkow, Michael	Area 7 Residential						
Gilford, Lisa	Area 2 Residential				1		
Hartsough, Jeffrey	Area 2 Community	1					
Kalban, Jeffrey	Area 7 Community	_/					
Katchen, Howard	Area 3 Residential						
Cappelletti, Lisa	Area 4 Community						
Adair, Christy	Area 5 Community						
Shapiro, Harold	Area 6 Community						
Kerzner, Fran	Area 3 Business				/		
Petrus, Lisa	Area 4 Residential				V		
Roden, Neal	Area 7 Business						
THE PERSON NAMED IN COLUMN TWO IS NOT THE PERSON NAMED IN COLUMN TWO IS NAMED IN COL		~	-				
Sales, Kristin	Area 1 Community	V				*	
Cappelletti, Joe	Area 4 Business						
Williams, Candy	Area 1 Residential	J					
Vacant	Area 3 Community						
Kim, Christine	Area 6 Business	<u> </u>					
Vacant	Area 2 Business						-
Manuel, Sarah	Area 5 Residential						
Hayden Ranshaw	Youth				1		
Marcus Zimmerman	Youth					/	
Quorum: 11	Total:	16	0	0	4	1	0
We, the Treasurer and the Second Signer and that a public meeting was held in accompliant public meeting where a quoru	ordance with all laws, policies	rhood Counci					
A	C. the board was present.		T		la	L 1	
Treasurer's Signature	Williams		Second Signer's	le 1	FREY HAP	MBY CTSOUGH	
Print/Type Name: Condit	Williams		Print/Type Name	e: JEI			
Date: Larch	4,2020		Date:		03-11-20	20	

Office of the City Clerk			With the Control of t				-()
Administrative Services Division							
Neighborhood Council (NC) Funding Pro	gram						
Board Action Certification Form							City Class
NC Name: Sherman Oaks			Meeting Date:	March 9, 2020)		
Budget Fiscal Year: 2019-2020			Agenda Item N	No: 8D			
Board Motion and/or Public Benefit Statement (CIP and NPG):	A motion to approve Oaks Neighborhood follows: Office & Ad CIP \$0, 4,000,+4,00	Council ba dministratio	sed on anticipa n \$27,900, \$18	ted expenditu ,000, -\$9,900;	res for the 20 Outreach10	19-2020 fiscal 100, 20,000, -	year as
Method of Payment: (Select One)	☐ Check		☐ Credit Card		☐ Boar	d Member Reimb	ursement
Recused Boardmembers	must leave the room prior		e Count sion and may not r	return to the roo	n until after the	vote is complete	
Board Member First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Babian, Avo	Area 5 Business						
Imber, Gil	Area 6 Residential	1					
Baronian, Lavon	Area 1 Business						
Binkow, Michael	Area 7 Residential	1					
Gilford, Lisa	Area 2 Residential				./		
Hartsough, Jeffrey	Area 2 Community			 	V		
		-		-			
Kalban, Jeffrey	Area 7 Community	V		-	-	-	
Katchen, Howard	Area 3 Residential	\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \					
Cappelletti, Lisa	Area 4 Community	-		-			
Adair, Christy	Area 5 Community	 					
Shapiro, Harold	Area 6 Community	/					
Kerzner, Fran	Area 3 Business						
Petrus, Lisa	Area 4 Residential	/					
Roden, Neal	Area 7 Business	/					
Sales, Kristin	Area 1 Community	1					
Cappelletti, Joe	Area 4 Business	1					
Williams, Candy	Area 1 Residential	1	1				
Vacant	Area 3 Community	V		1		1	
Kim, Christine	Area 6 Business	1		-			
Vacant	Area 2 Business					 	
Manuel, Sarah		1					
	Area 5 Residential	\ \ \		-	 	I market was a second	
Hayden Ranshaw	Youth				<u> </u>	-	
Marcus Zimmerman	Youth					V	
		-					
Quorum: 11	Total:	IT	0	0	(3		0
We, the Treasurer and the Second Signer			ncil, declare that th	e information pre	esented on this f	orm is accurate a	nd complete,
and that a public meeting was held in acc compliant public meeting where a quoru	cordance with all laws, police	ies, and proce					
Treasurer's Signature	x Williams		Second Signer	's Signature	Want	sough	
Print/Type Name:	ly Williams	5	Print/Type Na	me: JE	FFREY H	ARTSOUGH	
	1100000				03-11-20	20	

SONC

WATER FOR SONG BOARD MEETING 06-10-2019

Warehouse & Market, Friend & Neighbor.

** Welcome To Our Engine Store ** Store #477

************ See Us On WEB www.smartandfinal.com

Cashier: Laura

DATE 06/10/	19	TIME	12:31:53
+CRV First St +CRV	reet Water		3.99 F 1.75 3.99 F 1.75
+CRV	reet Water SUBTOTAL Sales Tax		3.99 F 1.75 17.22 .00
Discover Cash	TOTAL TENDER CHANGE		17.22 17.22 .00
TOTAL NUMBER	OF ITEMS THIS V	ISII	-> 3

**** Electronic Payment Activity **** 06/10/2019 12:32:17 Discover Credit Entry Method: Chip CARD #: XXXXXXXXXXXXXXX2323 **PURCHASE** - APPROVED AUTH CODE: 01027R

Mode: Issuer A0000001523010 AID: TVR: 00000008000 IAD: 0105A080000000000 TSI: E800 ARC: 00 TC: MID: 482016 OE14FFC1FC816ABF TID: 001 RRN: 08913966

USD\$ 17.22

**** Electronic Payment Activity ****

12:32:21 OP# 10120241 06/10/19 Term:1 Trans # 270 Store # 477

> THANK YOU FOR SHOPPING YOUR SMART AND FINAL STORE MANAGER: Martin Sanchez 1 (818) 789-0242

7-281 06-10-2019 \$ 18.99

Van Nuys #48 6100 Sepulveda B.vd Van Nuys, CA 914 (818) 989-5132

6V Member 304009682001 52513 CHOC CAKE SUBTOTAL TAX **** TOTAL

18.99 18.99 0..00

XXXXXXXXXXXXX2281

AID: A000000031010

Seq# 9700 APP#: 304940

Costco Visa

Resp: APPROVED

Tran ID#: 916100009700...

Merchant ID: 990048

APPROVED - Purchase

AMOUNT: \$18.99

06/10/2019 14:38 48 9 246 43

Costco Visa CHANGE

18.99 0..00

TOTAL NUMBER OF ITEMS SOLD = 1 US 10 20 E 14:38 48 9 246 43

OP#: 43 Name: Nery M

Thank You!

Please Come Again

Whse:48 Trm:9 Trn:246 OP 43

SONC

CAKE TO CELEBRATE NEW BOARD MEMBERS AND DEPARTING BOARD MEMBERS AT 06-10-2019 SONC BOALD MEETING

Office of the City Clerk							1		
laministrative Services Division Jeighborhood Council (NC) Funding Prog									
Reignborhood Council (NC) Funding Prog Board Action Certification Form	gram		Vido 4 lik						
IC Name: Sherman Oaks			Meeting Date:	March 9, 2020)				
udget Fiscal Year: 2019-2020			Agenda Item N				/////////////////////////////////////		
oard Motion and/or Public Benefit tatement (CIP and NPG):	A motion to approve a SONC Board Meeting Costco); and b) SONC	June 10,	ember reimburs 2019: water (\$1	ement totaling 7.22 Smart&F	inal) and ref				
lethod of Payment: (Select One)	☐ Check	-	☐ Credit Card		☐ Boar	d Member Reimb	ursement		
	must leave the room prior to		Count	turn to the room	until often the	vata is samulata			
Board Member First and Last Name	Board Position	Yes	No No	Abstain	Absent	Ineligible	Recused		
Babian, Avo	Area 5 Business	res	No	Abstain	Absent	mengible	Recused		
Imber, Gil	Area 6 Residential				Y				
	Area 1 Business								
Baronian, Lavon			-			-			
Binkow, Michael	Area 7 Residential		-		/				
Gilford, Lisa	Area 2 Residential								
Hartsough, Jeffrey	Area 2 Community								
Kalban, Jeffrey	Area 7 Community	/_							
Katchen, Howard	Area 3 Residential								
Cappelletti, Lisa	Area 4 Community								
Adair, Christy	Area 5 Community								
Shapiro, Harold	Area 6 Community	1			,				
Kerzner, Fran	Area 3 Business				/				
Petrus, Lisa	Area 4 Residential	1							
Roden, Neal	Area 7 Business	1							
Sales, Kristin	Area 1 Community	1							
Cappelletti, Joe	Area 4 Business								
Williams, Candy	Area 1 Residential								
Vacant	Area 3 Community								
Kim, Christine	Area 6 Business					-			
Vacant		V/				-			
	Area 2 Business		_						
Manuel, Sarah	Area 5 Residential								
Hayden Ranshaw	Youth				√				
Marcus Zimmerman	Youth					/			
		A season to the second second second							
				David St. (200 or s. Albert Co. According to the					
Quorum: 11	Total:	16	0	0	H		0		
Ve, the Treasurer and the Second Signer	of the above named Neighbo								
nd that a public meeting was held in acc ompliant public meeting where a quorur		, and proce	dures. The above w	as approved by t	he Neighborho	od Council Board,	at a Brown A		
reasurer's Signature	Williams		Second Signer's	Signature	WHO	rtangl			
rint/Type Name: Cand	de Williams		Print/Type Nam	ne: J	EFFREY HA	artsoubly			
01 (0	1 0 9.00				03-11-20				

Office of the City Clerk			With the Control of t				-()
Administrative Services Division							
Neighborhood Council (NC) Funding Pro	gram						
Board Action Certification Form							City Class
NC Name: Sherman Oaks			Meeting Date:	March 9, 2020)		
Budget Fiscal Year: 2019-2020			Agenda Item N	No: 8D			
Board Motion and/or Public Benefit Statement (CIP and NPG):	A motion to approve Oaks Neighborhood follows: Office & Ad CIP \$0, 4,000,+4,00	Council ba dministratio	sed on anticipa n \$27,900, \$18	ted expenditu ,000, -\$9,900;	res for the 20 Outreach10	19-2020 fiscal 100, 20,000, -	year as
Method of Payment: (Select One)	☐ Check		☐ Credit Card		☐ Boar	d Member Reimb	ursement
Recused Boardmembers	must leave the room prior		e Count sion and may not r	return to the roo	n until after the	vote is complete	
Board Member First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Babian, Avo	Area 5 Business						
Imber, Gil	Area 6 Residential	1					
Baronian, Lavon	Area 1 Business						
Binkow, Michael	Area 7 Residential	1					
Gilford, Lisa	Area 2 Residential				./		
Hartsough, Jeffrey	Area 2 Community			 	V		
		-		-			
Kalban, Jeffrey	Area 7 Community	V		-	-	-	
Katchen, Howard	Area 3 Residential	\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \					
Cappelletti, Lisa	Area 4 Community	-		-			
Adair, Christy	Area 5 Community	 					
Shapiro, Harold	Area 6 Community	/					
Kerzner, Fran	Area 3 Business						
Petrus, Lisa	Area 4 Residential	/					
Roden, Neal	Area 7 Business	/					
Sales, Kristin	Area 1 Community	1					
Cappelletti, Joe	Area 4 Business	1					
Williams, Candy	Area 1 Residential	1	1				
Vacant	Area 3 Community	V		1		1	
Kim, Christine	Area 6 Business	1		-			
Vacant	Area 2 Business					 	
Manuel, Sarah		1					
	Area 5 Residential	\ \ \		-	 	I market was a second	
Hayden Ranshaw	Youth				<u> </u>	-	
Marcus Zimmerman	Youth					V	
		-					
Quorum: 11	Total:	IT	0	0	(3		0
We, the Treasurer and the Second Signer			ncil, declare that th	e information pre	esented on this f	orm is accurate a	nd complete,
and that a public meeting was held in acc compliant public meeting where a quoru	cordance with all laws, police	ies, and proce					
Treasurer's Signature	x Williams		Second Signer	's Signature	Want	sough	
Print/Type Name:	ly Williams	5	Print/Type Na	me: JE	FFREY H	ARTSOUGH	
	1100000				03-11-20	20	

ANGE ... Hardware

THANK YOU FOR SHOPPING AT HAPPY DAYS ACE

16652 VENTURA BLVD. ENCINO, CA 91436 (818) 616-4182

06/09/19 3:49PM 122 553 SALE 34802 1 EA \$7.99 EA TIES CABLE WHT 8" BG100 \$7.99

SUB-TOTAL:\$ 7.99 TAX: \$.76 TOTAL: \$ 8.75 BC AMT: \$ 8.75

BK CARD#: XXXXXXXXXXXXX2823

MID: 372063310885

AUTH: 00960R AMT: \$ 8.75

Host reference #:113102 Bat#

Authorizing Network: DISCOVER

Chip Read

CARD TYPE:DISCOVER EXPR: XXXX AID : A0000001523010

TVR : 00000001523010 TVR : 0000008000 TAD : 01056080000000000

TSI : E800 ARC : 00 MODE : Issuer

CVM :

Name : Discover Credit

ATC :000B

AC : AE5F1D9315C105E3 TxnID/ValCode: 065895

Bank card

USD\$ 8.7

Total Items:



==>> JRNL#B13102/1 CUST NO:*1

<<==

THANK YOU JEFFREY HARTSOUGH
FOR YOUR PATRONAGE
Today's Clerk GURDITPAL

Hardware .

Customer Copy

2823 06-09-2019 \$ 8.75

SONC

CABLE TIES TO POST BANNERS FOL SONG SUMMER SERVES MOVIES IN THE PARK.

Office of the City Clerk							1		
laministrative Services Division Jeighborhood Council (NC) Funding Prog									
Reignborhood Council (NC) Funding Prog Board Action Certification Form	gram		Vido 4 lik						
IC Name: Sherman Oaks			Meeting Date:	March 9, 2020)				
udget Fiscal Year: 2019-2020			Agenda Item N				/////////////////////////////////////		
oard Motion and/or Public Benefit tatement (CIP and NPG):	A motion to approve a SONC Board Meeting Costco); and b) SONC	June 10,	ember reimburs 2019: water (\$1	ement totaling 7.22 Smart&F	inal) and ref				
lethod of Payment: (Select One)	☐ Check	-	☐ Credit Card		☐ Boar	d Member Reimb	ursement		
	must leave the room prior to		Count	turn to the room	until often the	vata is samulata			
Board Member First and Last Name	Board Position	Yes	No No	Abstain	Absent	Ineligible	Recused		
Babian, Avo	Area 5 Business	res	No	Abstain	Absent	mengible	Recused		
Imber, Gil	Area 6 Residential		_		Y				
	Area 1 Business								
Baronian, Lavon			-			-			
Binkow, Michael	Area 7 Residential		-		/				
Gilford, Lisa	Area 2 Residential								
Hartsough, Jeffrey	Area 2 Community								
Kalban, Jeffrey	Area 7 Community	/_							
Katchen, Howard	Area 3 Residential								
Cappelletti, Lisa	Area 4 Community								
Adair, Christy	Area 5 Community								
Shapiro, Harold	Area 6 Community	1			,				
Kerzner, Fran	Area 3 Business				/				
Petrus, Lisa	Area 4 Residential	1							
Roden, Neal	Area 7 Business	1							
Sales, Kristin	Area 1 Community	1							
Cappelletti, Joe	Area 4 Business								
Williams, Candy	Area 1 Residential								
Vacant	Area 3 Community								
Kim, Christine	Area 6 Business					-			
Vacant		V/							
	Area 2 Business		_						
Manuel, Sarah	Area 5 Residential								
Hayden Ranshaw	Youth				√				
Marcus Zimmerman	Youth					/			
		A season to the second second second							
				David St. (200 or o. Albert Co. According to the					
Quorum: 11	Total:	16	0	0	H		0		
Ve, the Treasurer and the Second Signer	of the above named Neighbo								
nd that a public meeting was held in acc ompliant public meeting where a quorur		, and proce	dures. The above w	as approved by t	he Neighborho	od Council Board,	at a Brown A		
reasurer's Signature	Williams		Second Signer's	Signature	WHO	rtangl			
rint/Type Name: Cand	de Williams		Print/Type Nam	ne: J	EFFREY HA	artsoubly			
01 (0	1 0 9.00				03-11-20				

EVENT APPROVAL REQUEST REVIEW

Case# SONC-001

NC Name: Sharman COKS	Received Date: 4/30/19
Event Name: 2019 SONG-Summer Series	Event Date: 6/22/19
NC is the: OMain Sponsor or OCo-Sponsor	Funding Rep: DADA
	7010101
NC Sponsored/Co-Sponsored Events:	d = ~ *
NC Event Approval Form	\$ 350D*
Ø NC Name	'
Contact Information	
Event Information	
Date	
Time	
Estimated # of Attendees	✓ APPROVED
Event Budget	
Venue information	
Signature with contact information	
Board Action Certification (BAC):	
NC Name	
Budget Fiscal Year	

Board Motion/Public Benefit Statement Itemized Detailed Event Budget:

- Provides general expenditures categories
- Provides specific vendors

Agenda Item # Board Vote Count Tally 2 Authorized Signatures

- O If vendor invoices are provided,
 - o Invoice is itemized
 - o NC is listed as "Bill to"
- O A Contract/Service Agreement may be necessary (Please explain in Notes below)
- O A Permit may be necessary (Please explain in Notes below)

Reviewers' Notes:

Date	Staff	Notes/Recommendations/Actions
4/30/19	Tarda	Received
. (6.3)		Requested attional information & document
		to be submitted by 6/20/19
5/16/19	Parla	Received addional Information.
5/24/19	Paole	EVENT for 6/22/2019 has been Approved
		after the start of The new fiscal year.

						}	
Office of the City Clerk							ar ()
Administrative Services Division							
Neighborhood Council (NC) Funding Prop Board Action Certification Form	gram					!	TITLE
NC Name: Sherman Oaks	Mastine Date	Meeting Date: Feb 11, 2019					
Budget Fiscal Year: 2018-2019			Agenda Item No: 10-A				
Board Motion and/or Public Benefit			3,500 for a Summer Movie Series event on Saturday, June				
Statement (CIP and NPG):	29,2019 at Van Nu				ie Series e	vent on Satt	irday, June
Method of Payment: (Select One)	☐ Check		☐ Credit Card		☐ Boar	d Member Reimb	ursement
Recused Boardmembers	must leave the room prior to		e Count sion and may not re	eturn to the roon	until after the	vote is complete	
Board Member First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Babian, Avo	Area 5 Business	X				- The High III	
Banks-Barad, Jill	Area 6 Residential	X					
Vacant	. Area 1 Business		-	_	-	_	-
Binkow, Michael	Area 7 Residential	X					
Capps, Tom	Area 2 Residential	X					
Hartsough, Jeffrey	Area 2 Community	×					
Kalban, Jeffrey	Area 7 Community	$\overrightarrow{\nabla}$	44				
Katchen, Howard	Area 3 Residential	-					
Lax, Sidonia	Area 4 Community	\rightarrow					
Vacant	Area 5 Community						
Mernard, Melissa	Area 6 Community	~					-
	Area 3 Business	- >	-				
Kerzner, Fran		^			~		
Petrus, Lisa	Area 4 Residential	~					
Roden, Neal	Area 7 Business	_>_					
Sales, Kristin	Area 1 Community	- >-					
Steinberg, Sue	Area 4 Business	\					
Williams, Candy	Area 1 Residential	_X					
Yatman, Deatra	Area 3 Community						
Ziff, Ron	Area 6 Business	_X_					
VACANT	Area 2 Business	-	-	- 1		-	-
Olds, Sarah	Area 5 Residential	X_					
	*						
Quorum: 11	Total:	17	0	0	1	0	0
Ne, the Treasurer and the Second Signer	_			-			
and that a public meeting was held in accompliant public meeting where a quo un		s, and proce	dures. The above w	as approved by t	he Neighborhoo	d Council Board,	at a Brown Act
reasurer's sanatum (a		Second Signer's Signature					
Print/Type Name: Tom Capps /	Print/Type Nam	Print/Type Name: Jeff Hartsough					
Date: 2/11/	Date:	Date: 02-11-2019 SONC-COI					
					SON	C-001	