Monthly Expenditure Report



Reporting Month: October 2017 Budget Fiscal Year: 2017-2018

NC Name: Sherman Oaks Neighborhood Council

Monthly Cash Reconciliation									
Beginning Balance	Beginning Balance Total Spent Remaining Outstanding Commitments Net Available								
\$35432.59	\$1275.56	\$34157.03	\$3564.61	\$0.00	\$30592.42				

	Monthly Cash Flow Analysis											
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available							
Office		\$243.42		\$637.11								
Outreach	\$33750.00	\$282.14	\$25547.03	\$427.50	\$24482.42							
Elections		\$0.00		\$0.00								
Community Improvement Project	\$3500.00	\$0.00	\$3500.00	\$0.00	\$3500.00							
Neighborhood Purpose Grants	\$4750.00	\$4750.00 \$750.00 \$2500.00		\$2500.00	\$0.00							
Funding Requests Und	Funding Requests Under Review: \$0.00 Encumbrances: \$0.00 Previous Expenditures: \$9177.41											

			Expenditures			
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	RALPHS # 0222	10/03/2017	(Credit card transaction)	General Operations Expenditure	Outreach	\$5.69
2	RALPHS # 0222	10/03/2017	(Credit card transaction) General Operations Expenditure		Outreach	\$134.95
3	GOODWAY PRINT & COPY	10/05/2017	(Credit card transaction)	General Operations Expenditure	Office	\$33.77
4	GOODWAY PRINT & COPY	10/06/2017	(Credit card transaction)	General Operations Expenditure	Office	\$37.07
5	GOODWAY PRINT & COPY	10/10/2017	(Credit card transaction)	General Operations Expenditure	Office	\$18.89
6	GOODWAY PRINT & COPY	10/13/2017	(Credit card transaction)	General Operations Expenditure	Office	\$45.66
7	GOODWAY PRINT & COPY	10/18/2017	(Credit card transaction)	General Operations Expenditure	Office	\$83.77
8	Ron Ziff	09/21/2017	Approve a reimbursement of \$9.00 to board mem	General Operations Expenditure	Office	\$9.00

9	Connor Lynch Foundation	09/22/2017	Approve a NPG of \$750 to the Connor Lynch Fou	Neighborhood Purpose Grants		\$750.00
10	The Web Corner, inc.	10/10/2017	Approve up to \$1,400 to pay The Web Corner fo	General Operations Expenditure	Outreach	\$39.00
11	The Web Corner, inc.	10/10/2017	Approve up to \$1,400 to pay The Web Corner fo	General Operations Expenditure	Outreach	\$102.50
12	AT&T Messaging	10/18/2017	Approve up to \$200 to pay AT&T for SONC V	General Operations Expenditure	Office	\$15.26
	Subtotal:					\$1275.56

			Outstanding Expenditures	6		
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	Sherman Oaks Friends of the Library	10/19/2017	Approve a Neighborhood Purposes Grant to the Sherm	Neighborhood Purpose Grants		\$2500.00
2	JCS Catering Company	10/31/2017	Approve up to \$750 to pay JCS Catering at CBS	General Operations Expenditure	Outreach	\$325.00
3	LAUSD - Civic Center Permit Office	10/31/2017	Approve up to \$1,020 to pay Los Angeles Unifi	General Operations Expenditure	Office	\$145.48
4	Lloyd Staffing	10/31/2017	Approve up to \$4,500 to pay Lloyd's Sta	General Operations Expenditure	Office	\$43.70
5	The Web Corner, inc.	11/02/2017	Approve up to \$1,400 to pay The Web Corner fo	General Operations Expenditure	Outreach	\$102.50
6	Lloyd Staffing	11/06/2017	Approve up to \$4,500 to pay Lloyd's Sta	General Operations Expenditure	Office	\$447.93
	Subtotal: Outstanding	9	,			\$3564.61

Finance Committee - Vision Committee

Monday, November 27, 2017 10:22 AM

Finance Committe



Please accept my request for \$500 printing expense for Vision/PLUM. We have upcoming meetings with the Councilmember, Assemblymember, Senator plus others regarding the high density housing guidelines and future printing needs.

Thank you,

Hi Tom,

Jeff

Chair, Sherman Oaks Neighborhood Council PLUM Committee

14724 Ventura Blvd., Suite 410 Sherman Oaks, CA 91403 Phone: 310 441 9313 http://www.kalbanarchitects.com

Sherman Oaks Neighborhood Council Budget for Fiscal Year 2017-2018 APPROVED on DRAFT 12-2017

APPROVED on DRAFT 12.2017 Total Annual Allocation \$ 44,610 Date **General & Operational** Total Office 10,050 Outreach 21,310 **Elections** 5,000 **GENERAL & OPERATIONAL SUB TOTAL:** 81.51% \$ 36,360 Community Improvement Projects (CIP) Jul-17 Uncommitted 3,500 **CIP SUB TOTAL:** 7.85% \$ 3,500 Neighborhood Purpose Grants (NPG) Aug-17 Enrich LA - Garden Ranger Program 1,500 Uncomitted 3,250 NPG SUB TOTAL: 10.65% \$ 4,750 **GRAND TOTAL:** 100% \$ 44,610 **Budget Narrative:**

HOLLY L. WOLCOTT CITY CLERK

SHANNON D. HOPPES **EXECUTIVE OFFICER**

When making inquiries relative to

this matter, please refer to the

Council File No.: 17-0883

City of Los Angeles **CALIFORNIA**



OFFICE OF THE CITY CLERK

Council and Public Services Division 200 N. SPRING STREET, ROOM 395 LOS ANGELES, CA 90012 GENERAL INFORMATION - (213) 978-1133 FAX: (213) 978-1040

> BRIAN E. WALTERS **DIVISION CHIEF**

> > CLERK.LACITY.ORG

OFFICIAL ACTION OF THE LOS ANGELES CITY COUNCIL

August 16, 2017

Council File No.: 17-0883

Council Meeting Date: August 15, 2017

15 Agenda Item No.:

Agenda Description: MOTION (RYU - O'FARRELL) relative to funding for the Taste of Toluca and

Movies in the Park events in Council District Four.

MOTION (RYU - O'FARRELL) ADOPTED **Council Action:**

Council Vote:

YES **BLUMENFIELD** HARRIS-DAWSON YES O'FARRELL YES YES **ABSENT** YES **BONIN** HUIZAR **PRICE** ABSENT **BUSCAINO ABSENT KORETZ** YES **RODRIGUEZ** YES KREKORIAN **CEDILLO** YES YES RYU YES **ENGLANDER** YES **MARTINEZ** YES WESSON

MAYOR

HOLLY L. WOLCOTT

CITY CLERK

Pursuant to Charter/Los Angeles	Administrative Code Section(s)): 341
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FILE SENT TO MAYOR: 08/16/2017 08/28/2017 LAST DAY FOR MAYOR TO ACT: **APPROVED** *DISAPPROVED

8/16/2017

*VETO

DATE SIGNED

MOTION

The Council District AB1290 Fund provides funding for redevelopment and community services in various Council Districts.

The neighborhood councils in Council District Four are conducting the Taste of Toluca event and the "Movies in the Park" event.

This effort is of special benefit for the residents of the City and for Council District Four and deserves financial assistance from the City.

Sufficient funds are available in the Council District 4 AB1290 Fund for this purpose.

I THEREFORE MOVE that \$5,303 in the AB1290 Fund No. 53P, Account No. 281204 (CD 4 Redevelopment Projects - Services) be transferred / appropriated to the Neighborhood Council Fund No. 59B-14 as follows: \$2,693 to Account No. 141230 (Greater Toluca Lake Neighborhood Council) for the Taste of Toluca event, and \$2,610 to Account No. 141269 (Sherman Oaks Neighborhood Council) for the "Movies in the Park" event.

I FURTHER MOVE that the City Clerk be authorized to make any corrections, clarifications or revisions to the above fund transfer instructions, including any new instructions, in order to effectuate the intent of this Motion, and including any corrections and changes to fund or account numbers; said corrections / clarifications / changes may be made orally, electronically or by any other means.

PRESENTED BY:

DAVID RYU

Councilman, 4th District

SECONDED BY:

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ORIGINAL

JAUG - 8 2417

General and Operational

ate	Expense Category	Description	Jul 2017	Λυα 2017	Son 2017	Oct 2017	Nov 2017	Dec 2017	Jan 2018	Feb 2018	Mar 2018	Apr 2010	May 2019	Jun 2018	Tot
nthly	Office	Description AT&T Voice Mail	200	Aug 2017	Sep 2017	OCI 2017	NOV 2017	Dec 2017	Jan 2016	Feb 2016	Wai 2016	Apr 2018	May 2018	Jun 2016	10
nthly	Outreach	Web Corner - Website Maint. /Email	1,400												
thly	Office	Copies & Printing - Board & Committee Mtgs	1,500												
hly	Office	LAUSD - Room Rental - Board/PLUM	1,020												
hly	Office	LAPL - Room Rental - O/T PLUM	1,080												
hly	Office	Admin Assistant	4,500												
hly	Outreach	Refreshments for Board Mtgs & Events	1,500												
17	Outreach	VANC - Planning Event / JCS Catering	325												
18	Outreach	VANC - Annual Mixer / JCS Catering	325												
7	Office	USPS - Mail Box Rental	150												
17	Outreach	SO COC - Annual Street Fair 10/15/17	1,000												
ar	Outreach	Movie - Summer Series Jul/Aug 2017	8,610												
าly	Office	Copies & Printing - Vision Committee	450												
17	Office	Board Retreat - Refreshments/Copies	750												
7	Outreach	Sponsorship - 90th Birthday SO	2,500												
7	Elections	Election Outreach	5,000												
7	Outreach	Audio/Visual	2,550												
7	Outreach	Outreach - Other- Uncommitted	-												
7	Office	Office - Misc - Uncommitted	400												
7	Outreach	Budget Advocates	750												
7	Outreach	LA Congress of Neighborhoods	750												
8	Outreach	Spring Tree Give-A-Way	1,600												

Community Improvement Projects

Date			Project Name	Jul 2017	Aug 2017	Sep 2017	Oct 2017	Nov 2017	Dec 2017	Jan 2018	Feb 2018	Mar 2018	Apr 2018	May 2018	Jun 2018	Total
Jul-17	CIP	Uncommitted		3,500												3,500
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				Ψ 3,300	Ψ	Ψ	Ψ	Ψ	Ψ	Ψ	Ψ	Ψ	Ψ	Ψ	Ψ	Ψ 0,000

Neighborhood Purpose Grants

Date		Applicant	Jul 2017	Aug 2017	Sep 2017	Oct 2017	Nov 2017	Dec 2017	Jan 2018	Feb 2018	Mar 2018	Apr 2018	May 2018	Jun 2018	Total
Aug-17 Jul-17	NPG NPG	Enrich LA - Garden Ranger Program Uncomitted	1,500 3,250												1,500 3,250
															-
															-
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			\$ 4,750	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,750

FINANCIAL STATUS AS OF:	12/11/2017		Pg 1
	Debit	Credit	Balance
Funds Carried over from prior FYE			0.00
NC Allocation for FY 2017-2018		44,610.00	
Payments Issued Paid 2017-18	14,753.64		
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Funds Available Per D.O.N.E.			29,856.36
Funds Committed Not Paid			
Funds Available			29,856.36
Revised Funds Available			29,856.36

Adjustments to Statement - Pending Estimated Transactions

Estimated Funds Available and Uncommited	29,856.36
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FUNDING REQUESTS LOG - SHERMAN OAKS NC FRF Item

12/11/2017

No	Description	\$ Approved	\$ to Date	Balance
1	AT&T-Voice Mail Service	200.00	91.56	108.44
2	Printing - Vision Committee	450.00	202.15	247.85
3	Copies - Board and Committee Meetings	1,500.00	208.31	1,291.69
4	LAPL-Security Charge - PLUM Meetings	1,080.00	216.00	864.00
5	LAUSD-Rental - Board Meetings	1,020.00	218.96	801.04
6	Lloyds Staffing - Administrative Assistant	4,500.00	961.41	3,538.59
7	Summer Series - Movie Approval 01	5,000.00	3,634.99	1,365.01
8	Summer Series - Movie Approval 02	1,000.00		1,000.00
9	Refreshments-Board Meetings	1,500.00	346.64	1,153.36
10	Sherman Oaks COC Street Fair	1,000.00	450.00	550.00
11	The Web Corner - Web Site Maintenance	1,400.00	805.00	595.00
12	USPS Postage and PO Box Rental	150.00	108.00	42.00
13	VANC Events (Two)	750.00	325.00	425.00
14	Board Retreat - Refreshments & Material	750.00		750.00
15	Sherman Oaks 90th Anniversary Event	2,500.00	1,391.94	1,108.06
16	Say Hello to Spring - Tree Give-A-Way	1,600.00		1,600.00
17	Budget Advocate - 2017-18	750.00		750.00
18	LA Congress of NCs - 2017-18	750.00		750.00
19	Public Safety - Printing, Copies, Marketing Material	500.00		500.00
20	PS-CERT Training Class	1,000.00	869.93	130.07
21	PS-Neighborhood Disaster Planning Programming	1,000.00	164.75	835.25
22	PS-Neighborhood Watch Event	1,000.00		1,000.00
23	NPG- Enrich LA - Student Ranger Program	1,500.00	1,500.00	0.00
24	NPG-Connor Lynch Foundation	750.00	750.00	0.00
25	Ron Ziff Board Reimbursement	9.00	9.00	0.00
26	Sherman Oaks Friends of the Library	2,500.00	2,500.00	0.00
27	Ron Ziff Board Reimbursement	7.28		7.28
28	Green & Beautification - Printing	500.00		500.00
29	Public Safety - Printing, Copies, Marketing Material	500.00		500.00
30		0.00		0.00
31		0.00		0.00
32		0.00		0.00
33		0.00		0.00
34		0.00		0.00
35		0.00		0.00
36		0.00		0.00
37		0.00		0.00
38		0.00		0.00
39		0.00		0.00

Total	35,166.28	14,753.64	20,412.64
FUNDS UNCOMMITED	9,443.72		