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|  | City Seal - B&W **Sherman Oaks Neighborhood Council**  **PO Box 5721**  **Sherman Oaks, CA 91413** |  |

**This is a BOARD RETREAT**. In accordance with the Brown Act, no issues of a specific nature within the jurisdiction of SONC will be discussed at this meeting.

**Saturday, June 25, 2016**

**Sherman Oaks Hospital**

**4929 Van Nuys Blvd.**

**Doctors’ Conference Room**

**AGENDA**

1. **8:45 a.m.** **CONTINENTAL BREAKFAST**
2. Welcome: Jill Banks Barad, SONC President (9:00 a.m.)

* What was the vision for the neighborhood council system?
* Brief history and mission of SONC.

1. Overview of what we are going to do today
2. Introductions
3. Team Building
4. SONC Procedures and Policies (10:00 a.m.) Mike Fong, Director Policy and Gov. Relations, DONE, and Jill Barad.
   * Brief overview of the Brown Act, Ethics, Conflict of Interest ( *Ethics Training*  *and Funding are required by DONE*, either online or in- person training)
   * The Board as a governing body, role of committees, terminology.
   * SONC Bylaws and Standing Rules
5. Budget: Discussion of budget process (11:00 a.m.) Tom Kapps, Treasurer

* How and when committees should submit budgets
* Most recent funding updates

1. Discussion of Committee Priorities (11:30 a.m.) Ron Ziff, 1st Vice President

* The functions and responsibilities of SONC committees
* What were your committee’s accomplishments last year?
* Goals and focus for the coming year

1. Brainstorming ideas for new SONC programs and outreach ( noon through lunch)

* Receptions /”Meet & Greets” prior to SONC Board meetings
* SONC Strategic Plan 2016-2017
* Other

1. **LUNCH (noon)**
2. Adjourn (**1:00 p.m.)**