Monthly Expenditure Report



Reporting Month: January 2019

Budget Fiscal Year: 2018-2019

NC Name: Sherman Oaks Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$30097.26	\$1324.86	\$28772.40	\$884.25	\$0.00	\$27888.15

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office		\$471.19		\$634.25	
Outreach	\$31000.00	\$853.67	\$20272.40	\$250.00	\$19388.15
Elections		\$0.00		\$0.00	
Community Improvement Project	\$3000.00	\$0.00	\$3000.00	\$0.00	\$3000.00
Neighborhood Purpose Grants	\$8000.00	\$0.00	\$5500.00	\$0.00	\$5500.00
Funding Requests Under Review: \$0.00 Encumbrances: \$0.00		Previous Expend	itures: \$11902.74		

	Expenditures					
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	LA PUBLIC LIBRARY BUSI	01/09/2019	(Credit card transaction)	General Operations Expenditure	Office	\$-216.00
2	GOODWAY PRINT & COPY	01/15/2019	(Credit card transaction)	General Operations Expenditure	Office	\$85.30
3	Amazon.com MB4AZ7PX2	01/23/2019	(Credit card transaction)	General Operations Expenditure	Office	\$75.12
4	USPS PO 0581090401	01/23/2019	(Credit card transaction)	General Operations Expenditure	Office	\$50.00
5	COPY HUB LLC	01/30/2019	(Credit card transaction)	General Operations Expenditure	Office	\$46.36
6	RALPHS # 0222	01/13/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$60.40
7	SUBWAY 03018934	01/14/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$144.00
8	AMZN Mktp US MB2NL8621	01/25/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$17.79

9	Deatra	12/14/2018	A motion to approve a payment of \$47.94 to bo	General Operations Expenditure	Outreach	\$47.94
10	City of Los Angeles Department of Recreation and Parks	01/04/2019	A Motion from the SONC Public Safety Committee for	General Operations Expenditure	Outreach	\$462.00
11	LLOYD Staffing Inc	01/04/2019	A motion to approve up to \$4,500 to pay Lloyd	General Operations Expenditure	Office	\$305.90
12	THE WEB CORNER, INC.	01/04/2019	A motion to approve up to \$1,500 to pay The W	General Operations Expenditure	Outreach	\$102.50
13	Ron Ziff	01/15/2019	A. A motion to approve a board member reimburs	General Operations Expenditure	Outreach	\$19.04
14	LLOYD Staffing Inc	01/15/2019	A motion to approve up to \$4,500 to pay Lloyd	General Operations Expenditure	Office	\$109.25
15	AT&T Messaging	01/15/2019	A motion to approve up to \$185 to pay AT&	General Operations Expenditure	Office	\$15.26
	Subtotal:					\$1324.86

	Outstanding Expenditures					
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	JCS CATERING COMPANY	02/01/2019	A motion to approve \$250 to JCS Catering for	General Operations Expenditure	Outreach	\$250.00
2	LLOYD Staffing Inc	02/01/2019	A motion to approve up to \$4,500 to pay Lloyd	General Operations Expenditure	Office	\$546.25
3	City of Los Angeles Department of Recreation and Parks	02/08/2019	A motion to approve up to \$1,850 to pay Los A	General Operations Expenditure	Office	\$88.00
	Subtotal: Outstanding	9	•	· · · · ·		\$884.25

Refund xxxxxxxxx8480 MASTERCARD Entry Method: Manual	APPLICATION FOR REFUND RELATED TO USE OF LIBRARY FACILITIES
Amount:\$ 216.00 Tax: \$ 0.00 Total: \$ 216.00 01/09/19 07:44:46 Inv #: 000000001 07:44:46 Apprvd: Online 01/09/19	Juestor Thomas Capps 200 N. Spring St. UA 90012
I agree to pay above total amount according to card issuer agreement (Merchant agreement if credit voucher)	it 1-17-2019
X Merchant Сору THANK YOU!	1-3-2019
	12/28/18
LA PUBLIC LIBRARY BU 630 H 51H SIREEI LOS ANGELES. CA. 90071 213-228-7446 Refund	de via, Cash Check Credit Card
xxxxxxxxxx8480 MASTERCARD Entry Method: Manual	est approved by Business Office
Amount:\$ 216.00 Tax: \$ 0.00 Total: \$ 216.00 0/09/19 07:44:46	efund 216.
Inv #: 00000001 Apprvd: Online	ent out <u>10919</u> or Credited Credit Card <u>1.09.19</u>
Customer Copy THANK YOU!	

Fax this form to: Library Business Office (213) 228-7449 Attn: Janet Lavilles Or email form to <u>lavilles@lapl.org</u>

PRINT & CO

SHERMAN OAKS NEIGHBORHOOD COUNCIL/Ton Capps P.O. Box 5721 Sherman Oaks Ca 91413

> Ágenda, 8.5 x 11 White sides 4 name signs, 8.5 x 11 V copied on 1 side Agenda Re-print, 8.5 x 1 copied on 2 sides Minutes, 8.5 x 11 White copied on 2 sides treasuree, 8.5 x 11 Whit copied on 2 sides 20 Copy Machi copies of repeorts one s SMOOTH, 62 sheets, co

XtraExport

Transaction : Sale

Date: 1/14/2019

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Goodway Print & Copy

15121 Ventura Blvd.

Sherman Oaks, CA 91403 Phone: (818) 783-5172 Fax: (818) 783-8649 www.goodwayprintcopy.com

1/14/2019

42282

INVOICE LF

9

Time : 4:27:39 PM(EST)		
Invoice # : 42282	•	
Customer # : 3		
PO / Order # : na	opied on 2	9.00
Card Type : Master Card	5724A,	. 5.00
Card Number : XXXXXXXXXXX8480		
Entry Method : Keyed	νų i π,	9.00
Total Amount: 85.30	sheets,	18.90
Authorization : Approved - 075584		-
Ref Note:	sheets,	29.80
Signature	Multi	6.20

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I Agree to pay the above amount according to the card issuer agreement

Thank You !

Taken by: Account Type: Charge Account PLEASE PAY FROM THIS INVOICE.

THANK YOU!

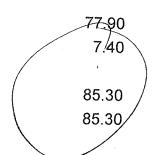
1

50

35

20

Ship Via:



amazon.com

Final Details for Order #113-9457998-6027420 Print this page for your records.

Order Placed: January 22, 2019 Amazon.com order number: 113-9457998-6027420 Order Total: **\$75.12**

Shipped on January 23, 2019

Items Ordered

1 of: *HP Printer Paper, Multipurpose20, &5* x 11, Letter, 20lb, 96 Bright, \$18.71 1,500 Sheets / 3 Ream Carton (112300C) Made In The USA Sold by: Amazon.com Services, Inc

Condition: New

1 of: *HP CC659FN 74/75 Ink Cartridges, Black & Tri-color, 2 pack* \$49.89 Sold by: Amazon.com Services, Inc

Condition: New

Shipping Address:

Sherman Oaks Neighborhood Council 14930 VENTURA BLVD STE 210 SHERMAN OAKS, CA 91403-3458 United States Item(s) Subtotal: \$68.60 Shipping & Handling: \$14.01 Free Shipping:-\$14.01 Total before tax: \$68.60 Sales Tax: \$6.52 Total for This Shipment: \$75.12

Price

Shipping Speed:

FREE Shipping

Payment information

10

Payment Method: MasterCard | Last digits: 8480

. . . .

Billing address Thomas Capps 200 N. Spring Street Los Angeles, CA 90012 United States Item(s) Subtotal: \$68.60 Shipping & Handling: \$14.01 Free Shipping:-\$14.01 -----Total before tax: \$68.60

Estimated tax to be collected: \$6.52

Grand Total: \$75.12

Credit Card transactions

MasterCard ending in 8480: January 23, 2019: \$75.12

To view the status of your order, return to Order Summary.

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CIVIC CENTE 6531 VAN 1 VAN 1 C/ 91401 058103 01/23/2019 (800)3	NUYS BLVD NUYS A -9998	
Product Description	Sale Qty	Final Price
US Flag Coil/1 00 (Unit Price:\$50	1 .00>	\$50.00
Total	•	\$50.00
Credit Card Remitd (Card Name:Mast (Account #:XXXX (Approval #:095 (Transaction #: (AID:A000000004 (AL:MASTERCARD) (PIN:Verified)	XXXXXXXXX84 856) 629)	\$50.00 (80) Chip)

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All sales final on stamps and postage Refunds for guaranteed services only Thank you for your business

HELP US SERVE YOU BETTER

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840-5913-0060-002-00034-92479-01

or scan this code with your mobile device:



or call 1-800-410-7420.

YOUR OPINION COUNTS

COPY HUB LLC 13270 MOORPARK ST

13270 MOORPARK ST SHERMAN OAKS, CA. 91423 818-784-9999

SALE

REF	#: 00000012
Batch #: 401	
01/30/19	12:28:57
APPR CODE: 082742	
Trace: 12	
MASTERCARD	Chip
***************8480	**/**

AMOUNT

APPROVED

\$46.36

MASTERCARD AID: A0000000041010 TVR: 04 00 08 80 00 TSI: E8 00

THANK YOU

CUSTOMER COPY

COPYHUB Sherman Oaks Thank You

01/30/2019 12:58PM 01 000000#5738 RAY

a de la companya de la	146 @ \$0.29	
DEPT.01 MDSE ST	1 \$42.34 \$42.34	
TAX1	\$4.02	

ITEMS 1460 CASH \$46.36

50 - CADUDIDATE WARTED FLYERS

2 (48PG) Pourcy GUIDELINES

Hosters Finance Committee AGENDAS SUPPORT DOCS



Subway#1893-0 Phone 818-784-9804 15053 Ventura Blvd Sherman Oaks, CA, 91403 Served by: 1025 1/14/2019 2:08:15-pm Term ID-Trans# 1/A-213221

5

Qty Size Item	Price
1 3FT Giant Sub	48.00
-2 Tuna GSSect	0.00
1 3FT Biant Sub	48.00
2 Turkey GSSect	0.00
1 3FT Giant Sub	48,00
-2 Roast Beef GSSect	0.00
Sub Total	144.00
Sub Total	
Total (Take Out)	144.00
Credit Card	144.00
Change	0.00
Approval No: 069336	
Reference No: 901422240588	
Card Issuer: Mastercard	
	00
Account No: ***********84	50
Acquired: Manual	
Amount: \$144.00	
Date/Time: 1/14/2019 2:08	:14 PM

Signature:

2

122.

x_____ I agree to pay above total amount according to the Card Issuer Agreement.

CUSTOMER COPY

Host Order ID: 745-185-1365378

Hungry for more? Let us know how we did today by taking our 1 minute survey at www.subwaylistens.com, and receive a Subprise offer to use with your next purchase.

re-ceipt powered by mobivity

amazon.com

Final Details for Order #113-7438199-0755430 Print this page for your records.

Order Placed: January 22, 2019 Amazon.com order number: 113-7438199-0755430 Seller's order number: 263949079001 Order Total: \$17.79

Shipped on January 25, 2019

Items Ordered

1 of: Really Useful Boxes(R) Plastic Storage Box, 32 Liters, 12in.H x 14in.W x \$16.25 19in.D, Clear, 32C Sold by: Office Depot, Inc. (seller profile)

Condition: New

Shipping Address:

Sherman Oaks Neighborhood Council 14930 VENTURA BLVD STE 210 SHERMAN OAKS, CA 91403-3458 United States Item(s) Subtotal: \$16.25 Shipping & Handling: \$0.00 -----Total before tax: \$16.25 Sales Tax: \$1.54

Price

Total for This Shipment: \$17.79

Shipping Speed: Standard Shipping

Payment information

Payment Method:

MasterCard | Last digits: 8480

Billing address

Thomas Capps 200 N. Spring Street Los Angeles, CA 90012 United States Shipping & Handling: \$0.00 ----Total before tax: \$16.25 Estimated tax to be collected: \$1.54

Grand Total:\$17.79

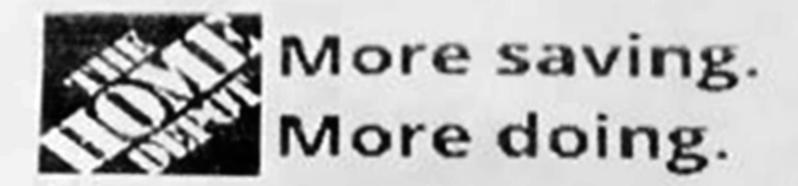
Item(s) Subtotal: \$16.25

Credit Card transactions

MasterCard ending in 8480: January 25, 2019:\$17.79

To view the status of your order, return to Order Summary.

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JULIO MEMBRENO@HOMEDEPOT.COM 7870 VAN NUYS BLVD. PANORAMA CITY, 91402 6644 00007 55165 10/04/18 02:34 PM CASHIER ALEJANDRO

045899319918 SIGN <A> CREATE A SIGN WHITE CORRUGATED 14X18 1193.98 43.78

Munner	SUBTOTAL SALES TAX TOTAL	43.78 4.16 \$47.94
XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	DEBIT	

AUTH CODE 661279 AIL A000000980840 USBE 47.94

US DEBIT



RETURN POLICY DEFINITIONS POLICY ID POLICY EXPIRES ON DAYS 90 01/02/2019 A 1

************************************* DID WE NAIL IT?

Take a short survey for a chance TO WIN A \$5,000 HOME DEPOT GIFT CARD

Opine en español

www.homedepot.com/survey

User ID: H88 117263 110626 PASSWORD: 18504 110619

Entries must be completed within 14 days of purchase. Entrants must be 18 or



Garden Tour

						FRF #	18
Office of the City Clerk	·····						
Administrative Services Division				·.•		:	Se ward
Neighborhood Council (NC) Funding Prog	gram						
Board Action Certification Form							- Charles
NC Name: Sherman Oaks	· .		Meeting Date:	DEC 10 2018			
Budget Fiscal Year: 2018-2019			Agenda Item No	9B	DEAT	A YATH	AN The
Board Motion and/or Public Benefit Statement (CIP and NPG):	A motion to appr for the purchase						
Method of Payment: (Select One)	Check		Credit Card		Board	Member Reimb	ursement
Recused Boardmembers	must leave the room prior t	Vote (o any discussio		turn to the roo	n until after the v	ote is complete	
Board Member First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Babian, Avo	Area 5 Business	X				,	
Banks-Barad, Jill	Area 6 Residential	X	• • • •				
Baronian, Levon	Area 1 Business				X		
Binkow, Michael	Area 7 Residential		· · ·		X		
Capps, Tom	Area 2 Residential	Y					
Hartsough, Jeffrey	Area 2 Community	-\$					
Kalban, Jeffrey	Area 7 Community	×					
	Area 3 Residential	$\hat{\mathbf{v}}$		· · •			
Katchen, Howard		<u>-</u>		,			
Lax, Sidonia	Area 4 Community	<u> </u>			V		
Marciniak, Richard	Area 5 Community				X		
Mernard, Melissa	Area 6 Community	<u>x</u>					
Kerzner, Fran	Area 3 Business	_ X					
Petrus, Lisa	Area 4 Residential	<u> </u>					
Roden, Neal	Area 7 Business	x					
Sales, Kristin	Area 1 Community	X					
Steinberg, Sue	Area 4 Business	X			NAA.		
Williams, Candy	Area 1 Residential	X					
Yatman, Deatra	Area 3 Community	X	3				
Ziff, Ron	Area 6 Business	X	6				
VACANT	Area 2 Business						
Olds, Sarah	Area 5 Residential	\checkmark					
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Quorum: 11	Total:	17	0	0	#3	0	0
We, the Treasurer and the Second Signer and that a public meeting was held in acc compliant public meeting where a quorur	ordance with all laws, policie	es, and procedu					
Treasurer's Signature	Can		Second Signer's	Signature	hat	astin	
	repp				tsouth		
Print/Type Name: Tom Capps			Print/Type Nam	e: Jen nan			
Date: 12	/10/18		Date:		12-11	-2018	

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Office of the City Clerk											
Administrative Services Division							í [] /				
Neighborhood Council (NC) Funding Prog	gram						TETE				
oard Action Certification Form IC Name: Sherman Oaks			Meeting Date:	Sept 17 2018							
	· · · · ·		Agenda Item N								
udget Fiscal Year: 2018-2019 Dard Motion and/or Public Benefit atement (CIP and NPG):			to \$100 to j	to \$100 to publicize the Sherman Oaks Garden n and Beautification Committee							
lethod of Payment: (Select One)	Check		Credit Card		🗌 Boar	d Member Reimb	ursement				
	must leave the room prior to		e Count sion and may not re	eturn to the roo	n until after the	vote is complete					
Board Member First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused				
Babian, Avo	Area 5 Business	х									
Banks-Barad, Jill	Area 6 Residential				х						
Baronian, Levon	Area 1 Business	x									
Binkow, Michael	Area 7 Residential	x	· · ·								
Capps, Tom	Area 2 Residential	x									
Hartsough, Jeffrey	Area 2 Community	x				1					
Kalban, Jeffrey	Area 7 Community	x	· · · · · · · · · · · · · · · · · · ·								
Katchen, Howard	Area 3 Residential	X	·····	· · •							
Lax, Sidonia	Area 4 Community				x						
Marciniak, Richard	Area 3 Community	x									
Mernard, Melissa	Area 6 Community				x						
Morozov, Rafael	Area 3 Business			· · · · · ·	x						
Petrus, Lisa	Area 4 Residential	x									
Revord, Sherri	Area 5 Community	~			x						
Roden, Neal	Area 7 Business	×.			^						
Ross, Garrett	Area 1 Residential				x						
Sales, Kristin	Area 1 Community	, ,									
Steinberg, Sue	Area 4 Business				X						
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Quorum: 11 Ne, the Treasurer and the Second Signer	of the above named Neighbor				-		-				
nd that a public meeting was held in acc ompliant public meeting where a quoru	ordance with all laws, policies										
reasurer's Signature	Capps			Second Signer's Signature							
Print/Type Name: Tom Capps			Print/Type Nam	he: Jeff Har	tsough						
Date: 9.17.	2018		Date:		09-17-2	2018					
aic			Ivare.		- 1 - 1 - 4						





City of Los Angeles Department of Recreation and Parks

Katie O'Kelley-Hendricks, Facility Director 5056 Van Nuys Blvd. Sherman Oaks, CA 91403 (818) 386-9674

INVOICE

To: SONC

Invoice # SONC-19-19220

Invoice for the following:

Event Name: CERT 1 Training

Event Dates: <u>Wednesdays</u>, 6:00-9:00 p.m.

1/9/19; 1/16/19; 1/23/19; 1/30/19; 2/6/19; 2/13/19; 2/20/19

Location: Sherman Oaks East Valley Adult Center

(Building C/#135 or Building A, Depending on the date)

Total Amount Due: <u>\$462.00* (due upon receipt of invoice)</u> for staff fees: 21 hours total X \$22.00/hr: \$462.00

*Please make check or money order out to:

"City of L.A. Department of Recreation & Parks"

EVENT APPROVAL REQUEST REVIEW

Case#SONC -003

NC Name: Sherman Daks NC	Received Date: 12 11918
Event Name: Cert 1 Training Course	Event Date: 01 9 8 - 02 19 19
NC is the: Main Sponsor or OCo-Sponsor	Funding Rep: AUCa

MC Event Approval Form Image: Contact Information MC Event Information Event Information Event Information Date Time Feature Event Budget Venue information Signature with contact information Signature with contact information Signature with contact information Signature with contact information Meeting Date Venue Information Meeting Date Venue Information Meeting Date Venue Information Meeting Date Agenda Item # Board Action Certification (BAC): Meeting Date Agenda Item # Board Vote Count Tally 2 Authorized Signatures Board Motion/Public Benefit Statement Itemized Detailed Event Budget: Provides general expenditures categories Provides general expenditures categories Provides general expenditures categories O Invoice is itemized NC is listed as "Bill to" A Contract/Service Agreement may be necessary (Please explain in Notes below) A Permit may be necessary (Please explain in Notes below)			A
 NC Name Contact Information Event Information Date Date Time Event Budget Venue information Signature with contact information Signature with contact information Board Action Certification (BAC): NC Name Budget Fiscal Year Meeting Date Agenda Item # Board Vote Count Tally 2 Authorized Signatures Board Motion/Public Benefit Statement Itemized Detailed Event Budget: Provides general expenditures categories Provides general expenditures categories If vendor invoices are provided, Invoice is itemized NC is listed as "Bill to" 	NC Sponso	red/Co-Sponsored Events:	
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 Provides specific vendors If vendor invoices are provided, Invoice is itemized NC is listed as "Bill to" A Contract/Service Agreement may be necessary (Please explain in Notes below) 	O <u>Ite</u>	nized Detailed Event Budget:	
 O If vendor invoices are provided, o Invoice is itemized o NC is listed as "Bill to" O A Contract/Service Agreement may be necessary (Please explain in Notes below) 	0	Provides general expenditures categories	
 Invoice is itemized NC is listed as "Bill to" A Contract/Service Agreement may be necessary (Please explain in Notes below) 			
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O A Contract/Service Agreement may be necessary (Please explain in Notes below)		 Invoice is itemized 	
 A Contract/Service Agreement may be necessary (Please explain in Notes below) A Permit may be necessary (Please explain in Notes below) 			
O A Permit may be necessary (Please explain in Notes below)	0	A Contract/Service Agreement may be necessary (Please explain in Notes below)	
	Q	A Permit may be necessary (Please explain in Notes below)	

Reviewers' Notes:

'Date' 43	Staff	Notes/Recommendations/Actions
12/19/18	torola	Raived
12/21/18	Hack	Thrailed NC about missing decuments
1219	Paola	2. Invoices 3. Copy of Flyer fectiled The Bridget \$ Copy of The Flyers



NEIGHBORHOOD COUNCIL EVENT APPROVAL REQUEST FORM



Office of the City Clerk – Neighborhood Council Funding Program 200 N. Spring Street, Rm 224, Los Angeles, CA 90012 • (213) 978-1058 or Toll-Free 3-1-1 *E-mail: <u>Clerk.NCFunding@LACity.org</u> • <u>www.Clerk.LAcity.org</u>*

Events are great opportunities for Neighborhood Councils to interact with their stakeholders. There are, however, liability and permitting issues that must be handled prior to the event. The Office of the City Clerk, Administrative Services Division, NC Funding Program Section must approve all Neighborhood Council sponsored events before any payments can be processed.

Please complete, sign, and submit this form <u>at least 30 days</u> prior to your event. Missing or incomplete required information or documents will delay review.

Neighborhood Council: SITERMAN DAKS
The Neighborhood Council is the 🔄 Main Sponsor or 🗍 Co-Sponsor for the event.
Mainsponsor SONG PUBLIC SAFETY COMMITTEE
Contact Person: Melislan Menard
Phone: 310.72.9.972.6 Email: Mellissa Menard Sonce man com
Co-Sponsor (if applicable):
Contact Person:
Phone:Email:
Event Information
Event Title and Description: CERTI Training Course - 7 week course (1x/week) taught By LAFD for Emergency Preparedness & Risponse.
Date: Jan 9 - FEB ZO Time Frame: 317RS/WK Est. number of attendees: 65 - 70 Event Budget: \$ 500,00
VENUE NAME: STERMAN OAKS EAST VALLEY ADULT CENTER
Venue Address: 5056 Van Nuys Blud, Sherman Oaks 91403
Contact Person: Katle O'Kellen-Hendricks
phone: 818.386.9674 Email: Katie. OKelley-hendrickselacity.org
Please note: If the venue for the event is at a City or public facility, e.g. park, school, the venue approval may be easier

and at little or no cost. If the venue for the event is not a City facility, a separate contract may be needed and can take up to 60 days to complete.

Please scan the following documents and email to Clerk.NCFunding@lacity.org for approval PRIOR to event:

- D Neighborhood Council Event Approval Form Signed by Treasurer, 2nd Signer or Event Chair
- Board Action Request (BAC) Form Completed and signed by Treasurer and 2nd Signer, or Alternate Signer
- Itemized Detailed Event Budget Total budget with funding categories (food, entertainment, flyers, permits, etc.) and with specific vendors if available.

If a bank card credit limit increase will be necessary to pay for expenditures for this event, please contact your Funding Program Representative to submit a request to increase applicable limits.



The City of Los Angeles provides Neighborhood Councils with event liability coverage in the amount of \$5 million. Depending on the type of event, there may be additional permits and liability issues that must be addressed prior to the event, or the Neighborhood Council will be liable for any penalties or injuries incurred at the event. There may be fees attached to obtaining permits and additional liability so please budget accordingly. It may be easier to partner with the City family or a community based organization or even hire an event planner (will require a contract prepared by the Department) so that they can obtain/handle the necessary permits and liability issues instead. The following must be obtained and submitted PRIOR TO THE EVENT if they are applicable to your event:

If FOOD is being purchased/provided/distributed/served at your event, you may be required to obtain the following PERMITS:

LA County Public Health Department Permits – Community Event Organizer and Temporary Food Facility permits may be required. Permit fees may be waived by the County if requested.

ULA Fire Department - Permit may be necessary for temporary structures setup to prep/cook/serve food.

CERTIFICATES OF INSURANCE, SERVICE AGREEMENTS, and/or FACILITY USE PERMITS from Vendors providing the following types of services. Insurance Certificates need to list the "City of Los Angeles" as Additional Insured.

- Jumpers/Bouncers (Inflatables) City Risk Management may need to review
 Games (a.g. duck task attest account labels)
- Games (e.g. dunk tank, other carnival style games, video game bus)
- ··· Food (purchased, provided, distributed and/or served)
- Entertainers (e.g. DJs, musicians, face painting, balloon artists, etc.)
- L Equipment Rentals (e.g. performing stage, mechanical rides, canopies)
- Event Venues (e.g. school auditoriums, private theaters and halls, parks, street block, etc.)

If RENTING a vehicle or truck to transport event materials:

a Renting and driving of vehicle/truck must be by a board member

u Additional Insurance offered by the rental company must be purchased in full

ADDITIONAL PERMITS may be required if the event has:

- n Over 500 attendees, which may require LAPD presence LAPD Special Events
- Street closures for block parties Bureau of Street Services or LADOT for larger street closures, such as a parade
- U Tents/canopies larger than 450 square feet or stages/platforms more than 30 inches above grade Building and Safety

CONTACT INFORMATION for possible permits:

- Street Maintenance (213) 847-2999
- LAPD (213) 486-0410
- Building and Safety (213) 482-0387
 LADOT (Traffic Officers) (323) 913-4652
- LAFD -- (213)-978-3640
 Sanitation (213) 485-3612
- LADOT (Signs) (213) 485-2298
- Street Services http://bsspermits.lacity.org/spevents/
- LADOT (Special Operations) (323) 224-2124
 LA County Public Health Dept. http://publichealth.lacounty.gov
- Risk Management (213) 978-7475

Documents to be submitted to NC Funding Program and filed for you records:

- n Neighborhood Council Event Approval Form Signed by Treasurer, 2nd Signer, Event Chair.
- Board Action Certification (BAC) Form Completed and signed by Treasurer and 2nd Signer, or Alternate Signer
- n Itemized Detailed Event Budget Final total budget with funding categories and specific vendors.
- 11 Vendor Invoices and Service/Facility Use Agreements
- 11 Copies of Insurance Certificates
- a Copies of Permits
- □ Proof of Sponsorships (e.g. event flyers, webpage copy, etc.)
- D W-9 (for 1099 Individual Services (if applicable)

I have read and understand the requirements set forth in this document and agree to comply with the required paperwork necessary for Neighborhood Council events

Signature:	em)	MERID		25-2018	
Print Name:M€			Title: CO-CITAL	R, PUBLIC E	SAFETY Committee
Email: MCUSSA	menar	d. sonceommal.	M Phone: 310.	129.9726	
For Staff Use Only:	Approvi	ed Denied Code:	SONC-DO3	-	
Reviewers Signatures:	1" Level		2 nd Level	ALA	\sim
Reviewers Names:	1ª Level	Paolaforada	2nd Level	not Herne	under
				N	CFP 106 (09/21/2018)

FRF#20

Office of the City Clerk							-1	
Administrative Services Division				·.•				
Neighborhood Council (NC) Funding Prop	şram						Call	
Board Action Certification Form				EC 40 0049			The company	
Budget Fiscal Year: 2018-2019			Meeting Date: C					
Board Motion and/or Public Benefit								
Statement (CIP and NPG):	A Motion from the seven (7) CERT marketing materia	training cla	asses. Fundi	ing shall in	clude facilit	v rental fee	S.	
Method of Payment: (Select One)	Check		Credit Card		🖾 Board	d Member Reimb	ursement	
Recused Boardmembers	nust leave the room prior b	Vote (o any discussio		turn to the roo	n until after the	vote is complete	•	
Board Member First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused	
Babian, Avo	Area 5 Business	V						
Banks-Barad, Jill	Area 6 Residential	- setting and the	58-					
Baronian, Levon	Area 1 Business				X			
Binkow, Michael	Area 7 Residential				X			
Capps, Tom	Area 2 Residential	~						
Hartsough, Jeffrey	Area 2 Community	/						
Kalban, Jeffrey	Area 7 Community	/						
Katchen, Howard	Area 3 Residential	V						
Lax, Sidonia	Area 4 Community	1						
Marciniak, Richard	Area 5 Community				V			
Mernard, Melissa	Area 6 Community	V						
	Area 3 Business	V		a				
Kerzner, Fran								
Petrus, Lisa	Area 4 Residential	~						
Roden, Neal	Area 7 Business	V						
Sales, Kristin	Area 1 Community	~						
Steinberg, Sue	Area 4 Business				MAY			
Williams, Candy	Area 1 Residential							
Yatman, Deatra	Area 3 Community	×	,					
Ziff, Ron	Area 6 Business		6					
VACANT	Area 2 Business							
Olds, Sarah	Area 5 Residential	V						
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Quorum: 11	Total:	17	Ø	Ø	#3	Ø	P	
We, the Treasurer and the Second Signer of and that a public meeting was held in accor compliant public meeting where a quorum	ordance with all laws, policie	orhood Council s, and procedu	, declare that the I res. The above wa	information pre is approved by t	sented on this fo he Neighborhood	rm is accurate an d Council Board, a	d complete, at a Brown Act	
Treasurer's Signature		Second Signer's Signature						
Print/Type Name: Tom Capps	- 1		Print/Type Name	Jeff Har	tsough			
Date: 12/	10/18		Date:		12-	10-2018		

Case # SON(-003

1





City of Los Angeles Department of Recreation and Parks

Sherman Oaks East Valley Adult Center

Katie O'Kelley-Hendricks, Facility Director 5056 Van Nuys Blvd. Sherman Oaks, CA 91403 (818) 386-9674

INVOICE

To: SONC

Invoice # SONC-19-19220

Invoice for the following:

Event Name: CERT 1 Training

Event Dates: Wednesdays, 6:00-9:00 p.m.

1/9/19; 1/16/19; 1/23/19; 1/30/19;

2/6/19; 2/13/19; 2/20/19

Location: Sherman Oaks East Valley Adult Center

(Building C/#135 or Building A, Depending on the date)

Total Amount Due: <u>\$462.00* (due upon receipt of invoice)</u> for staff fees: 21 hours total X \$22.00/hr: \$462.00

> *Please make check or money order out to: "City of L.A. Department of Recreation & Parks"





LOS ANGELES FIRE DEPARTMENT CERT PROGRAM

Community Emergency Response Team Training

The Los Angeles Fire Department's CERT program was developed because of a need for a well-trained civilian emergency response force. The CERT program provides for community self-sufficiency through the development of multifunctional response teams who act as an adjunct to the city's emergency services during major disasters. http://www.cert-la.com/

Registration & more information: tinyurl.com/SOCERT2019



LAFD CERT Training Class

Free class every Tuesday for 7 weeks January 9, 2019 - February 20, 2019 6:30 PM - 9:00 PM Sherman Oaks East Valley Adult Center 5056 Van Nuys Blvd Sherman Oaks, CA 91403

Sponsored by §

Sherman Oaks Neighborhood Council

ShermanOaksNC.org



SONC ONLINE ORDERS-BY VENDOR - Estimates

	5 AnyPromo.com	4 AnyPromo.con	3 AnyPromo.com	2 AnyPromo.con	1 AnyPromo.com	Order No. VENDOR	SONC ONLINE ORDERS-BY VENDOR - Estimates
TOTAL	m Head Lamp	m First Aid Kit	-	m Flash Drive 1 GB	m Carabiner Flashlight	DESCRIPTION	Y VENDOR - Estimates
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						ORDER #	
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CERT Classes Budget

- Room Rental at the SOEVAC = \$462
 Printing Cost for 1000 fliers = \$120
- Refreshments: bottled water/snacks for 1st class = \$60 ~
- Branded Merchandise = \$358 -

Officers:

Ron Ziff, President Bus-6 Jeff Hartsough, 1st Vice Pres.CI-2 Sue Steinberg, 2nd Vice Pres Bus.4 Tom Capps, Treasurer, Res. 2 Avo Babian, Secretary, Bus, 5 **Board Members:** Candy Williams, Res. 1 Levon Baronian, Bus. 1 Kristin Sales, CI 1 Vacant Bus. 2 Howard Katchen, Res. 3 Raphael Morozov, Bus.3 Deatra Yatman, CI 3 Lisa Petrus, Res. 4 Sidonia Lax, CI 4 Sarah Olds, Res 5 Richard Marciniak, CI 5 Jill Banks Barad, Res. 6 Melissa Menard, CI 6 Michael Binkow, Res. 7 Neal Roden, Bus. 7 Jeffrey Kalban, CI 7



Sherman Oaks Neighborhood Council SONC REGULAR BOARD MEETING

Monday, December 10, 2018

6:30 p.m. Sherman Oaks Elementary School Auditorium 14780 Dickens Street Sherman Oaks SHERMAN OAKS NEIGHBORHOOD COUNCIL

P O Box 5721 Sherman Oaks, CA 91413 (818) 503-2399 www.shermanoaksnc.org

OR CONTACT

Department of Neighborhood Empowerment linked through our website under "Resources"

> Youth Committee Elinor Oren Marcus Zimmerman

The public is requested to fill out a "Speaker Card" to address the Board on any item of the agenda prior to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that are within the Board's subject matter jurisdiction will be heard during the Public Comment period. Public comment will be limited to 1 or 2 minutes per speaker, unless waived by the presiding officer of the Board. The right to combine speaking time if multiple requests are made into a single limited time is reserved. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. Requests must be made within a reasonable time to the telephone number above or to the "contact us" at the website above. Reports and other committee reference materials may be seen on our website under each committee's meeting agenda. Agendas are posted publicly in the window of the Sherman Oaks Public Library, 14245 Moorpark St., Sherman Oaks, CA 91423. Printed copies of Board and committee agendas can be obtained by sending a written public records request after the document has been published to PO Box 5721, Sherman Oaks 91413. A check for \$1 plus 10 cents per page plus 49 cents postage made out to the City of Los Angeles must be included with the request. If additional payment is required, you will be notified.

AGENDA

- 1. Welcome and Call to Order Ron Ziff, President
- 2. Pledge of Allegiance
- 3. Roll Call
- 4. Approval of Minutes of previous meeting
- 5. Comments by LAPD SLO's, Public Officials and staff
- 6. President's Report
- 7. Guest Speakers Public Scooter Program

Lime Scooters - Karla Martinez

Razor Scooters – Taylor Strand

Q&A of both scooter companies

8.. Nomination of Fran Kerzner to the remaining term of the Business Seat representing Area 3.

Public Comments

Q&A by the Board

Vote

9. <u>Consent Calendar All</u> items listed under the Consent Calendar are considered to be routine and may be enacted by one vote. Prior to the motion to consider any action by the Board, any public comments on any of the Consent Calendar items will be heard. There will be no separate action unless members of the Board request specific items to be removed from the Consent Calendar.

A motion to approve the monthly expense report for the period ending October 31,2018

A. A motion to approve a payment of \$11.19 to board member Abo Babian for reimbursement for the purchase of bottled water for the SONC sponsored home garden event;

B. A motion to approve a payment of \$47.94 to board member Deatra Yatman for reimbursement for the purchase of yard signs for the SONC sponsored home garden event;

C. A motion from the SONC Public Safety Committee for funding of up to \$1,000 for three (3) emergency preparedness workshops. Funding shall include facility rental fees, marketing material, branded give-a-ways, refreshments and the purchase of up to six A-Frame directional signs with SONC branding.

D. A Motion from the SONC Public Safety Committee for funding of up to \$1,000 for seven
 (7) CERT training classes. Funding shall include facility rental fees, marketing material,
 SONC branded give-a-ways, CERT kits and refreshments.

E. A Motion from the SONC Public Safety Committee for funding of up to \$1,000 for three Neighborhood Watch forums

F. A motion to approve \$250 to JCS Catering for refreshments at the Valley Alliance Of Neighborhood Council Annual Mixer event to be held on March 14, 2019 at CBS-Studio City;

G.A motion to approve the revision of the approved budget of the Sherman Oaks Neighborhood Council based on anticipated expenditures for the 2018-2019 fiscal year as follows:

Office& Administration	\$13,445
Outreach	\$12,555
Elections	\$5,000
Community Improvement	nt \$3,000
NPGs	\$8,000
TOTAL	\$42,000

10. Treasurer's Report – Tom Capps, Treasurer

A motion to approve a Neighborhood Purposes Grant by Hope Mill, Inc, a 501 3.C non profit corporation for up to \$2,500 for the purchase of 500 backpacks, which will then be filled with food, water, clothing, and essential personal care items, and distributed at 6 Homeless Connect events in the San Fernando Valley.;

11. Committee reports

- A. Planning & Land Use Committee Report- Jeff Kalban, Chair
 - 1. Updates on pending development projects in Sherman Oaks
 - 2. New Senate Bill on Housing near "existing job centers and public transportation
- B. Rules and Elections Committee Sue Steinberg
- C. Traffic & Transportation Committee Avo Babian, Chair
- D. Outreach Committee- Jeff Hartsough, Chair

Update on "Hello to Spring" free tree giveaway

E. Green & Beautification Committee – Avo Babian, Chair

The Sherman Oaks Neighborhood Council resolves to call on the City of Los Angeles, and the Los Angeles City Council specifically to establish a human health and safety buffer that prohibits oil drilling within 2,500 feet of sensitive land uses including homes, schools, early childhood centers, senior centers, hospitals and medical clinics, parks, etc.

The Sherman Oaks Neighborhood Council resolves to submit a Community Impact Statement to Council File 17-0447 and to communicate support to our City Council member expressing support for this position.

F. Public Safety Committee – Kristin Sales & Melissa Menard, Co-chairs

- G. Purposeful Aging Liaison- Deatra Yatman, SONC Liaison
- H. Homeless Outreach Committee Michael Binkow
- I. Budget Advocates Howard Katchen, SONC representative
- **12. Public Comment:** Comments by the public on non-agenda items within SONC's jurisdiction

13. Announcements on items within SONC's jurisdiction

14. Adjourn

CA#	(Insurance verification)			PERMIT#
	APPLICATION EO	Igeles - Department of Recreation RUSE OF FACILITIE of Publicize the event until a Persuit Ho	S (THIS IS NOT A PERM	D
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1. Rectation Center	the second se	Representative		mpson
	n lafd cert battalion 10		orthridge	zip 91324
4. Mailing Address 5. Contact Evenin	9006 Geyser Ave (8185544463)	Cell (818) 5544463	e-mail	
	view and drills for cert	- Cell TOTOL SOUTHER		
7. Date and Time of Ever	Mar 11. 2			
Day(s)				Time(s)
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APPLICATION MUST BE PILLED OUT ADVANCE DEPOSIT OF 50% OF THE Facility is Normally : Op	CONTRACTOR IN CALIFIC AND IN CALIFIC AND IN CALIFIC AND INCOMENTAL AND	UNICS AND FEES BA	NUALJ. A	IL APPLICATIONS A	1012	Hrs Staffed:			_ to _		
Is Insurance Required :		Wultiple days use		the law above of the	or leres	event/nu	mber of peop	pie C.		urance veri of front page	
		the subscription of the local division of th									
Fees: Non-Fee Permit Basic Room Fee (1*3 he	Fee Generati	ng Permit	Proof c	i Non-Profit sta	tus attac	hed L	Tes LING		\$		
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Additional Rooms (Rate	ALL ALLON	Fees)	X	Rate	\$			=	5	1.000	
Use of Kitchen (Rates &			X	\$		-		-	5	A A A A A A A A A A A A A A A A A A A	
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proval of District Supervisor			1.7						Date		1.
proval of Principal Recreation						1100	and the		Date		
proval of Principal Maintenar	ase Note: For I	ARGE SPECIA	EVEN	TE (200					Date	2011	
** Supervisor Pla	dandrat.		- LULI	troo perso	ins or m	ore) con	tact Princip	al Supervi	sor and	Superinter	ndent.
Approval of Regional Superin D persons or more)	menaemt										
nments:F	the (Commu	m	M C	FR-	F	Thank	Date	_		
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ev.9/18											

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City of Los Angeles

HOLLY L. WOLCOTT CITY CLERK

SHANNON HOPPES EXECUTIVE OFFICER



ERIC GARCETTI MAYOR OFFICE OF THE CITY CLERK

Administrative Services Division 200 N. Spring Street, Room 224 Los Angeles, CA 90012 (213) 978-1100 FAX: (213) 978-1107

> PETTY SANTOS DIVISION MANAGER

cityclerk.lacity.org

Date: January 3, 2019

To: Ronald Ziff President, Sherman Oaks Neighborhood Council

From: Petty Santos Division Chief, Office of the City Clerk

Re: Authorization for Agreement

This memo authorizes the Sherman Oaks Neighborhood Council (SONC) to enter into the attached Application for Use of Facility with City of Los Angeles Department of Recreation and Parks (RAP) for the Sherman Oaks East Valley Adult Center on behalf of the City of Los Angeles, Office of the City Clerk. Please ensure that an authorized SONC Board Member for the SONC completes the application, i.e. the application should not be with a SONC Board Member in a private (non-board) capacity and the City of Los Angeles, Department of Recreation and Parks, and that the SONC board approved this service prior to completing the application.

SONC must abide with all the City of Los Angeles, Department of Recreation and Parks Terms and Conditions.

Payments for City of Los Angeles, Department of Recreation and Parks must be pursuant to the Neighborhood Council Funding Program policies and procedures.

Please contact Melvin Canas at <u>melvin.canas@lacity.org</u> or by calling (213) 978-1058 if you have any further questions.

Email attachments - 3 pages

PS:MC:PP

1:050-# SDNG-003

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(insurance verification)

City of Los Angeles • De	epartment of Recreation an	d Parks • Valley Region
PPLICATION FOR	USE OF FACIL	ITIES (THIS IS NOT A PERMIT)

APPLICATIONS NOT SUBMITTED TWO WEEKS PRIOR TO EVENT, ARE SUBJECT TO A \$50.00 LATE PROCESSING FEE

PLEASE PRINT AND COMPLETE ITEMS 1 THRU 13 AND SIGN THE DOCUMENT (SIGNATURE OF APPLICANT)

Α

1. Recreation Center	Sherman Oaks East Va	lley Adult Ce	enter			
2. Name Of Organization	Sherman Oaks Neighbor	hood Counci	Representat	ive's Name	Tom Ca	pps - Treasurer
4. Mailing Address	PO Box 5721		City	Sherm	an Oaks	zip 91413
5. Contact Evening #		Cell # 818-	601-7971		e-mail	tcapps@shermanoaknc.org
	O CERT Training Class					
 Date and Time of Event <u>Day(s)</u> 	Month/Date(s)				. <u>Ti</u>	<u>me(s)</u>
Sunday						to
Monday						to
Tuesday						to
Wednesday 2019 - Jar	n 9,Jan 16, Jan 23,Jan 30, F	Feb 6 Feb 13,	Feb 20	6 P.M		to 9 P.M
Thursday						to
Friday						to
Saturday						to
8. Refreshments?	Yes No 50/Class		No. Participant	s: Adult:	50	Youth:
9. Facilities/Services Reque	ested (check all that apply):					
Auditorium Kitch		_	_	Other		
Gymnasium 🗍 Meet	ing Room 📋 Picnic Area	Utility Hook-u	p 🗆	Field #		
10. Is this a Fundraiser?] Yes 🔲 No 🛛 Will catered foo	d be served? 🔲 `	Yes 🗌 No	Canopies/Te	ents? 🗋 Yes	s 🔳 No
11. Moon Bounce 🔲 Yes	No Company Nam	ne				
Contact Name						
12. Will you require electrica	ai set-ups? 🗌 Yes 🔲 No		Will you be ere	cting/assem	bling any str	uctures? 🔲 Yes 🔳 No
13. If you said "yes" to one	e or more of the above questions, ye	our event may ne	ed insurance, c	heck with th	e Facility Dire	ector.

HOLD HARMLESS/WAIVER OF DAMAGES

Permittee hereby expressly agrees on its behalf and that of its dependents, heirs, assigns and legal representatives: That the City of Los Angeles, its officers, agencies, employees and volunteers shall not be responsible or liable for any injury (physical or mental), death, damage, loss or expense (including legal costs and reasonable attorney fees) either to Permittee, its invitees, or either party'sproperty incurred while Permittee is exercising the above permission or is engaged in activities related thereto.

PERMITTEE HEREBYASSUMES FULL RESPONSIBILITY FOR ANY AND ALL RISK OF INJURY, DEATH OR PROPERTY DAMAGE arising out of saidactivities. Permittee further agrees to indemnify and hold harmless the City, its officers, agencies, employees, and volunteers from all loss or liability, actual or alleged, that may arise from Permittee's conduct, either intentional or negligent, while participating in the above described activities. However, neither the waiver nor the indemnity agreement exempts the City or its officers, agencies, employees or volunteers from acts of gross negligence or willful misconduct.

Permittee hereby represents that:

Permittee is aware of the condition of the public premises and accepts the premises in their present condition. Permittee agrees to abide by allsafety regulations. Permittee has carefully reviewed this document, understands its contents, and signs it voluntarily, without being subject to coercion.

THE SALE, SERVING AND CONSUMPTION OF ALCOHOLIC BEVERAGES IS NOT PERMITTED. SOUND APPLIFYING SYSTEMS ARE PROHIBITED. (MC63,44)

I certify that all statements on this application are complete and correct.

Signature of Applicant/Permittee	Ronald Ziff	Digitally signed by Ronald Ziff Date: 2019.01.03 05:57:46 -08'00'	Date	

CA#

TO BE COMPLETED BY DIRECTOR IN CHARGE

.

APPLICATION MUST BE FILLED OUT COMPLETELY, GIVEN IMMEDIATELY TO THE DISTRICT SUPERVISOR FOR APPROVAL WITH ALL FEES PAID IN FUL ADVANCE DEPOSIT OF 50% OF THE TOTAL FEES (PER RATES AND FEES MANUAL). ALL APPLICATIONS ARE TO BE SUMBITTED TO THE REGION OFF	LOR RES	ERVATIONS REQUIRE AN AST TWO WEEKS PRIOR TO EVENT.
Hrs Facility is Normally :	□ AM □ PM	to PM
Is Insurance Required : 🗌 Yes 📄 No Multiple days used, activity involves risk, or large event/number of people	CA	O# / Insurance verification Top of front page
Fees: 🔲 Non-Fee Permit 🔲 Fee Generating Permit 🛛 Fee Waiver Requested? 🛄 Yes 🛄 No 🛛 Proof of Non-Profit	status a	ittached 🔲 Yes 🔲 No
Basic Room Fee (1st 3 hours)	=	\$
# of Staff x # of Hours requested Total Staff Hourly Hrs Hourly Rate	=	\$
No. of Additional Hours Needed (Rates & Fees) X Hourly Rate	=	\$
Additional Rooms (Rates & Fees) x \$	=	\$
Use of Kitchen (Rates & Fees)	=	\$
Refreshment Fee (Rates & Fees)	=	\$
Field & Gymnasium Rental Fee (Rates & Fees) # of Hours x \$	=	\$
Picnic Reservation Fee: □ 1-50 □ 51-100 □ 101- 200 □ 201-400 ** see note □ 400+ ** see note	=	\$
Non-Refundable Permit Fee (All reservations) - deposited into (MRP 500)	=	
Picnic Maintenance Fee (MRP 501)		
Moon Bounce Fee (Special Fund)	-	
Rental: Chairs # x \$ Tables # x \$	=	\$
Utility Hookup Fee	=	\$
Clean-up Breakage Refundable Deposit Receipt No.	=	\$
Other Charges (Please List)	=	\$
TOTAL CHARGES:	=	\$
LESS DEPOSIT: Receipt No. Date	=	\$
Date Balance Due By: TOTAL:	= _	\$
Approval of Director In Charge	Date	
Approval of District Supervisor	Date	
Approval of Principal Recreation Supervisor	Date	
Approval of Principal Maintenance Supervisor	Date	
** Supervisor Please Note: For <u>LARGE SPECIAL EVENTS</u> (200 persons or more) contact Principal Supervis	or and S	uperintendent.
** Approval of Regional Superintendent (200 persons or more) Date		
Comments:		

Case # SONG- CO3

VENDOR:	Lloyds	
CHECK SUP	MMARY	

Item.	Invoice Date		Period	Invoice No.	Hours	Total
	1	12/16/18	WE 12/14/18	407447	12.00	\$262.20
	2	12/30/18	WE 12/18/18	407760	2.00	\$43.70
	3					
	TOTAL					\$305.90

INVOICE

You may pay by ACH/wire to: Wells Fargo Bank, N.A. Routing #: 121000248 Account #: 4060542594

Credit Cards Accepted

Visit and active

Please remit payment to: LLoyd Staffing, Inc. PO Box 780994 Philadelphia, PA 19178-0994 Billing inquiries: 631.370.7434

Attention of: Tom Capps, BILL TO: SHERMAN OAKS NEIGHBORHOOD COUNCIL P.O. BOX 5721 SHERMAN OAKS, CA 91413

Thank you for choosing Lloyd Staffing

PO#

DATE	INVOICE NO.	PAGE	ACCOUNT NO.	TERMS:		
12/16/2018	407447	1	117247	Due Upon Receip	ot	
PERIOD	DESCRIPTION & E			HOURS	RATE	AMOUNT
2/10/18-12/14/18	EXASST	Salter, Jolie /	ł	12.00	21.85	\$262.20
				L		
ink you for your part in our terated by LLoyd supports	Placements with a Purpose program JDRF with a donation to help fight dia	. Every placement	PAY THIS	AMOUNT >	TOTAL	\$262.20

Employee Timesheet Submission

Employee Name	Salter, Jolie A	Customer Name	LA Dept Neighborhood Empowerment
Assignment Number	251697	Department	
Period Ending Date	12/16/2018 12:00:00 AM	Report To	Ron Ziff
Timesheet Approved By	rziff@shermanoaksnc.org	Timesheet Approved On	12/16/2018 7:21:17 AM

Date	IN 1	OUT 1	IN 2	OUT 2	IN 3	OUT 3	IN 4	OUT 4	Total Hours	Expenses	Pay Code	Approval
12/10/2018	04:30 PM	09:30 PM						_	5.00	0.00	R	APPROVED
12/11/2018	01:00 PM	03:00 PM							2.00	0.00	R	APPROVED
12/12/2018	01:00 PM	04:00 PM						22	3.00	0.00	R	APPROVED
12/14/2018	10:00 AM	12:00 PM							2.00	0.00	R	APPROVED
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Employee Comments		
Client Comments		

INVOICE

You may pay by ACH/wire to: Wells Fargo Bank, N.A. Routing #: 121000248 Account #: 4060542594

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Attention of: Tom Capps, BILL TO: SHERMAN OAKS NEIGHBORHOOD COUNCIL P.O. BOX 5721 SHERMAN OAKS, CA 91413

Thank you for choosing Lloyd Staffing

DATE INVOICE NO. PAGE ACCOUNT NO. TERMS: 12/30/2018 407760 117247 Due Upon Receipt 1 PERIOD **DESCRIPTION & EMPLOYEE** HOURS RATE AMOUNT 12/24/18-12/28/18 EXASST Salter, Jolie A 2.00 21.85 \$43.70

PO#

Employee Timesheet Submission

Employee Name	Salter, Jolie A	Customer Name	LA Dept Neighborhood Empowerment
Assignment Number	251697	Department	
Period Ending Date	12/30/2018 12:00:00 AM	Report To	Ron Ziff
Timesheet Approved By	rziff@shermanoaksnc.org	Timesheet Approved On	12/29/2018 7:42:48 AM

Date	IN 1	OUT 1	IN 2	OUT 2	IN 3	OUT 3	IN 4	OUT 4	Total Hours	Expenses	Pay Code	Approval
12/26/2018	01:00 PM	02:00 PM							1.00	0.00	R	APPROVED
12/28/2018	12:00 PM	01:00 PM					-		1.00	0.00	R	APPROVED
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Totals			Contraction of Contraction			the second second second			2.00	0.00		

Employee Comments				
Client Comments		 		

18-19 #4

Office of the City Clerk							see A	
Administrative Services Division							1	
Neighborhood Council (NC) Funding Prog	gram						SEE	
Board Action Certification Form NC Name: Sherman Oaks			Meeting Date:	July 09 2018				
Budget Fiscal Year: 2018-2019			Agenda Item No				<u> </u>	
Board Motion and/or Public Benefit					d'a Otaffia		~	
Statement (CIP and NPG):		•	to \$4,500 to pay Lloyd's Staffing for SONC hours worked during Fiscal Year 2018-2019					
Method of Payment: (Select One)	Check	Vote 0	Credit Card		🗍 Board	d Member Reim	bursement	
Recused Boardmembers	must leave the room prior to	것, 방법소 삼소의 지각을 했다.	이야 한 것을 알려졌다.	eturn to the roo	n until after the	vote is complet	e,	
Board Member First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused	
Babian, Avo	Area 5 Business	<u> </u>						
Banks-Barad, Jill	Area 6 Residential	<u> </u>						
Baronian, Levon	Area 1 Business				\times			
Binkow, Michael	Area 7 Residential	X						
Capps, Tom	Area 2 Residential							
Hartsough, Jeffrey	Area 2 Community	X						
Kalban, Jeffrey	Area 7 Community	Х						
Katchen, Howard	Area 3 Residential		ò	· ,				
Lax, Sidonia	Area 4 Community	X						
Marciniak, Richard	Area 3 Community				X			
Mernard, Melissa	Area 6 Community	X		-				
Morozov, Rafael	Area 3 Business				X			
Petrus, Lisa	Area 4 Residential	X						
Revord, Sherri	Area 5 Community	X						
Roden, Neal	Area 7 Business	X						
Ross, Garrett	Area 1 Residential				X			
Sales, Kristin	Area 1 Community				X			
Steinberg, Sue	Area 4 Business	X	•					
Ziff, Ron	Area 6 Business	$\overline{\mathbf{X}}$	-					
VACANT	Area 2 Business							
VACANT	Area 2 Residential	·····						
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Quorum: 1 ['] 1		14	6	()	5	8	2	
Quorum: • • We, the Treasurer and the Second Signer	of the above named Neighbo	orhood Counci	L declare that the	information pre	sented on this fo	orm is accurate a	and complete.	
and that a public meeting was held in acc compliant public meeting where a quoru	ordance with all laws, policie							
Treasurer's Sign	apps	e	Second Signer's		16ta	About		
Print/Type Name: Tom Capps			Print/Type Nam	e: Jeff Har	tsough			
	9.18		Date:			- 09-2011	3	

Invoice

The Web Corner, Inc.

19509 Ventura Blvd. Tarzana CA 91356 (818) 345-7443

Date	Invoice #	Due Date
1/1/2019	17836	1/1/2019

Bill To
Sherman Oaks NC Tom Capps PO Box 5721 Sherman Oaks, CA 91413

		P.O. No.	Terms	Project
Quantity	Description		Rate	Amount
1	Monthly Maintenance: includes up to 1 hour for;		99.00	99.0
1	web development, requests, & website adjustme Email accounts (2 included)	ents	3.50	3.5
Total 3 for shermanoaksnc.org 0 Monthly Hosting for shermanoaksnc.org (Included in maintenance)			15.00	0.0
	payment at your earliest convenience.		Total	\$102.5
nank you tor	r your business!		Payments/Credi	i ts \$0.00

18-19 #6

Office of the City Clerk Administrative Services Division				× 4,			and a
Neighborhood Council (NC) Funding Prog	ram						SETCE .
Board Action Certification Form NC Name: Sherman Oaks			Meeting Date: Ju	IV 09 2018			
Budget Fiscal Year: 2018-2019			Agenda Item No:				
Board Motion and/or Public Benefit					Corner for	SONC web	
Statement (CIP and NPG):	A motion to appro hosting and main 2018-2019						
Method of Payment: (Select One)	Check		Credit Card		Board	d Member Reimb	ursement
Recused Boardmembers r	nust leave the room prior to	승규는 것이 말하는 것을 했다.	Count on and may not ret	urn to the roor	n until after the	vote is complete	
Board Member First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Babian, Avo	Area 5 Business	X					
Banks-Barad, Jill	Area 6 Residential	×	•,44				
Baronian, Levon	Area 1 Business				X		
Binkow, Michael	Area 7 Residential	X	1 2				
Capps, Tom	Area 2 Residential	×					
Hartsough, Jeffrey	Area 2 Community	X					
Kalban, Jeffrey	Area 7 Community	X					
Katchen, Howard	Area 3 Residential	X	-	· •			
Lax, Sidonia	Area 4 Community	×					
Marciniak, Richard	Area 3 Community						
Mernard, Melissa	Area 6 Community	Х		2 -			
Morozov, Rafael	Area 3 Business						
Petrus, Lisa	Area 4 Residential	X					
Revord, Sherri	Area 5 Community	<u>×</u>					
Roden, Neal	Area 7 Business	X					
Ross, Garrett	Area 1 Residential				X		
Sales, Kristin	Area 1 Community	· .			X		
Steinberg, Sue	Area 4 Business	×	4				
Ziff, Ron	Area 6 Business	×					
VACANT	Area 2 Business						
VACANT	Area 2 Residential		:				
· · ·			- 1. S				
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Quorum: 11	Total:	14	C)	0		\bigcirc	\mathcal{O}
We, the Treasurer and the Second Signer and that a public meeting was held in acc compliant public meeting where a quoru	ordance with all laws, policie	orhood Cound es, and proced	cil, declare that the lures. The above wa	information pre as approved by	the Neighborho	orm is accurate a od Council Board,	nd complete, at a Brown Act
Treasurer's Signature form	ADAD	ĸ	Second Signer's	Signature	hattand	and h	
Tom Capps	Th		Print/Type Name		tsough		
Print/Type Name: Tom Capps	20.2					09-2018	
Date: 777	2018		Date:		U ~	· UY - 1010	



 Store #: 11 Reg: 13 Zaragoza Jr, Antonio

 2311 N. Hollywood Way
 178284

 Burbank, CA 91505
 BEAR:E74904

 PHN:(818) 526-8100
 FAX:(818) 526-8118

 Inv. Date Sun Dec 02 11:22:30 2018

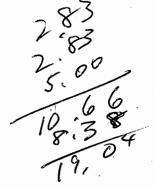
INVOICE#: 25280114 MERCHANT: 174034900996 F301 M2 xxxxxxxxxx3579 VISA ZIFF/RONALD SALE: \$2.83 70511C 19000976 Chip Read Mode: Issuer VISA CREDIT AID: A0000000031010 TVR: 808000000 IAD: 06010A03600000 TSI: 6800 ARC: 00 CVM: 1E0300

8826192 A1 Copy Paper 1 @	1.29
A1 Copy Paper Ream 95/20	D2 T
201b, 95 Brightness	5-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1
500 Sheets	
A1-Ream	
UPC: 8852413540879	

8826192 A1 Copy Paper 1 @ 1.29 A1 Copy Paper Ream 95/20 D2 T 201b, 95 Brightness 500 Sheets A1-Ream UPC: 8852413540879

SUBTOTAL	2.58
SALES TAX @ 9.500%	0.25
TOTAL DUE	2.83

VISA xxxxxxxxxxX3579	2.83
TOTAL TENDER	2.83
CHANGE DUE	GAUTU



VENDOR: Ron Ziff CHECK SUMMARY

1/14/2019

ltem.	Invoid	ce Date	Period	Invoice No.	Hours	Total
	1	12/02/19	FRYS	25280224		\$2.83
	2	12/08/18	FRYS	25288521		\$2.83
	3	12/08/18	FRYS	25288537		\$5.00
	4	12/10/2018	CVS	226012		\$8.38
	ΤΟΤΑ	L				\$19.04



 Store #: 11
 Reg: 15 Aikins, Ebenezer K.

 2311 N. Hollywood Way
 187798

 Burbank, CA 91505
 BEAR:E74904

 PHN:(818)
 526-8100
 FAX:(818)
 526-8118

 Inv. Date Sat Dec 08 10:49:37
 2018

INVOICE#: 25288521 MERCHANT: 174034900996 F301 M3 xxxxxxxxxx3579 VISA ZIFF/RONALD SALE: \$2.83 11498C 18001065 Chip Read Mode: Issuer VISA CREDIT AID: A000000031010 TVR: 8080001000 IAD: 06010A03600000 TSI: 6800 ARC: 00 CVM: 1E0300 1.29 8826192 A1 Copy Paper 10 A1 Copy Paper Ream 95/20 D2 T 201b, 95 Brightness 500 Sheets A1-Ream 88524 40879 UPC: 1.29 8826192 A1 Copy Paper 10 D2 T A1 Copy Paper Ream 95/20 201b, 95 Blightness 500 Sheets A1-Ream 8852413540879 UPC: 2.58 SUBTOTAL SALES TAX @ 9.500% 0.25 TOTAL DUE 2.83 2.83 VISA XXXXXXXXXXXXX3 TOTAL TENDER 2.83 0.00 CHANGE DUE ITEM COUNT 2 INV#: 25288521 Sat Dec 08 10:49:37 2018 *****



Store #: 11 Reg: 14 Mirzakhanian, Klarik 2311 N. Hollywood Way 161859 Burbank, CA 91505 BEAR:E74904 PHN:(818) 526-810C FAX:(818) 526-8118 Inv. Date - Sat Dec 03 10:59:02 2018

TNV0TCE#+ 25288537

xxxxxxxxxx3579 VISA ZIFF/RONALD SALE: \$5.00 22893C 18001143 Chip Read Mode: Issuer VISA CREDIT AID: A0000000031010 TVR: 8080008000 IAD: 06010A036000C0 TSI: 6800 ARC: 00	7 F301 M3
CVM: 1E0300 8826192 A1 Copy Faq୍ସିr 1 @	1.29
A1 Copy Paper Ream 95/20 20lb, 95 Erichtness 500 Sheets A1-Ream UPC: 8852413540879	D2 T
8826192 A1 Copy Fager 1 @ A1 Copy Paper Ream 95/20 201b, 95 Brightness 500 Sheets A1-Ream UPC: 8852413540879	1.29 D2 T
9694563 Rhino RT-44BL 1 @ Rhino Masking Tape-Blue(L) 1.88" x 60 YD Rubber Crepe Paper Professsicnal/Home uses UPC: 854190005334	1.99 D1 T
SALES TAX @ 9.500% TCTAL DUE	4.57 0.43 5.00
VISA xxxxxxxxx3579	5.00
	5.00

CVS pharmacy[®]

14735 VENTURA, SHERMAN DAKS, CA (818) 788-0208

REG#01 TRN#1226 CSHR#0819042 STR#9707

Helped by: ARCELI

ExtraCare Card #: ********8734

1 JTB URFD WTR 24P ORIGINAL PRICE 2.99 EACH	16.9	2.99F	4.39 1.40 -
1 BOTTLE DEPOSIT		1.20F	
1 JTB URFD WTR 24P	16.9	2.99F	
ORIGINAL PRICE			4.39
2.99 EACH			1.40 -
1 BOTTLE DEPOSIT		1,20F	
4 LIEMS			
TOTAL		8.38	
CHARGE		8.38	
**************	96	} 	
VISA CREDIT ****	*******	579	
APPROVED# 94433C			
REF# 012266			
TRAN TYPE: SALE			
AID: A000000031010			
TC: C699982087A84A21			

TC: C699982087A84A21 TERMINAL# 84258838 NO SIGNATURE REQUIRED CVM: 1E0300 TVR(95): 8080008000 TSI(9B): 6800

CHANGE

.00



3509 7078 3441 2260 12 Returns with receipt, subject to CVS Return Policy, thru 02/08/2019 Refund amount is based on price after all coupons and discounts.

DECEMBER	10,	2018	5:16	PM	

TRIP SUMMARY:	
Today You Saved	2.80
Savings Value	25%

THANK YOU. OPEN 24 HOURS 7 DAYS A WEEK

ExtraCare Card balances as of 01/29

Year to Date Savings	7.00
Fill 10 prescriptions Get \$5EB Pharmacy and Health ExtraBucks Quantity Toward this Reward Quantity Needed to Earn Reward	1 9

1

Pharmacy & Health Rewards Enrollment Status Active Members

Office of the City Clerk							a saran A	
Administrative Services Division								
Neighborhood Council (NC) Funding Prog Board Action Certification Form	ram						TGTGC	
NC Name: Sherman Oaks			Meeting Date:	JAN 14, 2019				
Budget Fiscal Year: 2018-2019		Agenda item No						
Board Motion and/or Public Benefit	A motion to approve a	board membe			Ron Ziff for bo	ottled water. co	ov paper and	
Statement (CIP and NPG):	tape			•				
Method of Payment: (Select One)	Check		Credit Card			d Member Reimb	ursement	
Recused Boardmembers n		Vote C	ount	turn to the roor				
Board Member First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused	
Babian, Avo	Area 5 Business							
Banks-Barad, Jill	Area 6 Residential	K						
Vacant	Area 1 Business	-	_					
Binkow, Michael	Area 7 Residential							
Capps, Tom	Area 2 Residential	-						
Hartsough, Jeffrey	Area 2 Community							
Kalban, Jeffrey	Area 7 Community							
Katchen, Howard	Area 3 Residential	· · · ·		·· 5				
Lax, Sidonia	Area 4 Community					<u> </u>		
Vacant	Area 5 Community	-	-	-	-	-	-	
Mernard, Melissa	Area 6 Community							
Kerzner, Fran	Area 3 Business	V						
Petrus, Lisa	Area 4 Residential	V						
Roden, Neal	Area 7 Business	\checkmark						
Sales, Kristin	Area 1 Community							
Steinberg, Sue	Area 4 Business							
Williams, Candy	Area 1 Residential	V						
Yatman, Deatra	Area 3 Community	V	x					
Ziff, Ron	Area 6 Business	V	6					
VACANT	Area 2 Business	-	-		-	_	-	
Olds, Sarah	Area 5 Residential							
	Area o Residentia	· ·						
			 1					
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Quorum: ¹¹	Total:	16		0		\mathcal{O}	Ο	
We, the Treasurer and the Second Signer and that a public meeting was red in acc compliant public meeting where a quorus	ordance with all laws, polic	ies, and procedu	l, declare that the ires. The above w	e information pre vas approved by	esented on this f the Neighborhoo	orm is accurate a od Council Board,	nd complete, , at a Brown Act	
Treasuler's Signature	KANA		Second Signer's	Signature	ha	antent		
Print/Type Name: Tom Capps	· we plan			ne: Jeff Har	tsough	•		
Date: Jan/	42019		Date: 01-14-2019					

INVOICE

You may pay by ACH/wire to: Wells Fargo Bank, N.A. Routing #: 121000248 Account #: 4060542594

Credit Cards Accepted



Please remit payment to: LLoyd Staffing, Inc. PO Box 780994 Philadelphia, PA 19178-0994 Billing inquiries: 631.370.7434

BILL TO:

Attention of: Tom Capps, SHERMAN OAKS NEIGHBORHOOD COUNCIL P.O. BOX 5721 SHERMAN OAKS, CA 91413

Thank you for choosing Lloyd Staffing

DATE INVOICE NO. PAGE ACCOUNT NO. TERMS: 01/06/2019 407829 117247 1 Due Upon Receipt PERIOD **DESCRIPTION & EMPLOYEE** HOURS RATE AMOUNT 12/17/18-12/21/18 EXASST Salter, Jolie A 3.00 21.85 \$65.55 12/31/18-01/04/19 EXASST Salter, Jolie A 2.00 21.85 \$43.70

Thank you for your part in our Placements with a Purpose program. Every placement PAY THIS AMOUNT > TOTAL \$109.25

PO#

Employee Timesheet Submission

Employee Name	Salter, Jolie A	Customer Name	LA Dept Neighborhood Empowerment
Assignment Number	251697	Department	
Period Ending Date	12/23/2018 12:00:00 AM	Report To	Ron Ziff
Timesheet Approved By	rziff@shermanoaksnc.org	Timesheet Approved On	12/29/2018 7:41:23 AM

Date	IN 1	OUT 1	IN 2	OUT 2	IN 3	OUT 3	IN 4	OUT 4	Total Hours	Expenses	Pay Code	Approval
12/19/2018	12:00 PM	02:00 PM							2.00	0.00	R	APPROVED
12/21/2018	01:00 PM	02:00 PM							1.00	0.00	R	APPROVED
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Totals	MARCH NO.		150-10		No. of Concession, Name				3.00	0.00		

Employee Comments			
Client Comments	 	 	

Employee Timesheet Submission

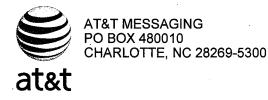
Employee Name	Salter, Jolie A	Customer Name	LA Dept Neighborhood Empowerment
Assignment Number	251697	Department	
Period Ending Date	1/6/2019 12:00:00 AM	Report To	Ron Ziff
Timesheet Approved By	rziff@shermanoaksnc.org	Timesheet Approved On	1/4/2019 3:47:44 PM

Date	IN 1	OUT 1	IN 2	OUT 2	IN 3	OUT 3	IN 4	OUT 4	Total Hours	Expenses	Pay Code	Approval
01/02/2019	02:00 PM	04:00 PM							2.00	0.00	R	APPROVED
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Totals	Distance in a	Consultant of	Coll College	Contraction of the				Charles C.A.	2.00	0.00	a second second	

Employee Comments			
Client Comments			

18-19 #4

Office of the City Clerk							solo A				
Administrative Services Division							1				
Neighborhood Council (NC) Funding Prog	gram						SEE				
Board Action Certification Form NC Name: Sherman Oaks			Meeting Date:	July 09 2018							
Budget Fiscal Year: 2018-2019		Agenda Item No				<u> </u>					
Board Motion and/or Public Benefit	A motion to one	A motion to approve up to \$4,500 to pay Lloyd's Staffing for SONC									
Statement (CIP and NPG):	A motion to app Administrative A	•		-							
Method of Payment: (Select One)	Check	Vote 0	Credit Card		🗍 Board	d Member Reim	bursement				
Recused Boardmembers	must leave the room prior to	것, 방법소 삼소의 지각을 했다.	이야 한 것을 알려졌다.	eturn to the roo	n until after the	vote is complet	e,				
Board Member First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused				
Babian, Avo	Area 5 Business	<u> </u>									
Banks-Barad, Jill	Area 6 Residential	<u> </u>									
Baronian, Levon	Area 1 Business				\times						
Binkow, Michael	Area 7 Residential	X									
Capps, Tom	Area 2 Residential										
Hartsough, Jeffrey	Area 2 Community	X									
Kalban, Jeffrey	Area 7 Community	Х									
Katchen, Howard	Area 3 Residential		ò	· ,							
Lax, Sidonia	Area 4 Community	X									
Marciniak, Richard	Area 3 Community				X						
Mernard, Melissa	Area 6 Community	X		-							
Morozov, Rafael	Area 3 Business				X						
Petrus, Lisa	Area 4 Residential	X									
Revord, Sherri	Area 5 Community	X									
Roden, Neal	Area 7 Business	X									
Ross, Garrett	Area 1 Residential				X						
Sales, Kristin	Area 1 Community				X						
Steinberg, Sue	Area 4 Business	X	•								
Ziff, Ron	Area 6 Business	$\overline{\mathbf{X}}$	-								
VACANT	Area 2 Business										
VACANT	Area 2 Residential	·····									
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Quorum: 1 ['] 1		14	6	()	5	8	2				
Quorum: • • We, the Treasurer and the Second Signer	of the above named Neighbo	orhood Counci	L declare that the	information pre	sented on this fo	orm is accurate a	and complete.				
and that a public meeting was held in acc compliant public meeting where a quoru	ordance with all laws, policie										
Treasurer's Sign	apps	e	Second Signer's Signature								
Print/Type Name: Tom Capps			Print/Type Nam	e: Jeff Har	tsough						
	9.18		Date:			- 09-2011	3				



CUSTOME	RNUMBER
8607	7823
INVOIC	E DATE
01/01	/2019



Bill-To Customer:

 SHERMAN OAKS NC	1652
PO BOX 5721 SHERMAN OAKS, CA 91413-5721	T7 P1

նյուներել ինել են հետերերին են հետերել են հետերել հետերեն հետեր



Customer Number	Billing Period	Date Due	Previous Balance	Payments	Credits	Current Charges	TOTAL DUE
8607823	01/01/2019 01/31/2019	01/30/2019	\$30.52	\$30.52	\$.00	\$15.26	\$15.26

Payments - Thank You	12/24/201	L8	\$30.52		
Description of Current Charges & Credits UM Standard-Discount Rate	January service	Qty 1	Unit Price \$14.00	Ext. Price \$14.00	
8185032399 City Utility Users Tax	ж.			\$1.26	

CUSTOME	RNUMBER
8607	'823
INVOICE	NUMBER
7428	930
DUE DATE	AMOUNT PAID
01/30/2019	

Please detach & enclose with payment

0

at&t

REMIT TO:

AT&T MESSAGING PO BOX 840486 DALLAS, TX 75284-0486

SHERMAN OAKS NC PO BOX 5721 SHERMAN OAKS, CA 91413-5721

01001 86078230000000001526

18-19 #5

Office of the City Clerk								»A	
Administrative Services Division					्रि 			Seamer.	
Neighborhood Council (NC) Funding Prog	ram							CT CE	
Board Action Certification Form				·				Ser Co	
				Meeting Date: J					
Budget Fiscal Year: 2018-2019				Agenda Item No: 9-D					
Board Motion and/or Public Benefit Statement (CIP and NPG):	A motion to approve up to \$185 to pay AT&T for SONC Voice Mail messaging service during Fiscal Year 2018-2019								
Method of Payment: (Select One)	Check Vote Co			Count					
Recused Boardmembers r	nust leave the room prior to				turn to the roo	n until after the	vote is complete		
Board Member First and Last Name	Board Position	Ye	S	No	Abstain	Absent	Ineligible	Recused	
Babian, Avo	Area 5 Business	Ň							
Banks-Barad, Jill	Area 6 Residential	\succ		5.4					
Baronian, Levon	Area 1 Business					7			
Binkow, Michael	Area 7 Residential	X							
Capps, Tom	Area 2 Residential	X							
Hartsough, Jeffrey	Area 2 Community	×	•						
Kalban, Jeffrey	Area 7 Community	Ż	(,			
Katchen, Howard	Area 3 Residential	X			···;				
Lax, Sidonia	Area 4 Community	X	/						
Marciniak, Richard	Area 3 Community					\times			
Mernard, Melissa	Àrea 6 Community	$\overline{\mathbf{x}}$			· .				
Morozov, Rafael	Area 3 Business		-			X			
Petrus, Lisa	Area 4 Residential	\mathbf{x}	•						
Revord, Sherri	Area 5 Community	$\overline{\mathbf{x}}$	•						
Roden, Neal	Area 7 Business	$\overline{\mathbf{v}}$							
Ross, Garrett	Area 1 Residential		<u>.</u>			X			
Sales, Kristin	Area 1 Community	$\overline{\mathbf{x}}$	/			X			
Steinberg, Sue	Area 4 Business	\neg	-	A* 2					
Ziff, Ron	Area 6 Business	$\overline{}$	•						
VACANT	Area 2 Business								
VACANT	Area 2 Residential								
	Area 2 Residentia								
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		11	Ŧ	0		5	$\overline{\mathbf{O}}$	2	
Quorum: 11	Total:								
We, the Treasurer and the Second Signer and that a public meeting was held in acc compliant public meeting where a quoru	ordance with all laws, polici	es, and p	rocedu	I, declare that the Jres. The above w	as approved by	the Neighborhoo	of Council Board	, at a Brown Act	
			Second Signer's Signature						
Treasure's Signature for Capps Print/Type Name: Tom Capps Date: 7.9.2018			Print/Type Name: Jeff Hartsough						
Date: 7.9.2018			Date: 01-04-2018						