Monthly Expenditure Report



Reporting Month: October 2018 Budget Fiscal Year: 2018-2019

NC Name: Sherman Oaks Neighborhood Council

Monthly Cash Reconciliation						
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available	
\$36279.89	\$770.19	\$35509.70	\$983.26	\$0.00	\$34526.44	

Monthly Cash Flow Analysis							
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available		
Office		\$157.69		\$983.26			
Outreach	\$32000.00	\$612.50	\$25509.70	\$0.00	\$24526.44		
Elections		\$0.00		\$0.00			
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
Neighborhood Purpose Grants	\$10000.00	\$0.00	\$10000.00	\$0.00	\$10000.00		
Funding Requests Und	der Review: \$0.00	Encumbrar	nces: \$0.00	Previous Expenditures: \$5720.11			

	Expenditures								
#	Vendor	Date	Description	Budget Category	Sub-category	Total			
1	RALPHS # 0222	10/07/2018	(Credit card transaction)	General Operations Expenditure	Office	\$51.09			
2	GOODWAY PRINT & COPY	10/09/2018	(Credit card transaction)	General Operations Expenditure	Office	\$68.36			
3	STAPLES DIRECT	10/10/2018	(Credit card transaction)	General Operations Expenditure	Office	\$22.98			
4	SUBWAY 03018934	10/08/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$192.00			
5	THE WEB CORNER, INC.	10/09/2018	A motion to approve up to \$1,500 to pay The W	General Operations Expenditure	Outreach	\$140.50			
6	JCS CATERING COMPANY	10/09/2018	A motion to approve up to \$250 payable to JCS	General Operations Expenditure	Outreach	\$250.00			
7	Raphael Morozov	10/09/2018	A motion to approve a payment of \$30 to board	General Operations Expenditure	Outreach	\$30.00			
8	AT&T Messaging	10/12/2018	A motion to approve up to \$185 to pay AT&	General Operations Expenditure	Office	\$15.26			
	Subtotal:					\$770.19			

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	LLOYD Staffing Inc	10/09/2018	A motion to approve up to \$4,500 to pay Lloyd	General Operations Expenditure	Office	\$437.00
2	LLOYD Staffing Inc	10/26/2018	A motion to approve up to \$4,500 to pay Lloyd	General Operations Expenditure	Office	\$546.26
Subtotal: Outstanding						\$983.26



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14049 Ventura Blvd.
(747) 233-6100
Your cashier was CYNTHIA
      Your cashier was CYNTHIA

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KRO CUTLERY

1 @ 2/3.00

KRO CUTLERY

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SC RALPHS SAVED YOU 0.30

KRO PPR NPKN RC

RALPHS SAVED YOU 0.30

KRO PURIFIED WATER

CA REDEM VAL

TABLE COVER

RC

RALPHS SAVED YOU 0.40

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SC RALPHS SAVED YOU 0.40

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TABLE COVER
SC RALPHS SAVED YOU
MR STAMP BOOK
RD Tailgate Message
RALPHS rewards CUSTOMER
TAX
**** BALANCE
Sherman Oaks CA 91423
MASTERCARD Purchase
************8480 - C
REF#: 080801 TOTAL: 51.09
AID: -A0000000041010
TC: 4F22D37A15F1F35E
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0.00
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10.00

Goodway Print & Copy

15121 Ventura Blvd.

Sherman Oaks, CA 91403
Phone: (818) 783-5172
Fax: (818) 783-8649
www.goodwayprintcopy.com

Transaction: Sale

Date: 10/8/2018

Time: 3:09:51 PM(EST)

Invoice #: 41797

Customer #: 3

PO / Order #: na

Card Type: Master Card

Card Number: XXXXXXXXXXX8480

Entry Method: Keyed

Total Amount: 68.36

Authorization: Approved - 097359

Ref Note:

Signature

I Agree to pay the above amount according to the card issuer agreement

Thank You!

INVOICE LF



15121 Ventura Boulevard

Sherman Oaks, California 91403

VOICE: (818) 783-5172 • FAX: (818) 783-8649

EMA!L: goodway@goodwayprintcopy.com

No. 41797

Date 10/8/2018

Customer P.O. No.

SHERMAN OAKS
NEIGHBORHOOD COUNCIL/Tom
Capps
P.O. Box 5721
Sherman Oaks Ca 91413

Jolie Salter (818) 699-2922

QUANTITY	DESCRIPTION	AMOUNT		
35	Minutes, 8.5 x 11 White 20# B-KP Copy Multipurpose SMOOTH, 2 sheets, copied on 2 sides 35 Copy Machine Stapling			
- 100	Agenda, 8.5 x 11 White 20# B-KP Copy Multipurpose SMOOTH, copied on 2 sides	16.00		
25	Treasurers Report, 8.5 x 11 White 20# B-KP Copy Multipurpose SMOOTH, 4 sheets, copied on 2 sides 25 Copy Machine Stapling	19.25		
100	ask a questions, 8.5 x 11 White 20# B-KP Copy Multipurpose SMOOTH, copied on 1 side	9.00		
1	·			
Taken by:	Ship Via:	62.43		
	Charge Account SUBTOTAL TAX	62.43 5.93		
		0.00		
THANK YOU!				
THANK YOU!		68.36		



Order Number: 9792143469

Date Order Placed: October 9, 2018

Invoice # 217554895 CHARGED on October 9, 2018

Item(s) Picked up in store

Item#	Item Description	Price	Quantity	Discounts	You Paid
674755	HP 74 Black Ink Cartridge (CB335WN)	\$20.99	1		\$20.99
Method of Pay MASTERCARD	ment D Ending in 8480 - \$22.98		Sh	Subtotal: Discounts: iipping/Fees: Tax: Total:	\$20.99 -\$0.00 \$0.00 \$1.99 \$22.98

Stop? To STOP to the Property of the Stop? To Stop? The STOP to the Property of the Stop o

SUBWAY!

Subway#1893-0 Phone 818-784-9804 15053 Ventura Blvd Sherman Oaks, CA, 91403 Served by: 1025 10/8/2018 2:48:12 pm Term ID-Trans# 1/A-200756

Qty Size	Item	Price
		~ ~
1	3FT Giant Sub	48.00
	-2 Roast Beef GSSect	0.00
1	3FT Giant Sub	48.00
	-2 Turkey GSSect	0.00
1	3FT Giant Sub	48.00
	-2 Tuna GSSect	0.00
1	3FT Giant Sub	48.00
	-2 Cold Cut Combo GSSect	0.00

Sub Total	192.00
Total (Take Out) Credit Card	192.00 192.00
Change	0.00

Approval No: 008525 Reference No: 828121956972 Card Issuer: Mastercard

Account No.? ***********8480

Acquired: Manual
Amount: \$192.00

Date/Time: 10/8/2018 2:48:11 PM

Signature:

I agree to pay above total amount according to the Card Issuer Agreement.

VENDOR: The Web Corner

CHECK SUMMARY

Item.	Invoice Date 1 2	09/25/18 10/01/18	Period Domaine Web Maint	Invoice No. 17353 17426	Hours	Total \$38.00 \$102.50
	3					
	TOTAL					\$140.50

Invoice

The Web Corner, Inc.
19509 Ventura Blvd.
Tarzana CA 91356
(818) 345-7443

Date	Invoice #	Due Date	
10/1/2018	17426	10/1/2018	

Bill To

Sherman Oaks NC
Tom Capps
PO Box 5721
Sherman Oaks, CA 91413

		P.O. No.	Terms	Project
Quantity	Description		Rate	Amount
1	Monthly Maintenance: includes up to 1 hour for; web development, requests, & website adjustme		99.00	99.00
1	Email accounts (2 included) Total 3 for shermanoaksnc.org		3.50	3.50
0	Monthly Hosting for shermanoaksnc.org (Included in maintenance)		15.00	0.00
Please remit payment at your earliest convenience.			Total	\$102.50
Thank you for your business!			TOTAL	\$102.50
			Payments/Cre	dits \$0.00
			Balance Due	\$102.50

The Web Corner, Inc.

19509 Ventura Blvd Tarzana, CA 91356

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\$0.00

\$38.00

Bill To	
Sherman Oaks NC Tom Capps PO Box 5721 Sherman Oaks, CA 91413	

Date	Invoice #	Terms
9/25/2018	17353	
Ship To		

QTY	Item Code	Description	Price Each	Amount
1	Domain Name	Domain Name Renewal shermanoaksnc.org	17.00	17.00
1	Domain Name	Domain Name Renewal shermanoaksnc.com	21.00	21.00
	e remit payment at y enience.	our earliest Total	-	\$38.00
Thank	you for your busines	S! Payments/Cred	lite	\$0.00

Payments/Credits

Balance Due

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Office of the City Clerk				× 5,			seeden 1		
Administrative Services Division						T, bu dip			
Neighborhood Council (NC) Funding Prog	;ram					79	TOTAL S		
Board Action Certification Form NC Name: Sherman Oaks			Meeting Date: July 09 2018						
Budget Fiscal Year: 2018-2019			Agenda Item No						
Board Motion and/or Public Benefit	A motion to appro	ve un to	•		Corner for	SONC web	nsite		
Statement (CIP and NPG):			to \$1,500 to pay The Web Corner for SONC website e and one extra SONC domain email during Fiscal Ye						
Method of Payment: (Select One)	☐ Check		☐ Credit Card		☐ Board	d Member Reimb	ursement		
Recused Boardmembers r	must leave the room prior to	医乳腺素 医氯化二甲基甲基甲基甲基甲基甲基甲基甲基甲基甲基甲基甲基甲基甲基甲基甲基甲基甲基甲基	Count ion and may not re	turn to the roor	until after the	vote is complete			
Board Member First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused		
Babian, Avo	Area 5 Business	<u> </u>							
Banks-Barad, Jill	Area 6 Residential		*,7.						
Baronian, Levon	Area 1 Business		N. C.		×				
Binkow, Michael	Area 7 Residential								
Capps, Tom	Area 2 Residential								
Hartsough, Jeffrey	Area 2 Community								
Kalban, Jeffrey	Area 7 Community	<u> </u>							
Katchen, Howard	Area 3 Residential	X	. 4				;		
Lax, Sidonia	Area 4 Community	×							
Marciniak, Richard	Area 3 Community				X				
Mernard, Melissa	Area 6 Community	X							
Morozov, Rafael	Area 3 Business				X				
Petrus, Lisa	Area 4 Residential	X							
Revord, Sherri	Area 5 Community	X					,		
Roden, Neal	Area 7 Business	X							
Ross, Garrett	Area 1 Residential	1			X				
Sales, Kristin	Area 1 Community	:			X				
Steinberg, Sue	Area 4 Business	3%	*				, , , , , ,		
Ziff, Ron	Area 6 Business	×							
VACANT	Area 2 Business								
VACANT	Area 2 Residential	\$ "							
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Quorum: 11 We, the Treasurer and the Second Signer	Total:				esented on this f	orm is accurate a	nd complete.		
and that a public meeting was held in accompliant public meeting where a quorus	cordance with all laws, policie	es, and proce	dures. The above w	as approved by	the Neighborho	od Council Board,	at a Brown Act		
Treasurer's Signature from C	apas	,	Second Signer's	Signature	What	south			
Print/Type Name: Tom Capps			Print/Type Nam	Jeff Har	tsough	- 0			
	. 70 . 2		Print/Type Nam	e					
Date:	2018		Date:		01-	09-2018			

Office of the City Clerk				· · · · · · · · · · · · · · · · · · ·			30 M
Administrative Services Division						4 3 8	
Neighborhood Council (NC) Funding Prog	ram					ů,	TOTAL I
Board Action Certification Form NC Name: Sherman Oaks			Meeting Date: S	Sont 17 2018			
Budget Fiscal Year: 2018-2019							
Board Motion and/or Public Benefit Statement (CIP and NPG):			Agenda Item No: 13-C Ove \$250 payable to De Catering for a Valley Alliance of puncil event to be held at CBS Studios in October 2018				
Mathed of Poursett (Colort Ope)	☐ Check		☐ Credit Card		ПРозго	l Member Reimbu	ırcomont
Method of Payment: (Select One)	п спеск	Vote C			⊔ воаго	i wember keimbi	irsement
Recused Boardmembers n	nust leave the room prior			turn to the roon	until after the	vote is complete.	
Board Member First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Babian, Avo	Area 5 Business	х					
Banks-Barad, Jill	Area 6 Residential		1,44		х		
Baronian, Levon	Area 1 Business	х			,		
Binkow, Michael	Area 7 Residential	х		·			
Capps, Tom	Area 2 Residential	×					
Hartsough, Jeffrey	Area 2 Community	х					
Kalban, Jeffrey	Area 7 Community	х					
Katchen, Howard	Area 3 Residential	X -,		11.5	•		
Lax, Sidonia	Area 4 Community				х		
Marciniak, Richard	Area 3 Community	х					
Mernard, Melissa	Area 6 Community				х		
Morozov, Rafael	Area 3 Business				х		
Petrus, Lisa	Area 4 Residential	х					
Revord, Sherri	Area 5 Community	•			х		•
Roden, Neal	Area 7 Business	ylyr.		Х			
Ross, Garrett	Area 1 Residential				х		
Sales, Kristin	Area 1 Community			,	х		
Steinberg, Sue	Area 4 Business	х	,				
Ziff, Ron	Area 6 Business	х	G				
VACANT	Area 2 Business			,			
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•							
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Quorum: 11	Total:	11	0	1	7	0	0
We, the Treasurer and the Second Signer							
and that a public meeting was held in accompliant public meeting where a quorun			ires. The above wa	as approved by t	he Neighborhoo	d Council Board, a	at a Brown Act
Treasurer's Signatura Ca	pps		Second Signer's Signature				
Print/Type Name: Tom Capps			Print/Type Nam	.Jeff Har	tsough	•	
Date: 9 · 17 · 1	P		Date:		09-17-	- 2018	

JCS Catering Company

Carla's Cafe' at CBS Studio Center 4024 Radford Avenue Studio City, CA 91604 Invoice #

1813A

Date:

9/24/2018

Bill to: Add your NC name here

Sherman Oaks Neighborhood Council

The Neighborhood Council Su	unnorts:		AMOUNT
The Neighborhood Council Su	ιμμοι τς.	Please check BOX	AMOUNT
Valley Alliance of Neighborhood	Councils (VANC)		
VANC Election Forum	October 11, 2018	Х	\$250
Valley Alliance of Neighborhood VANC Anniversary MIX If you opt to contribute to the your MER will show this amountil the check is cut	ER March 14, 2019 nis event NOW,		\$
DESCRIPTION			
Food and beverages for V	•		
Neighborhood Councils (V	'ANC) Event		
This amount is inclusive a cold refreshments, silverv tea and desserts, kitchen facility.	vare, linens, coffee,		
		TOTAL DUE	\$250
		THAN	IK YOU
Please make check payable to:	JCS Catering Compan	у	
Mail to:	Vic Viereck 12702 Tiara Street Valley Village, CA 91607	Please be sure to atta Board Action Certific each event, even if you the same time.	ation (BAC) for
Prepared by:		If your check is receiv	red no later than
Print Name		one week before the	event, your NC
Signature:		will be listed as a spo	nsor on the program

Please send an email to vanc.fund@gmail.com to advise that your NC will be contributing-Thank You!

Receipt for Raphael Morozov

Account ID: 26417976



Payment Date

Jul 31, 2018, 2:55 AM

Payment Method MasterCard*7987

Reference Number: CPYWGG6QG2

Transaction ID 1718069898306755-3629322

Product Type Facebook

Paid

\$30.00 USD

Remaining ad costs at the end of the month.

Campaigns

Event: COCO Free Movie in the Park	ea	0.00
From Jul 26, 2018, 8:30 PM to Jul 27, 2018, 4:30 PM	\$20	0.00
Event: COCO Free Movie in the Park	2,200 Impressions \$30	0.00

				- 			
Office of the City Clerk				14			<i>(</i>)
Administrative Services Division				-C		4	, tracker
Neighborhood Council (NC) Funding Prog	ram					*	
Board Action Certification Form			· .				3645
NC Name: Sherman Oaks			Meeting Date: S	ept 17 2018			
Budget Fiscal Year: 2018-2019			Agenda Item No	: 13-D			
Board Motion and/or Public Benefit Statement (CIP and NPG):	for reimbursemer	nt of marke	a payment of \$30 to board member Raphael Morozo keting promotion on Facebook for the Summer Series ys Sherman Oaks Park in July 2018				
Method of Payment: (Select One)	☐ Check		☐ Credit Card		☐ Board	d Member Reimbi	ırsement
Recused Roardmembers n	nust leave the room prior t	Vote C		turn to the roon	until after the	vote is complete	
Board Member First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Babian, Avo	Area 5 Business	X	140	Abstaill	Absent	mengiore	Necuseu
Banks-Barad, Jill	Area 6 Residential				x		
Baronian, Levon	Area 1 Business	x	2. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1.				
Binkow, Michael	Area 7 Residential	^ x			•		
Capps, Tom	Area 2 Residential	^ x					
Hartsough, Jeffrey	Area 2 Community	^ x					
Kalban, Jeffrey	Area 7 Community						
Katchen, Howard	Area 3 Residential	×		~ ;			
		X *.					·
Lax, Sidonia	Area 4 Community				X		
Marciniak, Richard	Area 3 Community	X					
Mernard, Melissa	Area 6 Community			÷	X		
Morozov, Rafael	Area 3 Business				X		
Petrus, Lisa	Area 4 Residential	Х					
Revord, Sherri	Area 5 Community				X		
Roden, Neal	Area 7 Business	X					
Ross, Garrett	Area 1 Residential	i			Х		
Sales, Kristin	Area 1 Community				Х		
Steinberg, Sue	Area 4 Business	Х	,				
Ziff, Ron	Area 6 Business	Х	6				
VACANT	Area 2 Business	-					
	,						
Quorum: 11	Total:	12	0	0	7	0	0
We, the Treasurer and the Second Signer	of the above named Neighb						
and that a public meeting was held in acco compliant public meeting where a quorun	- ,		res. The above wa	as approved by t	he Neighborhoo	d Council Board,	at a Brown Act
Treasurer's Signature 2001	appo		Second Signer's		Har	so.L	
Print/Type Name: Tom Capps Date:	, , 6		Print/Type Name	₌:Jeff Hart		6	
Date: $9 \cdot 77$.18		Date:		09-17-	2018	



CUSTOMER NUMBER 8607823 INVOICE DATE 10/01/2018

Page 1 of 1

Bill-To Customer:

SHERMAN OAKS NC PO BOX 5721 SHERMAN OAKS, CA 91413-5721 1681

T6 P1

Customer Number	Billing Period	Date Due	Previous Balance	Payments	Credits	Current Charges	TOTAL DUE
8607823	10/01/2018 10/31/2018	10/30/2018	\$15.26	\$15.26	\$.00	\$15.26	\$15.26

Payments - Thank You

09/26/2018

Qty

\$15.26

Description of Current Charges & Credits

Unit Price

Ext. Price

UM Standard-Discount Rate

October service

\$14.00

\$14.00

8185032399

City Utility Users Tax

\$1.26

CUSTOMER NUMBER 8607823 **INVOICE NUMBER** 7408568 **DUE DATE AMOUNT PAID** 10/30/2018

Please detach & enclose with payment



REMIT TO:

AT&T MESSAGING PO BOX 840486 DALLAS, TX 75284-0486

SHERMAN OAKS NC PO BOX 5721 SHERMAN OAKS, CA 91413-5721

Office of the City Clerk Administrative Services Division				* * * * * * * * * * * * * * * * * * *			go stadion (
Neighborhood Council (NC) Funding Prog	gram						
Board Action Certification Form							2000
NC Name: Sherman Oaks			Meeting Date: July 09 2018				
Budget Fiscal Year: 2018-2019			Agenda Item No	:9-D			
Board Motion and/or Public Benefit Statement (CIP and NPG):		to \$185 to p ig Fiscal Ye			Voice Ma	il	
Method of Payment: (Select One)	☐ Check	. 18 71 19442	☐ Credit Card		☐ Board	d Member Reiml	oursement
Recused Boardmembers (must leave the room prior to			turn to the roo	n until after the	vote is complete	
Board Member First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Babian, Avo	Area 5 Business	X					
Banks-Barad, Jill	Area 6 Residential	×	5,4				
Baronian, Levon	Area 1 Business		1,4		. *		
Binkow, Michael	Area 7 Residential	X	. 7				
Capps, Tom	Area 2 Residential	Х					
Hartsough, Jeffrey	Area 2 Community	×					
Kalban, Jeffrey	Area 7 Community	X			,		
Katchen, Howard	Area 3 Residential	X	. •				
Lax, Sidonia	Area 4 Community	X		-			
Marciniak, Richard	Area 3 Community				×		
Mernard, Melissa	Area 6 Community	×					
Morozov, Rafael	Area 3 Business				X		
Petrus, Lisa	Area 4 Residential	×					
Revord, Sherri	Area 5 Community	×					
Roden, Neal	Area 7 Business	X					
Ross, Garrett	Area 1 Residential				X		
Sales, Kristin	Area 1 Community	X.			X		
Steinberg, Sue	Area 4 Business	×	*.				
Ziff, Ron	Area 6 Business						
VACANT	Area 2 Business						
VACANT	Area 2 Residential	••	• •				
			No.				
,							
,							
			6		*		
Quorum: 1 ¹ 1	Total:	14		$\mathcal{O}_{\mathcal{O}}$	5		
We, the Treasurer and the Second Signer and that a public meeting was held in acc compliant public meeting where a quoru	cordance with all laws, policie	orhood Counces, and proces	cil, declare that the dures. The above w	information pro as approved by	esented on this for the Neighborhoo	orm is accurate a od Council Board	and complete, , at a Brown Act
Treasurer's Signature Jom (app	ę.	Second Signer's		Want	sough	
Print/Type Name: Tom Capps Date: 7.9.	//		Print/Type Nam	_{e:} Jeff Hai	rtsough		
7.9.	2018		Date:		01-0	4-2018	